

MINUTES OF A MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 11th May 2015 at 7.30pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mrs. L. Clarke; Mr. T. Banks; Mrs. A. Hillerton; Mr. A. Dunkerton; Mr. A. Gilbert; Mr. B. Dickens; Mr. J. Brims; Mr. G. Pask (District Councillor); Mr. Q. Webb (District Councillor); Mrs. H. Pratt(Clerk).

OTHERS

Mr. A. Aldridge; Mr. N. Coleman; Mr. Green; Mr. Townsend.

APOLOGIES

Mr. T. Slatford; Mrs. H. Cairns.

ELECTION OF OFFICERS

E1. Election of a Chairman.

Mrs. Clarke proposed that Mrs. Frankum be the Chairman of BPC for the coming year; this was seconded by Mr. Dickens and unanimously agreed.

E2. Election of a Vice Chairman.

Mrs. Clarke proposed that Mr. Dickens be the Vice Chairman of BPC; this was seconded by Mr. Dunkerton and unanimously agreed.

E3. