

MINUTES OF A MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 8th June 2015 at 7.30pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mrs. L. Clarke; Mr. T. Banks; Mrs. A. Hillerton; Mr. A. Dunkerton; Mr. A. Aldridge; Mr. B. Dickens; Mr. J. Brims; Mr. G. Pask (District Councillor); Mrs. H. Pratt(Clerk).

OTHERS

Dorothy Dugdale.

APOLOGIES

Mr. T. Slatford; Mrs. H. Cairns; Mr. A. Gilbert.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest on any agenda items.

MINUTES

M1. Bucklebury Parish Council Meeting Minutes - Monday 11th May 2015.

The minutes of the BPC meeting held on Monday 11th May 2015 were agreed as a true record and signed by Mrs. Frankum.

M2. Bucklebury Planning Committee Meeting Minutes – Tuesday 26th May 2015.

The minutes of the Planning Committee meeting held on Tuesday 26th May 2015 were agreed as a true record of the meeting and signed by Mr. Dickens.

PUBLIC SESSION

PU1. Defibrillators.

Prior to the meeting, Mr. Slatford had forwarded an email with various facts about defibrillators or AEDs (Automatic External Defibrillators).

The meeting was **closed** for Mrs. Dugdale to take part in the discussion.

Mrs. Dugdale said that she had spoken to John Smart who is involved with Heartstart Thatcham (a countrywide scheme initiated by the British Heart Foundation which has a branch in Thatcham) which provides CPR training and defibrillators for the local communities. Heartstart Thatcham suggests that each defibrillator and box/cabinet costs approximately £1,600. Mrs. Dugdale has organised a course on CPR which must be administered to the patient while the defibrillator is being collected, to be run in the Memorial Hall on Wednesday 8th July (*now 22nd July*) from 6.30pm to 8.30pm. It was unanimously agreed that BPC would pay the hire of the hall for the training session.

There was a discussion about possible locations for defibrillators in the parish and possible funding. Mr. Dickens proposed that BPC spend up to £3,000 for 2 defibrillators, one for Upper Bucklebury (£1,600), one for the Victory Room (£1,000 as there is the potential for alternative funding) and £400 for running costs and contingency. Once these have been installed, further funding for installation of defibrillators elsewhere in the parish will be considered. This was seconded by Mrs. Hillerton and unanimously agreed.

Mrs. Hillerton said that she had spoken to Paul Gomm, the Practice Manager at Chapel Row Doctors surgery who supported the initiative and did confirm that there is a defibrillator kept at the surgery for use when the surgery is open.

Mr. Brims, Mr. Dunkerton, Mr. Slatford, Mrs. Hillerton and Mrs. Dugdale will form a working group to investigate the project further.

The meeting was **reopened**.

JB
AD
TS
AH

Signature

Date

CHAIR'S REPORT

CR1. December Planning Meeting.

The December Planning meeting will not take place as it falls between Christmas and the New Year.

CR2. Internal Audit.

Mrs. Frankum proposed that BPC spend up to £25.00 on a planter for Erica Tipton who has carried out the internal audit of the books. This was seconded by Mr. Dickens and unanimously agreed.

The Clerk will organise the planter.

HP

CR3. Parish Assembly.

Mrs. Frankum thanked Mr. Brims and Mrs. Cairns for purchasing the refreshments for the Annual Assembly.

CR4. Oak Acre.

Jennie Ainsworth has raised concerns with Mrs. Frankum about land usage at Oak Acre. The owners are understood to have removed a section of hedge and dug a ha-ha between the domestic and agricultural curtilages. In relation to the buildings (already built and proposed) on the domestic curtilage there is a relatively small amount of garden. Work has begun on the swimming pool. When the site visit was carried out for the last planning application, a section of the agricultural land was noticed to be close mown. Questions have been asked of WBC planning officers about the frequency which grass can be mown at before it can no longer be considered to be agricultural; however no answers have been forthcoming.

It was agreed that Oak Acre should be added to the list of sites where land use is to be monitored.

CR5. Oaks in the Meadow.

The original middle oak tree died; a second tree has now also died. It has been suggested that a weed suppressant membrane and bark chippings should be put down around the remaining two live trees. Richard Hubbard has offered to do this; materials are expected to cost approximately £30.00. BPC unanimously agreed to cover this cost.

CLERK'S REPORT

CL1. Dog Bin on Paradise Lane.

Caroline Booth at WBC has been contacted; concern has been raised about locating the bin on telegraph pole. The Rights of Way team at WBC have to be consulted. WBC is considering possible locations.

HP

CL2. Southernmost Kissing Gate on path BUCK 148/1 (next to The Cottage Inn).

