

MINUTES OF A MEETING OF BUCKLEBURY PARISH COUNCIL  
Held at Bucklebury Memorial Hall on Monday 8<sup>th</sup> January 2018 at 7.45pm.

PRESENT

Cllr. B. Dickens (Chair); Cllr. D. Southgate; Cllr. L. Clarke; Cllr. T. Banks; Cllr. A. Hillerton;  
Cllr. H. Cairns; Cllr. J. Brims; Mrs. H. Pratt (Clerk).

APOLOGIES

Apologies were accepted from Cllr. P. W. Frankum, Cllr. T. Slatford, Cllr. R. Ranken and Cllr. A. Aldridge.

OTHERS

District Cllr. G. Pask.

DECLARATIONS OF INTEREST

D1. Declarations of interest.

There were no declarations of interest.

MINUTES

M1. Bucklebury Parish Council Meeting Minutes - Monday 11<sup>th</sup> December 2017.

It was resolved that the minutes of the meeting of BPC held on Monday 11<sup>th</sup> December 2017 were correct and they were signed by Cllr. Clarke.

M2. Bucklebury Planning Committee.

There was no Planning Committee meeting in December.

CHAIR'S REPORT

CR1. Cemetery Carols.

Cllr. Dickens extended thanks to all those who participated in Cemetery Carols. Good weather and refreshments were enjoyed by all and £260 was raised for the West Berkshire Foodbank and Bucklebury Community Bus.

Congratulations on such a successful event have been received from a parishioner.

CR2. Complaints made against Cllr. Frankum.

The complaints raised to WBC about Cllr. Frankum's conduct at the Christmas Tree Festival during a misunderstanding have been investigated by WBC and it has been concluded that no further action is to be taken.

CLERK'S REPORT

CL1. Thames Water.

Cllr. Frankum, Cllr. Brims and the Clerk met with representatives of Thames Water. It has been confirmed that funding has been approved for the Harts Hill water main to be replaced and the new pumping station. It is unknown whether the new water main will require a trench to be dug or whether it will be possible to do it with drilling and a "mole". The method used will determine whether or not road closures are required.

Test holes will be dug to inform the decision on how the main will be replaced. This work is due to start in the middle of January (date due to be confirmed by the end of this week) and last for a maximum of 3 weeks. It will be carried out with traffic lights or stop/go boards.

Thames Water will be holding a drop-in session on the 15<sup>th</sup> February in the Oak Room to inform residents of what will be happening. By this time it will be known whether or not a trench will be required for the work. Work is scheduled to begin on the replacement main in April 2018, starting at the Thatcham end nearest the new pumping station. Once works have moved up the hill, away from the start point, work will begin on the new pumping station. Initially, the new main will be connected to the old pump. Once the

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new pump is in use, the replacement water main will be transferred to the new pump. It has been confirmed that there is no backup power supply to the existing pump, but there is a generator for the new pumping station.

Thames Water will be writing an article for The Oaks to inform residents of progress.

CL2. Libraries.

It was resolved at the December 2017 meeting to make a contribution towards the WBC library services of £1,850, this being considered to be commensurate to the benefit obtained. It has been agreed that half of this contribution should be specifically for the mobile library service and half should be for general library usage.

**PLANNING**

Planning applications to be considered:

P1. 17/03299/LBC2 Fairchilds, Sadgrove Lane.

*Application for addition of low level brick plinth and repair replacement of roof tiles.*

It was unanimously agreed that BPC has **no objection** to this application.

P2. Planning decisions made by WBC:

No planning decisions have been received since the December meeting.

P3. Nuttage House – Planning application 17/01787/HOUSE.

The applicants of planning application 17/01787/HOUSE have taken the decision of WBC, to refuse planning permission on an “Extension to annexe”, to appeal.

**DISTRICT COUNCILLORS REPORT**

DC1. District Cllr. Pask reported that WBC has been selected to be part of a pilot authority to keep an additional two million pounds of business rates which are paid by local businesses.

