

MINUTES OF A MEETING OF BUCKLEBURY PARISH COUNCIL  
Held at Bucklebury Memorial Hall on Monday 12<sup>th</sup> November 2018 at 7.45pm.

PRESENT

Cllr. P. W. Frankum (Chair); Cllr. B. Dickens; Cllr. D. Southgate; Cllr. L. Clarke; Cllr. T. Banks; Cllr. A. Hillerton; District Cllr. G. Pask; Mrs. H. Pratt (Clerk).

OTHERS

Dr. D. Edwards-Moss.

APOLOGIES

Apologies of absence were received and approved from Cllr. R. Ranken, Cllr. H. Cairns, Cllr. A. Aldridge, Cllr. J. Brims, Cllr. T. Slatford and District Cllr. Q. Webb.

DECLARATIONS OF INTEREST

D1. Declarations of interest.

There were no declarations of interest.

PUBLIC SESSION

PS1. Footpaths in Westrop Green.

The proposed changes to the Public Rights of Way in Westrop Green were discussed. Having considered the proposals and become more familiar with the area, it was agreed that BPC has no objection to the proposed changes.

MINUTES

M1. Bucklebury Parish Council Meeting Minutes – Monday 8<sup>th</sup> October 2018.

It was resolved that the minutes of the Parish Council meeting held on Monday 8<sup>th</sup> October 2018 were a true reflection of the meeting and they were signed by Cllr. Frankum.

M2. Bucklebury Planning Committee Meeting Minutes – Monday 22<sup>nd</sup> October 2018.

It was resolved that the minutes of the Planning Committee meeting held on Monday 22<sup>nd</sup> October 2018 were a true record of the meeting and they were signed by Cllr. Dickens.

CHAIR'S REPORT

CH1. Bonfire Night.

The Landlord at The Cottage Inn, Gary put on a splendid fire work display on the 3<sup>rd</sup> November. The firework display was launched from the small meadow, next to the pub field. There was some small debris (paper and card) from the fireworks dropped in the meadows; whilst Cllr. Frankum said she had picked some up, there is still more if anyone has time to pick it up.

CH2. Remembrance Sunday.

St. Mary's Church was full for the service of Remembrance on the 11<sup>th</sup> November 2018. Cllr. Frankum thanked all councillors who attended and helped with the refreshments afterwards.

The display of poppies which was organised by Cllr. Hillerton and placed on either side of the main door to the Victory Room looked very impressive and received many compliments. Many of the poppies were made by the school children and the toddler group. Cllr. Frankum thanked all those who were involved.

CH3. Welcome Packs.

It was suggested that Welcome Packs should be made up without the list of organisations; however, it was strongly felt that the list should be included. The Clerk will contact all of the organisation representatives and obtain their permission to include their contact details. Once this has been obtained, a number of Welcome Packs will be made up.

CH4. Elections in May 2019.

Cllr Frankum informed councillors that she has decided not to stand as a parish councillor

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at the elections in May 2019.

#### CLERK'S REPORT

CL1. Bucklebury Vision (The Village Design Statement).

The Clerk has contacted Paula Amorelli (WBC Planning Dept.). The drafts of Bucklebury Vision are still waiting to be considered; this is likely to occur after the West Berkshire Local Plan has been sent out for consultation, which happened on Friday 9<sup>th</sup> November.

District Cllr. Pask commented that he has raised the issue with Bryan Lyttle and it is understood that the amendments will be reviewed as soon as the consultation is published.

CL2. BALC AGM – Wednesday 14<sup>th</sup> November.

The BALC AGM will take place on Wednesday 14<sup>th</sup> November at 7.45pm in Shinfield.

CL3. Dogs.

A number of local residents have voiced concern about the dogs at Foxhold, one of which is very intimidating and is able to jump over the fence. It is understood that this has been reported to the Dog Warden who will be writing to the residents.

In a separate incident, a dog on a lead required veterinary attention after being attacked by a terrier outside the Memorial Hall. The terrier was with a gentleman who had a second dog on a lead. The owner of the terrier is taking understood to be taking appropriate action to prevent further incidents.

CL4. Obstruction in the Pavement outside Heather Cottage/Ash Lodge, Upper Bucklebury.

A resident reported that a black container approximately 12” high had been installed approximately 6” into the pavement, not only restricting the usable width of the pavement but also being in a place where it could be easily tripped over. The container looks likely to have been installed by Thames Water. Cllr. Pask has raised the issue with Bob Bosley (WBC) who is pursuing it.

CL5. 2019 Annual Assembly.

The Clerk had identified three possible dates for the Annual Assembly; Friday 10<sup>th</sup> May, Friday 12<sup>th</sup> April or Friday 26<sup>th</sup> April with Friday 10<sup>th</sup> May being preferred. The Memorial Hall has been booked for every Friday evening during 2019 for a keep fit session. It was agreed that the Clerk would enquire about the availability of the Victory Room on Friday 10<sup>th</sup> May.

#### PLANNING

Planning applications to be considered:

P1. 18/02743/HOUSE Nine Elms Cottage, The Avenue.