The Clerk has received an email from Sallie Jennings, detailing what WBC understands to be the issues with the kissing gates between Broad Lane and Byles Green. There is some confusion over which kissing gates are broken on the path which should now have been resolved. WBC will supply and contribute 25% of cost of replacement parts for kissing gates. The Clerk has forwarded the information to the resident concerned.

CL3. Trees Close to Cemetery Wall in 1970's Cemetery.

The quote from Absolutely Tree and Hedge Care has been accepted and possible dates are being discussed.

CL4. Berry's Road Flooding – ELM 131271.

The flooding at the top of Berry's Road is still waiting for the attention of the WBC project management team.

CL5. Chapel Row Culvert – ELM 129153.

The blocked culvert at Chapel Row is also waiting for the attention of the WBC project management team.

Signature

Date

- CL6. Tylers Lane Culvert and Adjacent Ditches – ELM 130278.
The culvert at the bottom of Tylers Lane is on the list to be jetted. Cones are still in place where the ditch was dug very close to the edge of the road. The final solution is unclear.

COUNCILLORS REPORT

- CO1. Community Asset – The Cottage Inn.
Mrs. Frankum said that she had spoken to Gary Bush, the Landlord at The Cottage Inn and he would support making The Cottage Inn a community Asset.
- CO2. Photo Diary of Holly Lane.
Mrs. Cairns has taken a number of photographs of Holly Lane looking in both directions (from Holly Farmhouse to the junction of Holly Lane and The Ridge). This can be used should extensive damage be caused by the large wood lorries which will be using the lane on an occasional basis.
- CO3. School Parking.
This is being monitored.
- CO4. Swilly Hole.
It was understood that this was to be cleared in May; as yet there is no sign of any work.

TOPICS

- T1. Bucklebury Meadow.
The green spaces in Mortons Lane are now managed by FirstPort rather than OM property management. It needs to be confirmed by FirstPort that there is access to the gate of the copse from Mortons Lane over a piece of land; this is being carried out by Field Seymour and Parkes.
- T2. Defibrillators.
This is minuted under the Public Session part of these minutes.
- T3. Community Assets.
Mrs. Clarke said that she had had a meeting with Mrs. Cairns and they had drafted out the justification for the Bladebone Inn being made a Community Asset. The justification had been circulated to members prior to the meeting. The following users/uses of the Bladebone Inn were added to the justification: Bucklebury Tennis Club, Bradfield PTA, Woolhampton PTA and Bucklebury Walkers who have met at the Bladebone Inn and returned for coffee afterwards.
Mr. Aldridge commented that he had spoken to Enterprise Inns (who own the freehold) they are understood to have had plenty of interest.
Whilst the Bladebone Inn is up to let, BPC agreed that an application should be made to make it a Community Asset. Mrs. Cairns and Mrs. Clarke will continue with the application.
Once the Bladebone Inn application has been completed, it was agreed that making the Cottage Inn and Peaches Store Community Assets should be investigated.
Parishioners must be encouraged to use the local assets or risk losing them.
- T4. Pang Valley Flood Forum Meeting – Wednesday 16th September.
The Pang Valley Flood Forum is due to meet in the Memorial Hall, Upper Bucklebury on Wednesday 16th September. In other parishes, no charge is made to the group for use of the hall. BPC has been asked to consider paying the cost for the hire of the hall. Mr. Dickens proposed that BPC cover the cost of the hire; this was seconded by Mrs. Hillerton and unanimously agreed.

LC
HC

Signature

Date

PLANNING

There were no planning applications to be considered.

Planning decisions made by WBC:

- P1. 15/00982/HOUSE Rumbles Cottage, Byles Green.
New garage.
BPC had **no objection** to this application which has been **approved** by WBC.
- P2. 15/00670/HOUSE 47 Roundfield.
Single storey rear extension.
BPC had **no objection** to this application which has been **approved** by WBC.
- P3. 15/00724/CERTE Windy Ridge, Burdens Heath.
Parcel of land used as domestic for more than 10 years.
BPC had **no comment** to make on this application which has been determined to be **lawful** by WBC.
- P4. 15/00748/HOUSE Woodside, Long Grove.
Two storey front extension, two storey rear extension and rear single storey orangery extension and replacement/relocation of oil tank.
BPC had **no objection** to this application which had been **approved** by WBC.
- P5. 15/00642/FULD Marywell, Chapel Row.
Demolition of existing house and construction of a replacement dwelling and associated works.
BPC had **no objection** to this application which has now been **withdrawn**.
- P6. 15/00649/FUL The Dell, Windmill Lane.
Demolition of existing detached house and garage and erection of new detached dwelling with separate double garage incorporating bat roost. Relocation of existing drive access.
BPC had **no objection** to this application which has been **approved** by WBC.
- P7. 15/00546/HOUSE Carbins Wood, Chapel Row.
Part rebuild/refurbishment due to fire damage. Rebuild to include new side extension (to replace existing) and new first floor extension. New complete roof structure to replace existing.
BPC had **no objection** to this application which has been **approved** by WBC.

