

MINUTES OF THE ANNUAL MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 8th May 2017 at 7.30pm.

PRESENT

Cllr. P. W. Frankum; Cllr. B. Dickens; Cllr. A. Hillerton; Cllr. H. Cairns; Cllr. L. Clarke; Cllr. T. Banks; Cllr. J. Brims; Cllr. A. Aldridge; Cllr. D. Southgate; Cllr. R. Ranken; Cllr. G. Pask (District Councillor); Mrs. H. Pratt (Clerk).

APOLOGIES

Cllr. T. Slatford; Cllr. Q. Webb (District Councillor).

OTHERS

Jason Allum; Silvia Campbell.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

E1. Election of a Chair.

Cllr. Dickens proposed that Cllr. Frankum be Chair of BPC. This was seconded by Cllr. Clarke and unanimously agreed.

E2. Election of a Vice Chairman.

Cllr. Clarke proposed that Cllr. Dickens be Vice Chairman of BPC. This was seconded by Cllr. Cairns and unanimously agreed.

E3. Chairman's Acceptance of Office.

Cllr. Frankum signed her declaration of acceptance of office to the position of Chairman.

PUBLIC SESSION

PS1. Planning application 17/01012/FUL for Land at Harts Hill Copse.

This item is minuted under the Planning section of these minutes.

PS2. Planning application 17/00658/HOUSE for Hytaville, Byles Green.

Cllr. Dickens introduced Silvia Campbell who is acting on behalf of Mr and Mrs. Nicholls; the owners of Hytaville. BPC agreed to object to the application 17/00658/HOUSE for Hytaville. Ms. Campbell had spoken to Cllr. Dickens and the Clerk prior to the meeting.

The meeting was **closed** for Ms. Campbell to speak.

Ms. Campbell said that she was surprised at the level of objection to the application and that she would have expected the architect to have dealt with the issues; she is the project manager. She queried what the people of Bucklebury want and raised the following points:

- Size: Ms. Campbell commented that 200m² wasn't too large for a family home and that most people expect 4 double bedrooms in a family home.
- Materials: It was questioned whether BPC objected to the white render (Rumbles Cottage, neighbouring property is partially rendered) or the modern design.
- Window Frames: The window frames proposed are aluminium, requiring less maintenance than wood.
- Size of the Windows: The windows are floor to ceiling in height and a concern had been raised that this would cause additional light pollution.
- Style: Ms. Campbell commented that her clients wish to make the property more contemporary in style.
- Pattern Book Designs: Ms. Campbell referred to Bucklebury Vision specifically discouraging 'Pattern Book Designs'; the design submitted is not a 'Pattern Book Design.'

Cllr. Aldridge asked why WBC had postponed the date by which the application was to be determined. Ms. Campbell commented that WBC had requested the extension. Cllr. Aldridge commented that the application would be determined by WBC on the

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grounds of planning policy with an emphasis on Bucklebury Vision. Ms. Campbell commented that her clients had purchased the property with a view to extending it. Cllr. Dickens commented that no pre-application advice had been sought; there was no mention of the percentage increase in size in the application and there was no Design and Access statement.

The meeting was **reopened**.

The opinion of BPC on the planning application for Hytaville was not changed.

DECLARATIONS OF INTEREST

D1. Declarations of interest.

Members reviewed their declarations of interest; no amendments were made.

MINUTES

M1. Bucklebury Parish Council Meeting Minutes - Monday 10th April 2017.

The minutes of the BPC meeting held on Monday 10th April 2017 were agreed as a true record and signed by Mrs. Frankum.

Representatives on Outside Bodies

The following appointments were made to represent BPC on other bodies:

Memorial Hall Committee	Cllr. Brims and Cllr. Dickens.
Victory Room Committee	Cllr. Brims and Cllr. Clarke.
Commons Advisory Committee	Cllr. Slatford and Cllr. Cairns.
Recreation Ground Committee	Cllr. Clarke.
Chapel Row Patient Participation Group	Cllr. Dickens.
West Berkshire Heritage Forum	Cllr. Frankum, Cllr. Cairns, Cllr. Clarke and Cllr. Southgate.

COMMITTEES AND POSTS OF RESPONSIBILITY

The following committee membership and posts of responsibility were agreed:

Burial Board	Cllr. Frankum; Cllr. Brims; Cllr. Dickens; Cllr. Southgate; The Clerk.
Planning Committee	All members of BPC.
Hockett Field and Bucklebury Meadow	Cllr. Frankum; Cllr. Dickens; Cllr. Slatford; The Clerk.
Playpark and BMX track Committee	Cllr. Hillerton; Cllr. Southgate; Cllr. Slatford; Mr. Dunkerton (Parishioner); The Clerk.
The Oaks	Cllr. Frankum; Cllr. Clarke; Cllr. Hillerton; Cllr. Ranken; The Clerk.
Parish Plan	Cllr. Clarke; Cllr. Frankum.
Police and the Community	Cllr. Slatford; Cllr. Banks; The Clerk.
Flood Liaison	Piers Allison (Parishioner and Vice Chairman of the Pang Valley Flood

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	Forum (PVFF)); Cllr. Brims.
Footpaths	Cllr. Clarke; Cllr. Banks; Cllr. Cairns.
Website	Cllr. Banks.

CHAIR’S REPORT

CR1. Thames Water Meeting.

Cllr. Frankum reported that approximately 50 people had attended the ‘Walk In’ session with Thames Water this afternoon in the Oak Room and 22 people attended the subsequent meeting.

The replacement of the pumping station at the bottom of Harts Hill Road is understood to be in the early stages and that completion time is dependent upon the transfer of the land.

It was understood that funding was in place for the replacement pipe on Harts Hill; it was clarified that this was on the list, but hadn’t been confirmed and funding was yet to be agreed. It has been agreed with Thames Water at the meeting that representatives of Thames Water who make the decision should attend a meeting with key stake holders to get the priority raised.

During the meeting it was revealed that reports of leaks have been recorded on a number of different computer systems over the years. The historical records have never been amalgamated onto one system and still have to be accessed separately.

There was a discussion about making a complaint to Ofwat, or whether to wait until the end of May for an update from Donna North (Thames Water). It was agreed to explore going to the Consumer Council for Water and to contact Kay Lacey who is a member of that group.

CR2. Cold Ash Parish Assembly.

Cllr. Frankum thanked Cllr. Cairns for attending the Cold Ash Parish Assembly. Cold Ash PC invited Bucklebury Parish Council to send a representative to attend the assembly because of the controversy over the changes to Westrop Wood following the recent change of ownership. The land which has been sold lies in both Bucklebury and Cold Ash Parishes. Cllr. Cairns has written a report and circulated it to councillors prior to the meeting.

CR3. The Oaks.

Cllr. Clarke and the Clerk were thanked for their work in producing the recent edition of The Oaks. Thanks were extended to those who assisted with its delivery.

CR4. New Group to Investigate Misuse of unsealed PROW.

A new group has been formed from members of Natural England, the Ramblers, GLASS (Green Lane Association) and the TRF (Trail Riders Fellowship) to investigate the use of unsealed Rights of Way. It is understood that the Government won’t become involved, claiming that the problems are local issues.

CR5. Correspondence.

Cllr. Frankum reminded members that all correspondence should be copied to the Clerk and the Chair so that they are aware of what is going on.

CLERK’S REPORT

CL1. Planning Training.

A date needs to be arranged for a planning officer from WBC to come out and explain the changes in the new Local Plan and the implications they will have on planning applications. The possibility of 26th June, starting at 7pm was suggested. A list of topics needs to be drawn up. Cllr. Pask commented that the planning officer will not be able to talk about individual cases.

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CL2. Planning Policy.

The Bucklebury Planning Policy document is now available on the website.

Cllr. Banks commented that the WBC website doesn't mention consulting with parish councils on planning applications explicitly. Cllr. Pask will pursue this matter.

GP

CL3. Bucklebury Conservation Area.

