

MINUTES OF A MEETING OF BUCKLEBURY PARISH COUNCIL
Held the Memorial Hall, Upper Bucklebury on Monday 12th September 2016 at 7.30pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mrs. L. Clarke; Mr. A. Dunkerton; Mr. T. Banks; Mr. J. Brims; Mrs. H. Cairns; Mr. B. Dickens; Mrs. A. Hillerton; Mr. G. Pask (District Councillor); Mr. Q. Webb (District Councillor); Mrs. H. Pratt (Clerk).

OTHERS

Steve Manson (BCBC); Janet Wild (BCBC); Mr. T. Montague-Johnson.

APOLOGIES

Mr. T. Slatford; Mr. A. Aldridge.

DECLARATIONS OF INTEREST

D1. Declarations of Interest on any Agenda Items.

There were no declarations of interest in items on the agenda.

MINUTES

M1. Bucklebury Parish Council Meeting Minutes - Monday 8th August 2016.

The minutes of the BPC meeting held on Monday 8th August 2016 were agreed as a true record and signed by Mrs. Frankum.

M2. Bucklebury Planning Committee Meeting Minutes – Monday 22nd August 2016.

The minutes of the Planning Committee meeting held on Monday 22nd August 2016 were agreed as a true record and signed by Mr. Dickens.

PUBLIC SESSION

PS1. Bucklebury Community Bus Charity (BCBC).

Mrs. Frankum welcomed and congratulated Mr. Manson and Ms. Wild for their efforts and achievements in providing transport for young people of the parish to Kennet School. Mr. Manson commented that he had a great team behind him. A part time driver has been employed to drive the minibus for the school transport.

Mr. Manson said there is still a lot more to be done in terms of reaching the wider community, particularly to assist those who will suffer as a result of the reduction in the 101 bus service. An on-line system to book the minibus has been set up.

The minibus purchased cost £4,000, is 11 years old, has done 27,000 miles and is in very condition. It is parked behind the pub and has a tracker fitted to it, which is remotely controlled.

The application to the Charity Commission for the group to be a charity has been acknowledged but not yet approved.

The group will write an article for The Oaks which may include a questionnaire for those in the wider community who might benefit from the minibus.

It was noted that Aldermaston coaches have been running a 70 seater coach to collect those children entitled to free transport at a cost to WBC. Segregation has already been raised as a potential issue by a parent whose child is entitled to free transport and not on the minibus.

Mrs. Frankum again thanked the group for all they have done for the community.

PS2. 16/01724/HOUSE – Nine Elms Cottage.

Mrs. Clarke gave a summary of the application, on which BPC had sent comments to WBC of “no objection” on the grounds that the application appeared to be limited to moving the front door and changes to a bay window. At the time, Mr. Montague Johnson was on holiday.

BPC had objected to 3 previous applications on this site, including the application to which this application is a variation; all three applications had been approved by WBC

Signature

Date

and there appeared to be little point in BPC objecting.

Mr. Montague Johnson raised concerns that this is the 4th application in 5 years for the redevelopment of the dwelling. The chimneys in the extension to the south east will be clearly visible from the listed Nine Elms Farmhouse and the barn (understood to be listed separately). The application is not viewed as a minor amendment but a major change.

Questions were raised about whether the 2012 planning permission is still extant, because it has not obviously been started. This was further complicated by the presence of a conservatory which was developed between the 2011 and 2012 planning applications.

In the case officers report of the 2011 application, reference is made to the impact the application would have on the listed Nine Elms Farmhouse which is 80m from Nine Elms Cottage. No mention was made of the barn at Nine Elms which Mr. Montague Johnson said was listed separately and only 20m from Nine Elms Cottage. The proposals being discussed will be very visible and have a very over bearing impact on Nine Elms Farmhouse and barn.

Mr. Montague Johnstone commented that serious questions needed to be asked about why these applications have been approved given the massive increases in size.

The application submitted in 2016, for a variation of conditions increases the size of the south east extension by extending it by a further 2.3m; this is in addition to the moving of the front door and the changes to the bay window.

Mr. Dickens proposed that in light of the additional information about the increase in size of the south east extension BPC should review its previous decision and **object** to this application on the grounds of a further increase in size to what BPC already considered overdevelopment. This proposal was carried.

CHAIR'S REPORT

CR1. Resignation of Mr. Alan Dunkerton.