Cllr. Dickens re-raised his concerns over road safety, especially at Chapel Row, where paint markings on the road have become worn and road signs are obstructed by vegetation or so dirty they are at best only partially visible. District Cllr. Pask commented that he is pursuing the issues with WBC officers.

District Cllr. Pask reported that there have been several speed traps in Upper Bucklebury; these are part of a campaign to reduce speeding in rural areas.

The recommendations from the Boundary Commission on the West Berkshire ward arrangements should be published this month.

**TOPICS**

T1. Annual Parish Assembly.

The Clerk will make the necessary arrangements for the proposed speaker at the Parish Assembly on Friday 20<sup>th</sup> April.

T2. Streetlights.

It was agreed that a survey should be carried out of the Burdens Heath and Mount Pleasant residents to find out how much importance the five streetlights in the immediate area have. Cllr. Dickens will contact Peter Weedon and ask if he can assist with the survey.

Cllr. Southgate asked if there were any standards which must be adhered to, which may have been introduced since the lights were installed. District Cllr. Pask will contact WBC and clarify the answer to this.

T3. Projects for the Future.

The Clerk will resend the email, requesting councillors prioritise the projects which have been suggested; only one response had been forthcoming.

DS  
HP

T5. Bucklebury Meadows.

It was unanimously resolved that Cllr. Frankum (Chair of BPC) and Cllr. Dickens (Vice Chair of BPC) should sign the transfer documents for Bucklebury meadows. Both

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councillors are members of the Meadows Management Committee so are familiar with the issues which have arisen. All members of the Meadows Management Committee will review the transfer documents prior to them being signed and returned to Field Seymour Parkes LPP.

T6. Cemetery and Chapel.

The Clerk will contact McCurdy's in Stanford Dingley for quotes to repair the cross and also to replace it.

T7. Fred Dawson Playpark and the BMX Track.

**Playpark Inspections:** No new issues have been raised.

**Outstanding Work:** It was unanimously resolved to accept the quote from AES in Beenham for the repairs to the wooden steps.

AES have also submitted quotes to tarmac the complete surface of the BMX track and only the jumps (approximately 2/3 of the track). Given the cost of this work the Clerk will obtain a further two quotes.

HP

T8. Countryside.

There is now water in the river; however 4x4s are driving off the road over the bank and into the Pang before driving along it. This is causing damage to the river bed and the bank.

### FINANCE

F1. Budget for FY18/19.

The budget for FY18/19 was ratified (see attachment).

F2. Precept for FY18/19.

It was ratified that the precept for FY18/19 be £25,500.

F3 Cheques signed by Councillors since the last meeting:

C. R. Landscapes	£635.22	Cemetery maintenance.
The Victory Room	£14.00	Rental for Thames Water meeting.

F4. Cheques signed by Councillors:

SSE Contracting Ltd	£19.32	Streetlight maintenance contract.
BALC	£48.00	GDPR briefing.
P. W. Frankum	£1.75	Cemetery Carols expenses
Helen Pratt	£554.27	Clerk's December 2017 salary.
Helen Pratt	£19.60	Paper cups for Cemetery Carols.

F5. To review current balances and financial position.

Lloyds Current Account balance after all cheques cleared and lodgements received:	£43,352.23	(£25,489.95 ring fenced for Victory Room).
Lloyds Current Account:	£45,256.39	On 20 <sup>th</sup> December 2017.
Scottish Widows Reserve Account:	£37,735.78	On 1 <sup>st</sup> October 2017.
Scottish Widows Gilroy Account:	£4,578.20	On 1 <sup>st</sup> October 2017.

### CORRESPONDENCE

RT1. Bucklebury Tennis Club.

It was unanimously agreed that a grant of £200 be made to Bucklebury Tennis Club for coaching of Bucklebury Primary School pupils during FY18/19.

RT2. Bucklebury Pre-School.

BPC had agreed in principal to contribute towards signage for Bucklebury Pre-school. The Memorial Hall Committee has produced plans for new signage listing the main users of the hall. It was agreed that BPC would contribute up to £300 towards the sign on behalf of the Pre-school. It was felt that a standard font should be used for all hall users.