Following various discussions to WBC, there appears to be little information on the Bucklebury Conservation area. It is understood that there are toolkits available to help document Conservation areas, but this needs to be led by WBC, possibly with assistance from BPC. Cllr. Pask agreed to discuss documentation of such areas with the Conservation Officer.

GP

COUNCILLORS REPORT

CO1. Footpath BUCK 122/1 from Hillfoot to Hillfoot Farm.

Cllr. Clarke reported that the footpath has been cleared.

CO2. High speed Broadband.

Cllr. Banks reported that Colin Batchelor from WBC had informed him that the cabinet in Upper Bucklebury is now connected. The service should become available to addresses in Upper Bucklebury between May and September 2017 and to Chapel Row between July and October 2017.

Anyone interested in the service that hasn't already done so is encouraged to register at www.gigaclear.com.

PLANNING

Planning applications to be considered:

P1. 17/00963/HOUSE

Osgood Holding.

Erection of small infill conservatory to north elevation.

This application has been **withdrawn**.

P2. 17/01012/FUL

Land at Hartshill Copse (Adjacent Parish).

Gas fuelled capacity mechanism embedded generation plant to support the National Grid.

This is the second application for a gas fuelled generation plant at this site.

The meeting was **closed** for a parishioner to speak.

Mr. Allum (a parishioner) commented that CHPs (Combined Heat and Power Units) are used for low emission electricity production, generally on the outskirts of developments. He questioned where the heat produced would be going. The plant will use fossil fuels and produce CO2 so does not have a clean emission. He also raised concerns about the sound emissions from the plant.

The meeting was **reopened**.

It was noted that the site is within woodland on the edge of the AONB. The nearest gas supply is at the bottom of Harts Hill.

It was unanimously agreed that BPC **object** to this application. It was requested that Thatcham Town Council should be copied on these comments.

Planning decisions made by WBC:

P3. 17/00671/HOUSE

3 Rose Cottages, The Slade.

Single storey rear extension.

BPC had **no objection** to this application which has been **approved** by WBC.

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- P4. 7/00541/HOUSE Abbey View, Paradise Lane.
Proposed demolition of existing dwelling and the erection of a new dwelling with car port.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P5. 17/00608/HOUSE 49 Broad Lane.
Roof modifications, new front extension to form lobby and single storey rear extension. Modified dormers to rear.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P6. 17/00571/HOUSE Whitethorns Cottage, The Avenue.
A single storey timber outbuilding for use as a garden room.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P7. 17/00313/HOUSE 43 Berrys Road.
Two storey side extension.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P8. 17/00270/HOUSE The Dower House, Midgham Green.
Proposed triple bay garage block with ancillary accommodation.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P9. .17/00261/HOUSE Ormsby, Broad Lane.
Two storey side extension, new conservatory roof and detached garage.
 BPC had **no objection** to this application which has been **approved** by WBC.

DISTRICT COUNCILLORS REPORT

- DC1. Local Plan.
 The new Local Plan should be adopted by WBC tomorrow evening. This provides a 5 year and 4 month land supply.
- DC2. Colthrop Development.
 The planning application for the Colthrop development which was refused by WBC and taken to appeal has been referred by the Planning Inspector to the Secretary of State for determination.

TOPICS

- T1. Ivinghoe – County Court Pre-action Protocol.
 The Clerk reported that BPC is still awaiting advice from the insurance company. A holding letter has been sent to Mr. Alderton.
- T2. Bucklebury Meadows.
 Andrew Lehmann from DWH has made a site visit and has a proposal for the access from Broad Lane which he believes will work, however he is yet to share this proposal with BPC.
 Cllr. Slatford agreed, prior to this meeting, that he would write a summary of the advantages and disadvantages of the different ways to completion, so that all councillors can make an informed decision at the next meeting about whether BPC should sign the transfer. TS
 Cllr. Aldridge asked for a copy of the S106 agreement, which the Clerk will send to him. HP
- T3. Cemetery.
Cast Iron Memorials – Cllr. Frankum and Cllr. Southgate have recorded and photographed the cast iron memorial markers in the Cemetery. Copies of the photographs have been sent to Sue Ellis. Cllr. Ranken is researching the Bucklebury

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Foundry (where the markers were cast) to give background to their significance. Once all the information has been gathered, an application will be made to have them added to the Local Listings.