Prior to the meeting, Mr. Dunkerton had informed members of BPC that he would be resigning from the Council. Mrs. Frankum commented that BPC had been very fortunate to have access to all of Mr. Dunkerton's expertise, which no one else on the council has and thanked him for all the work he has done and his support.

CR2. BCBC.

Mrs. Frankum thanked Mrs. Hillerton for all she has done with BCBC.

CR3. Water Leaks.

Since the last meeting, there have been a number of water leaks in the parish; at Chapel Row (on the day of the Fayre), outside Highcroft (the house with the monkey puzzle tree) and outside the Cottage Inn. The Clerk will be writing to Thames Water.

HP

CR4. Chapel Cracks.

Chris Willet will be looking at the cracks in the Chapel next weekend. In particular he will be considering how the Chapel is constructed.

CR5. Wine Quaffing Evening.

This has had to be postponed due to a number of people being on holiday. It is hoped that it will be held in February 2017.

CR6. Bucklebury Beer Festival.

This year the Bucklebury Beer Festival will be held on Saturday 8th October. Any offers of help would be gratefully received.

CLERK'S REPORT

CL1. BCBC Finances.

At the last meeting, concerns were raised about whether funding had been allocated for maintenance and running costs (other than fuel) for the minibus. The Clerk requested a copy of the proposed finances which hi-lighted this as an issue.

Signature

Date

- CL2. Wheelie Bin Stickers.
 A pack of fifty 30mph wheelie bin stickers has arrived. These were given to Mrs. Clarke to distribute to those people who live within the 30mph zone through Bucklebury village from the Old School to Waven. Each house will be given two stickers for their bins on a trial basis. LC
 Once these have been distributed, it will be determined where the remainder will be used.
- CL3. Documentation for Conservation Areas.
 The Clerk has confirmed it is the Conservation Officers at WBC who can confirm what documentation is required for conservation areas and that Dennis Greenway and Sarah Orr are part time conservation officers for WBC HC
- CL4. Vanners.
 Official notification has now been received from Historic England that Vanners has been Grade II listed.
- CL5. Victory Room Funds.
 Savings of BPC are currently held by Scottish Widows in Business Fund Deposit Account. This type of account is no longer available for new accounts and has been replaced by the Clubs and Associations Deposit Account. The Clerk has obtained an application form. HC

COUNCILLORS REPORT

- CL1. Camera's Monitoring 4x4 Abuse of the Common.
 Two cameras were positioned on the Common to assist with catching those abusing the Common. Both cameras were in place on the 30th August, however since then one of them has been stolen.
- CL2. Footpath BUCK 122/1 at Hillfoot.
 It was reported that this footpath has become overgrown and is now completely impassable. The Clerk will report it to WBC and Mrs. Cairns will follow up on the situation with WBC. HC
- CL3. High Speed Broadband.
 It is understood that there are delays to the schedules which had been announced due to unexpected difficulties. TB
- CL4. Community Assets.
 Mrs. Cairns reported that she had submitted evidence to WBC in support of the application made by CAMRA for the Cottage Inn to be listed as a Community Asset. Since then she has contacted CAMRA to try and find out whether or not a decision has been made, but has received no reply. It was agreed that Mrs. Cairns would contact Steve Mann at WBC and find out whether a decision has been made. HC
 LC
- CL5. Tylers Lane Swilly Hole.
 Mrs. Cairns reported that the swilly hole remains empty (as it has been since March 2016). HC

PLANNING

- Planning decisions made by WBC:
- P1. 16/01784/FUL Bushnells Green Farmhouse.
Erection of a new agricultural barn.
 BPC had **no objection** to this application and it has been **approved** by WBC.

Signature

Date

- P2. 16/01782/FULD Bushnell Green Farmhouse.
Retention of existing timber lodge as farm worker accommodation. Non compliance with condition 12 of approved 13/03014/FUL.
BPC **objected** to this application and it has been **refused** by WBC.
- P3. 16/01771/FUL J Sellwood, Long Grove.
Dismantling of existing derelict bungalow with purpose of recycling brick on site for new construction. Erection of a new single private low carbon 2 storey family dwelling by way of self build by owner of the site. Erection of new garage by way of self build by owner to act as site office and secure garage.
BPC **objected** to this application which has been **refused** by WBC.
- P4. 16/01835/HOUSE 4 Woodside Close.
Single storey rear extension.
BPC had **no objection** to this application which has been **approved** by WBC.
- P5. 16/01548/FULD 69 Roundfield.
Proposed new dwelling and new front dormer to existing dwelling. New front vehicular access for shared off road parking.
BPC had **no objection** to this application which has been **approved** by WBC.
- P6. 16/01511/FULD Kings Copse Bungalow, Southend.
Section 73: Variation of Condition 2 – Plans Approved, of approved application 16/00172/FULD – Replacement bungalow.
BPC had **no objection** to this variation which has been **approved** by WBC.
- P7. 16/01363/FULD Fifield Farm.
Demolition of existing outbuildings and barn and replacement by proposed erection of a new dwelling, as already approved by West Berkshire Council reference number 15/02340/FULD, but to include basement.
BPC **objected** to this application; however it has been **approved** by WBC.
- P8. 16/01193/OUTD Glenvale Nurseries, Hungerford Lane (Adjacent Parish).
Outline application for the demolition of Glenvale Garden Centre and associated buildings and replace with 5 x self – build/custom build houses with associated garage using existing access. Matters to be considered: Access.
BPC **objected** to this application which has been **refused** by WBC.
- P9. To agreed delegates for Planning Training on 22nd September 2016. LC
Mrs. Clarke, Mrs. Frankum and Mr. Brims are interested in attending the Planning WF
Training, organised by BALC to take place on Thursday 22nd September 2016. JB

DISTRICT COUNCILLORS REPORT

- DC1. A new Code of Conduct is to be approved by WBC. Mr. Dickens, who has been working on the new Code of Conduct with the WBC Standards Committee, will inform BPC of the changes at a future meeting.
Mr. Webb reported that WBC has launched a serious case review into sexual offences committed by people responsible for the care of children and young people in Thatcham.

Signature

Date

TOPICS

T1. Bucklebury Meadows.

Simon Taylor, from Field Seymour Parks LPP, who was dealing with the transfer of the meadows, is no longer dealing with the case and Kelsie Essenhig, a senior associate is now working towards completing the transfer.

She has looked at the information on the transfer and is concerned that Andrew Waters signing a statutory declaration that he had used the access from Byles Green since 1990 which is then lodged with the land registry in order to obtain prescriptive rights would only secure access for a tenant and not the freeholder. She has spoken to DWH's legal representatives and explained the concerns.

Ms. Essenhig has lodged some questions with DWH's legal team and BPC is waiting to hear back from her.

T2. Countryside

There are currently no known problems with 4x4s using the Pang in Bucklebury Parish. Recently there has been lots of motorcyclists using the Common at night which can be heard in The Slade, but it's difficult to identify exactly where they are.

The lower part of the byway from Briffons to Hillfoot (where it was muddiest) has been resurfaced.

T3. Defibrillators.

Mrs. Hillerton reported that the defibrillator in Chapel Row is due to be installed this week.

There have been problems booking training sessions in the Memorial Hall due to lack of availability of the hall. At the moment the session being organised by Pre-School may be held in January 2017. The session in the Victory Room may also have to be held in January or February 2017. It was noted that there are training sessions in Thatcham which have places available on them.

Mr. Shingadia has been very supportive and was thanked in the meeting for his huge support for defibrillators in the parish.

Mrs. Hillerton will write an article for The Oaks about the location of the defibrillators and also how to use them as well.

AH

T4. Fred Dawson Playpark and the BMX track.

It was proposed that BPC take over the ownership, management and maintenance of the BMX track, the Playpark, the youth shelter and the fencing from the Memorial Hall Management Committee (the extent of the latter needs to be determined). This proposal was supported in principal.

A suggestion was made that BPC needed to consider setting aside funding for replacement of equipment when it becomes necessary.

HP

T5. Bucklebury Vision.

The Clerk has contacted Bryan Lyttle at WBC about the status Bucklebury Vision would have if it was updated. The current version was approved as Supplementary Planning Guidance (SPG) however, SPGs have been abolished by the Government, but WBC has decided that Village Design Statements (of which Bucklebury Vision is one) can be put before WBC for review and ultimately approval to support and inform the policies contained in the Local Plan and can then be used as material consideration in determining planning applications.

One possibility suggested was that Bucklebury Vision is reprinted as is with an update sheet; however it was considered likely that the update sheet would get lost.