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ROUND TABLE COMMENTS

RT1. Victory Room.

There is to be a Victory Room committee meeting this Thursday (11<sup>th</sup> January).

RT2. Common Clearing Dates.

Clarification on Common Clearing dates was requested; the Clerk will circulate these again.

RT3. Wheelie Bin Stickers.

It was noted that the new wheelie bin stickers, circulated along Burdens Heath, Broad Lane and at Chapel Row, are not very legible.

RT4. Woodside, Long Grove,

It was reported that there have been signs of building work in the field south of Woodside; it was agreed to monitor the situation.

RT5. Press.

It was noted that the Clerk and the Chair of BPC had been quoted in various press articles relating to Chris Tarrant immediately before Christmas.

The meeting closed at 9.20pm.

**Future Meetings:**

**Next Planning Meeting:**

**8pm Monday 22<sup>nd</sup> January 2018.**

**Date of next BPC meeting:**

**7.45pm Monday 12<sup>th</sup> February 2018.**

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Date .....

## Budget

<i>BUCKLEBURY PARISH COUNCIL</i>								
Budget 2018/19								
Ser.	Item	Budget FY16/17	Actual EOY FY16/17	Budget FY17/18	Expenditure to 9/1/2018	Expected EOY	Budget for 18/19	
							From Precept	From Reserves
<b>General Expenditure</b>								
1	Clerk's salary	6,717.75	6,651.24	6,651.24	5,542.70	6,651.24	7,500.00	-
2	Clerks expenses	259.66	214.28	250.00	141.28	250.00	250.00	-
3	The Oaks	1,200.00	944.50	1,200.00	541.00	812.50	1,200.00	-
4	Advertisements	-	-	-	-	-	-	-
5	Annual Audit	242.40	225.00	250.00	200.00	200.00	200.00	-
6	Insurance	593.83	582.77	730.00	810.94	810.94	900.00	-
7	Street Lighting	145.25	153.63	150.00	116.16	140.00	250.00	3,500.00
8	Hockett Field	90.90	75.00	100.00	75.00	75.00	100.00	-
9	Meadows maintenance (on transfer)	12,200.00	78.08	2,500.00	-	-	-	5,000.00
10	Sundry	202.00	291.25	1,200.00	285.41	500.00	500.00	-
11	Training	300.00	149.00	250.00	615.00	865.00	300.00	-
12	General Maintenance	1,000.00	-	250.00	155.52	155.52	250.00	-
13	Bus Shelter cleaning	151.50	200.00	160.00	120.00	160.00	160.00	-
14	IT Services	100.00	14.97	200.00	10.50	25.00	200.00	-
15	Rent of halls for meetings etc.	140.00	146.20	200.00	196.25	250.00	250.00	-
16	Rights of way maintenance	500.00	-	500.00	-	-	-	-
17	Noticeboards	-	263.10	-	-	-	-	-
18	Defibrillators	3,000.00	1,708.03	350.00	350.00	350.00	350.00	-
19	Libraries	-	-	2,025.00	-	1,850.00	2,025.00	-
20	Replacement laptop/hardware	-	-	350.00	-	350.00	-	-
21	Emptying dog bins	-	-	-	81.40	81.40	100.00	-
<b>Cemetery &amp; Chapel</b>								
22	Grounds Maintenance	1,600.00	1,571.70	3,000.00	2,128.05	2,188.79	2,000.00	2,000.00
23	Interment costs	-	25.00	150.00	-	-	-	-
24	Structure maintenance	2,000.00	-	1,000.00	-	1,000.00	1,000.00	-
25	Registration	-	536.00	-	-	-	-	-
26	Bench	-	-	-	-	600.00	-	800.00
27	Cemetery Cross repairs	-	-	-	-	-	1,000.00	2,000.00
29	Reinstatement of cast iron grave markers	-	-	-	-	-	-	3,000.00
28	<b>Fred Dawson Playpark &amp; BMX</b>	-	-	4,000.00	3,801.36	4,000.00	-	-
29	Inspections	-	-	-	-	-	150.00	-
30	Playpark maintenance	-	-	-	-	-	2,000.00	-
31	BMX track	-	-	-	-	-	500.00	5,000.00
32	Infra-red CCTV	-	-	-	-	-	-	500.00
<b>Donations / Subs.</b>								
33	BALC(Berkshire Association of Local Coun	520.00	430.47	520.00	484.96	484.96	500.00	-
34	CPRE (Campaigne Protection Rural England	100.00	100.00	100.00	100.00	100.00	100.00	-
35	GLEAM	15.00	15.00	15.00	15.00	15.00	15.00	-
36	CCB	30.00	30.00	30.00	30.00	30.00	30.00	-
37	West Berkshire Countryside Society	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	500.00	-
38	YOUTH	750.00	700.00	1,000.00	200.00	200.00	500.00	-
39	St Martins Club	300.00	300.00	250.00	250.00	250.00	250.00	-
40	St Martins Club (Gilroy)	500.00	500.00	-	-	-	-	-
41	Bucklebury Community Bus Charity	-	-	500.00	-	500.00	-	500.00
42	Berkshire County Blind Society	75.00	75.00	75.00	-	-	75.00	-
43	NWN Over 80-s Parcel fund	100.00	100.00	100.00	100.00	100.00	100.00	-
<b>Other Expenditure</b>								
44	Parish Plan	50.00	-	50.00	-	50.00	50.00	-
45	Parish Council election expenses	-	-	-	-	-	-	-
		33,983.29	17,180.22	29,206.24	17,450.53	24,145.35	23,305.00	22,300.00
<b>Capital projects in parish not controlled by PC</b>								
46	Memorial Hall	2,000.00	-	-	-	4,000.00	-	2,000.00
47	Victory Rooms	5,000.00	770.00	5,000.00	-	-	2,500.00	2,500.00
48	VAT	-	690.68	-	1,352.10	-	-	-
	<b>TOTALS</b>	40,983.29	18,640.90	34,206.24	18,802.63	28,145.35	25,805.00	26,800.00
<b>Income</b>								
49	Capital Interest	120.00	-	120.00	-	-	-	-
50	Cemetery	600.00	-	1,000.00	1,370.00	1,500.00	1,500.00	-
51	Precept	25,000.00	-	25,500.00	25,500.00	25,500.00	25,500.00	-
52	Amount to be withdrawn from Gilroy	500.00	-	-	-	-	-	-
53	Amount to be withdrawn from reserves	5,000.00	-	7,500.00	-	-	-	-