*Section 73A Variation of condition (2) approved plans of application 12/01439/HOUSE – Relocation of main entrance, new link to garden room and removal of outbuilding (REF 11/01230/HOUSE consent 4.10.11; partially implemented).*

Application 16/01724/HOUSE was approved with an increase of 186% over the original. This was 78m<sup>2</sup> smaller in terms of gross floor space than application 18/00989/HOUSE which was withdrawn. When contacted, the architect was unwilling to provide information about the size or increase in size of the current application, making it impossible to sensibly compare sizes.

It was agreed that BPC would **object** to this application on the grounds of overdevelopment of the site and that the extensions are not subservient to the original dwelling.

P2. 18/02748/HOUSE 35 Broad Lane.

*Single storey front and rear extensions. First floor roof extension to create habitable accommodation.*

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- This application was not felt to be out of place in the street scene.  
It was agreed that BPC has **no objection** to this application.
- P3. 18/02870/AGRIC Land north of Holly Cottage, Kiff Green (Adjacent Parish).  
*Infill agricultural building.*  
It was agreed that BPC has **no objection** to this application.
- Planning decisions made by WBC:
- P4. 18/02455/HOUSE 10 Mortons Lane.  
*Proposed rear conservatory.*  
BPC had **no objection** to this application which has been **approved** by WBC.
- P5. 18/2190/FULD Glenvale Nurseries (Adjacent Parish).  
*Demolition of Glenvale Garden Centre and double garage and replace with one detached chalet style dwelling, retaining the existing entrance onto Hungerford Lane.*  
BPC had **no objection** to this application which has been **refused** by WBC.
- P6. 18/02369/HOUSE Field House, Hungerford Lane (Adjacent Parish).  
*Proposed rear single storey and rear two storey extensions and chimney.*  
BPC had **no objection** to this application which has been **approved** by WBC.
- P7. 18/02215/HOUSE Copse Close, Hopgoods Green.  
*Part re-build of existing private dwelling plus construction of a 2 storey extension and single storey glass fronted extension.*  
BPC had **no objection** to this application which has been **approved** by WBC.
- P8. 18/02331/HOUSE The Highlands.  
*Storey and a half rear extension over existing pool house.*  
BPC had **no objection** to this application which has been **approved** by WBC.
- P9. 18/02270/HOUSE Orchard Gate, Little Lane.  
*Garden room.*  
BPC had **no objection** to this application which has been **approved** by WBC.
- P10. 18/02034/FUL St. Crispin's Farm.  
*Section 73: Variation of conditions 2 'plans approved' and 3 'materials as specified' of previously approved application 17/01905/FUL: Demolition of the existing house and replacement with a simplified form with double pitched roof. Accommodation will be split over 2 no. floors with the footprint remaining at 244m<sup>2</sup> to match that of the existing property.*  
BPC had **no objection** to this application which has been **approved** by WBC.
- P11. 18/01837/HOUSE Eliezer Cottage, Zin Zan.  
*Construct a detached oak clad garage on a brick plinth and clay tiled roof.*  
BPC **objected** to this application which has been **withdrawn**.
- P12. 18/01977/REM Land adjacent to Summerfield, The Ridge (Adjacent Parish).  
*Approval of reserved matter following outline application 16/02529/OUTD. Matters to be considered: Scale.*  
BPC **objected** to this application which has been **refused** by WBC.
- P13. 18/01531/HOUSE 33 Chapel Row.  
*Proposed two storey side and rear extension.*  
BPC **objected** to this application which has been **approved** by WBC.

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- P14. 18/00295/FULD for Land adjacent to Thatchers, Chapel Row.  
*Erection of one 4-bed dwelling with associated car parking.*  
BPC objected to this application which was refused by WBC. The applicant has submitted an appeal against the decision of WBC and the start date of the appeal is 3<sup>rd</sup> October 2018.

#### DISTRICT COUNCILLOR'S REPORT

DC1. Local Plan.

District councils are under ever increasing pressure to renew Local Plans every five years. In order to meet this deadline, the initial consultation on the next Local Plan started on Friday 9<sup>th</sup> November; this consultation is not site specific, but is looking at which communities have the facilities for extra housing. Whilst producing the next Local Plan, planners are having to cope with a continually changing number of houses needed. The next consultation will consider site allocations.

District Cllr. Pask reported that there is no longer a policy on "strategic gaps" between settlements; however, there are now "gaps".

In the parish of Bucklebury, none of the communities are "service villages", however, the settlement boundary around Upper Bucklebury needs to be closely monitored.

DC2. Chapel Row.

The audit of the road surface, markings and signage in Chapel Row has taken place. The findings indicate that it is "good".

DC3. Water Outage.

The water outage this morning was due to a planned power disconnect at the new pumping station. It wasn't anticipated that this would affect the old pump. If it had been anticipated a standby generator would have been bought in.

#### TOPICS

T1. Countryside.

**Posts in the Pang** – No problems were reported.

**Application to the Environment Agency (EA)** – Cllr. Clarke reported that the application was registered with the EA on 29<sup>th</sup> October 2018. The application cost £80 because there were two separate elements to the application; the posts and the logs. The EA has two months to determine the application from the date of registration. Any permission granted will have a time limit during which the work must commence.