Mrs. Cairns commented that Bucklebury Vision as it stands is out of date given that it refers among other things, to the Post Office in Upper Bucklebury, and the statistics are also out of date.

The Clerk will further discuss the possible updates with Bryan Lyttle.

HP

T6. Parish Plan.

Mrs. Clarke has contacted Jo Naylor about the Parish Plan, but has not been able to talk

LC

Signature

Date

to her. Mrs. Clarke is hoping to speak to her on Wednesday.

T7. Parish Assets.

Parish councillors were asked to look at specific assets and report back to the next Parish Council meeting.

It was agreed that the budget for next year should include a replacement laptop computer.

Mrs. Frankum has spoken to Mr. Peters about cutting back the laurel hedge behind the Upper Bucklebury bus shelter so that it can be properly cleaned.

T8. Autumn Common Clearing – Saturday 15th October 2016.

Mrs. Cairns, Mrs. Hillerton and Mrs. Frankum agreed to make cakes for tea after Common Clearing. Mr. Aldridge will also be asked if he is able to make a cake.

Mrs. Frankum and Mrs. Hillerton will serve the refreshments.

FINANCE

F1. Cheques signed by Councillors since the last meeting:

Heartstart Thatcham	£1,685.10	Chapel Row defibrillator.
S. Manson	£500.00	Donation to BCBC.

F2. Cheques to be signed by Councillors:

R.F. West	£90.00	Cutting the Hockett Field.
C. R. Landscapes Limited	£1,233.36	Cemetery maintenance March to August 2016.
Post Office Ltd	£22.99	Streetlight supply.
P.W.Frankum	£25.00	Voucher for internal audit.
Helen Pratt	£554.27	Clerk's August 2016 salary.

F2. To review current balances and financial position.

Lloyds Current Account balance after all cheques cleared and lodgements received: £25,133.56

Lloyds Current Account:	£27,424.28	On 19/8/2016
Scottish Widows Reserve Account:	£37,660.78	On 1/7/2016.
Scottish Widows Gilroy Account:	£5568.38	On 1/7/2016.

REPORTS

R1. Patient Participation Group (PPG).

Mr. Dickens reported that the dispensary at the Chapel Row Surgery is now open from 8.30am until 6.30pm. It is no longer possible to order repeat prescriptions via the answer phone service; the recent Care Quality Inspection identified that the voice mails, ordering repeat prescriptions, left for dispensary staff could be abused.

A Cancer room is shortly opening at Newbury Community Hospital; this will replace the mobile unit which has been parked at the hospital.

The Care Quality Inspection of the surgery showed that it was good across all areas.

It was suggested that Paul Gomm from the PPG would be a good speaker for the Annual Assembly in May 2017.

CORRESPONDENCE

The following correspondence has been received:

C1. West Berkshire Community Champion Awards 2016.

Two people were suggested, which then posed the question of whether only one nomination could be made or one for each of the categories.

C2. West Berkshire Council Heritage Member Development Session.

Mrs. Frankum and possibly Mrs. Hillerton will attend this meeting.

WF
AH

Signature

Date

C3. Alan Dunkerton.

Mr. Dunkerton has emailed BPC to inform them of his resignation as a councillor. Mrs. Frankum thanked him for his work on BPC earlier in the meeting and commented that he would be very much missed.

ROUND TABLE COMMENTS

RT1. Footpath BUCK 154/1, Bucklebury Farm Park.

Complaints have been received that it is not easy to identify the route of the public footpath through the Farm park. It was agreed that it is not well signed. It was agreed that Mrs. Frankum and Mrs. Clarke will talk to Rupert Hartley Russell.

WF
LC

RT2. Victory Room & Recreation Ground.

Mr. Dickens said that he had looked at the Centenary Field Programme with a view to an application being made for the Recreation Ground; he suggested that in the first instance WBC, as the owner might like to make the request. As secretary of the Recreation Ground Committee Mrs. Clarke will take up the proposal.

LC

There was a discussion about the possibility of a memorial for those lost in WW1 in the vicinity of the Victory Room and Recreation Ground.

The meeting closed at 10.05pm.

Next BPC Meeting:

7.45pm Monday 10th October 2016 Memorial Hall.

Planning Committee Meeting:

8.00pm Monday 26th September 2016 Victory Room.

Autumn Common Clearing:

2.00pm Saturday 15th October 2016 Memorial Hall.

Signature

Date