Budget

Ser.	Item	Budget FY16/17	Actual EOY FY16/17	Budget FY17/18	Expenditure to 9/1/2018	Expected EOY	Budget for 18/19	
							From Precept	From Reserves
54	Council Tax Support Grant			100.00	-	-	-	
55	CIL money			-	1,603.97	1,603.97		
56	Donation			-	100.00	100.00	100.00	
57	David Wilson Homes on transfer of meadows			-		32,000.00	-	
		31,220.00		34,220.00	28,573.97	60,703.97	27,100.00	
	<b>Bank balances</b>		<b>Balances 31/3/2017</b>		<b>Balances 31/12/2017</b>	<b>Estimated 31/3/2018</b>		
58	Lloyds Treasurers account		33,580.89		44,644.39	44,644.39		
59	Scottish Widows reserves		37,725.30		37,735.78	37,735.78		
60	Meadows account		-		-	32,000.00		
61	Scottish Widows Gilroy		4,576.93		4,578.20	4,578.20		
62	Ringed - VR*	- 16,259.95	- 20,489.95		- 25,489.95	- 25,489.95		
63	Carry forward figure		55,393.17		61,468.42	93,468.42		
	<b>Precept:</b>							
	2018	25,500.00						
	2017	25,500.00						
	2016	25,000.00						
	2015	25,000.00						
	2014	25,000.00						
	2013	24,500.00						