**Rights of Way** – No issues with Rights of Way were reported.

**Off Roding on the Common** – It was reported that 4x4s are using Ramsbury Corner again. It was also reported that 4x4s are using an area at Scotland, where there are two parallel tracks with a significant height difference and they are going between the two; one is the byway and one is a track.

T2. Bucklebury Meadow.

Notes from the Bucklebury Meadow meeting held on the 18<sup>th</sup> October 2018 were circulated for information. All of the gates, except the Broad Lane gate have now been branded with BPC.

There is to be a site meeting on Saturday 17<sup>th</sup> November to determine which hedges to cut and also cutting the rough grass around the periphery of the meadows between the edge of the hay cut and the hedges. This is to stop the hedges and bracken encroaching into the meadows.

Oak trees, to replace the two unhealthy trees planted to replace those illegally felled, have been sourced from local residents, as well as several suitable for planting in the hedgerow.

T4. Cemetery and Chapel.

The notes from a Burial Board meeting on 31<sup>st</sup> October 2018 were circulated for information; these included proposals for increases in charges for the services provided. It was unanimously agreed that the increased charges should come into effect from 1<sup>st</sup> January 2019.

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**Cemetery working party** – The next Cemetery working party will take place on Saturday 8<sup>th</sup> December at 10am.

**Cemetery Carols, 17<sup>th</sup> December at 6pm** – Cllr. Dickens, Cllr. Hillerton, Cllr. Clarke and Cllr Frankum will make mince pies for Cemetery Carols. Cllr. Frankum will ask Cllr. Aldridge if he can make biscuits. Steve Beeson has again kindly offered to provide the generator and lights, and make the mulled wine.

T5. Fred Dawson Playpark and the BMX Track.

**Update on weekly inspections** – No new issues have been identified.

T7. Arrangements for the December meeting.

The December meeting of BPC will start at 7.30pm. At the conclusion of the meeting those present will partake of seasonal refreshments. Cllr. Frankum will provide mulled wine and Cllr. Clarke will provide mince pies.

## FINANCE

F1. Cheques signed by Councillors since the last meeting:

Pang Valley Flood Forum	£100.00	Donation.
PKF Littlejohn LLP	£360.00	External audit.
Environment Agency	£80.00	Application for work on the Pang between the fords.

F2. Cheques to be signed by Councillors:

Post Office Ltd.	£10.88	Street light power for September and October.
Jonathan Poole	£3.00	Oaks delivery to Berry's Road.
P.W.Frankum	£3.73	Various expenses.
Anne Hillerton	£151.71	Playpark signs.
SLCC Enterprises Ltd	£90.00	SLCC Regional training.
SLCC Enterprises Ltd	£103.99	Local Council Administration – Charles Arnold Baker (book).
Helen Pratt	£554.27	October '18 salary.
1 <sup>st</sup> Bucklebury Guides	£300.00	Donation.
West Berkshire Heritage Forum	£50.00	Donation.
NWN Over 80s'	£100.00	Donation.
Christmans Parcel Fund		
Bucklebury Community Bus	£500.00	Donation.

F3. To review current balances and financial position.

Lloyds Current Account balance after all cheques cleared and lodgements received:	£86,114.82	
Lloyds Current Account:	£88,997.53	On 19 <sup>th</sup> October 2018.
Scottish Widows Reserve Account:	£37,738.60	On 1 <sup>st</sup> July 2018.
Scottish Widows Gilroy Account:	£4,578.54	On 1 <sup>st</sup> July 2018.

## REPORTS

RP1. District Parish Conference.

Cllr. Dickens reported that he had attended the Code of Conduct training prior to the District Parish Conference. During the training councillors were reminded of the importance of ensuring that Registers of Interests are reviewed on an annual basis and that they are available on a website. Cllr. Dickens commented that councillors are expected to adhere to the Nolan principles which are the basis of the ethical standards expected of public office holders.

Cllr. Dickens reported that Lambourne Parish Council have taken on clearing vegetation around road signs and cleaning them. In order to do this, they have investigated the insurance implications.

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RP2. Victory Room AGM.

The AGM was not well attended. Whilst approximately £130,000 has been raised for the redevelopment of the Victory Room, every grant which has been applied for has been declined. On a more positive note, the number of regular lettings has increased.

RP3. Patient Participation Group.

Cllr. Dickens reported that the Chapel Row surgery is now offering appointments on Saturday mornings and Monday and Thursday evenings.

The Care Quality Commission will be carrying out an inspection before June 2019; the practice will only receive two days' notice of the inspection.

RP4. Memorial Hall.

The next Memorial Hall meeting will take place on Tuesday 20<sup>th</sup> November.

The meeting closed at 9.15pm.

**Future Meetings:**

**Next Planning Meeting:**

**8pm Monday 26<sup>th</sup> November 2018.**

**Date of next BPC meeting:**

**7.45pm Monday 10<sup>th</sup> December 2018.**

Signature .....

Date .....