REPORTS

- R1. Memorial Hall Meeting AGM.
Mr. Brims reported that the finances were strong and that all the current committee has stood down. A new committee will be elected at the next meeting.
The issue of the number of tables stored in the store room was raised. For the BPC meeting, 3 tables were moved from the reception area and 3 had to be fetched from the main hall cupboard (interrupting a dance/exercise class). Mr. Brims agreed to take this matter up with Mr. Scholl.
- R2. Victory Room Meeting.
There was a meeting last week with an open surgery beforehand. There were 5 objectors present, one of whom was speaking for 13 parties (it wasn't clear whether this was 13 individuals or 13 households). The new plans have been drawn by an architect from the village and are generally liked. However, now rather than opposing a replacement hall people are keener to consider refurbishing the existing hall. The Committee has agreed to republish the vision document and pursue a new build.

Signature

Date

People present at the meeting were reminded that the trustees of the Victory Room were elected at the last AGM.

At the Annual Parish Assembly the plans for the Victory Room were presented and there was unanimous approval for the scheme.

John Clarke and Richard Sadler met with the architect today. It is expected to cost in the region of £400,000 to build a new hall.

R3. Heritage Training Session.

Mrs. Clarke attended this daylong session, led by Sue Ellis from Woolhampton. It included a trip to Thatcham Police Station which is decorated in the style of the Arts and Crafts movement.

It was felt that Helen Relf and the Bucklebury History Society should be involved with this project.

R5. Commons Advisory Meeting.

Mr. Dunkerton reported that it was a short meeting in which 4x4's were discussed. BBOWT are moving ahead with their management of the Common and will take over the management of the trees on The Avenue once some remedial work has been carried out.

FINANCE

F1. Cheques signed by Councillors:

The Alpha Xperience	£311.50	The May edition of The Oaks an Parish Assembly printing.
Carol Farmer	£6.00	Oaks delivery – Roundfield.
L. Slatford	£7.50	Oaks delivery – Mortons Lane & Broad Lane.
K. Powell	£12.00	Oaks delivery – Hatch Lane, Close & Paradise Way.
CPRE	£100.00	Annual membership.
The Society of Local Council Clerks	£131.00	Annual membership.
Helen Pratt	£554.27	May salary.
Bucklebury Memorial Hall	£52.30	Rent 1/4/2015 to 31/7/2015.

F2. To review current balances and financial position.

Lloyds Current Account balance after all cheques cleared and lodgements received: £23,773.76

Lloyds Current Account: £31,301.55 On 20/5/2015.

Scottish Widows Reserve Account: £37,473.02 On 1/4/2015.

Scottish Widows Gilroy Account: £5,540.62 On 1/4/2015.

F3. Approval of Accounts for FY 14/15.

Mr. Banks proposed that the accounts for the financial year 2014/15, having previously been circulated, be approved; this was seconded by Mr. Aldridge and unanimously agreed.

F4. Approval of the Statement of Governance for FY14/15.

Mr. Dunkerton proposed that the Statement of Governance, which had previously been circulated, should be approved; this was seconded by Mr. Aldridge and unanimously agreed.

CORRESPONDENCE

The following correspondence has been received:

C1. Planning Training.

Details of a Planning Roadshow to take place in Newbury, Calcot and Hungerford have been received. The letter will be forwarded to councillors.

HP

C2. Path to the West of Burgess Copse (near Hawkrigde House) which is not a PROW.

Dick Greenaway has identified that the path, which is part of the one of the Berkshire

Signature

Date

Circular paths to the West of Burgess Copse is not a Public Right of Way (PROW) and therefore not on the definitive map. It was agreed that the Clerk will pursue this with Stuart Higgins, the definitive map officer at WBC.

HP

ROUND TABLE COMMENTS

RT1. Community Speedwatch.

Mr. Dunkerton reported that speed watches have recently been carried out in the community. A reasonable number of the offenders speeding have had Bucklebury postcodes.

RT2. Victory Room Noticeboard.

The Victory Room trustees will be painting the noticeboard. Concern was raised that it will look very shabby. Mr. Dickens proposed that a replacement is sought; the Clerk will investigate.

HP

RT3. Bollards between the Fords.

New bollards have been installed on the north side of the River Pang between the fords; however they have been knocked down (possibly when the verges were cut). The Clerk will report this to WBC.

HP

The meeting closed at 9.15pm.

NEXT PLANNING MEETING:

8.00pm Monday 22nd June 2015 Victory Room.

NEXT BPC MEETING:

7.45pm Monday 13th July 2015 Memorial Hall.

Signature

Date