Pruning of Rhododendrons in the Cemetery - The Clerk has obtained a quote from Roger Malloy for the cutting back of the two main clumps of rhododendrons to the rear of the Chapel, a clump to the south of the Chapel, and reducing the two yew trees on either side of the Chapel door. It was unanimously agreed that the quote should be accepted.

T4 Fred Dawson Playpark and the BMX Track.

Three quotes have been obtained to replace the original fencing. The quotes range from £2,450 to £4990.38 plus VAT. It was unanimously agreed to accept the quote from Fox Fencing at £2,450.

The annual RoSPA inspection has been carried out. The most significant issue raised is a small crack in the upright metal post which supports the tubular slide. The Playpark committee will be meeting to go through the inspection report on site and prioritise the suggested work.

T5. Annual Parish Assembly.

Cllr. Brims will bring the wine glasses from the Victory Room. Cllr. Banks will purchase the wine and fruit juice, and Cllr. Hillerton will purchase light refreshments. Cllr. Frankum will purchase some flowers for Rose Somerset, from the AONB, the speaker.

FINANCE

F1. Cheques signed since the last meeting:

J.C.V. Tipton	£155.52	Maintenance on Chapel Row bus shelter.
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F2. Cheques signed by Councillors:

Playsafety Ltd	£163.80	RoSPA inspections.
Post Office Ltd	£6.26	SSE streetlight supply.
Helen Pratt	£10.50	Kaspersky license.
CPRE	£100.00	Membership.
CCB	£30.00	Membership.
Helen Pratt	£554.27	Clerk's April salary.

F3. To review current balances and financial position.

Lloyds Current Account balance after all cheques cleared and lodgements received:	£45,071.19	
Lloyds Current Account:	£33,446.72	On the 20 th April 2017.
Scottish Widows Reserve Account:	£37,773.89	On the 1 st April 2017.
Scottish Widows Gilroy Account:	£4577.97	On the 1 st April 2017.

REPORTS

R1. Commons Advisory Committee.

Cllr. Cairns reported that byway BUCK 81/1 (Hillfoot to Briffons) is badly damaged. Byway BUCK 11 (Holly Lane) has now got a TRO placed on it. WBC has now agreed that seasonal TROs should be placed on the byways of the parish (closing them in the winter) as they are on the Ridgeway.

R2. Victory Room.

The marketing package for the fundraising of the redevelopment has now been finalised. The project is registered with the 'Good Exchange' and a meeting has been set up with Greenham Common Trust to work out the most effective ways of procuring funding.

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CORRESPONDENCE

The following correspondence has been received:

- C1. Hall hire for the Pang Valley Flood Forum.
Piers Allison has asked if BPC could cover the rent for a meeting of the PVFF in The Oak Room (the hosting parish council normally picks up the rent for these meetings). This was unanimously agreed.
- C2. West Berkshire Heritage Forum AGM – Tuesday 16th May 2017
Cllr. Frankum, Cllr. Cairns and Cllr. Southgate agreed to attend this meeting.

ROUND TABLE COMMENTS

- RT1. Welcome Packs.
Cllr. Banks asked about the availability of Welcome Packs. It was agreed that these should continue to be distributed even if some of the original leaflets are no longer available.
- RT2. File Storage.
Cllr. Southgate raised some questions about online data storage, particularly in view of the many photographs he has taken of the cast iron memorial markers. He suggested the possibility of having a parish facebook page. He also asked about the ‘hit rate’ of the web site and whether people could register and receive emails.

The meeting closed at 10pm.

Future Meetings

Planning Meeting:	8.00pm Monday 22nd May 2017 Memorial Hall.
BPC Meeting:	7.45pm Monday 12th June 2017 Memorial Hall.

Signature

Date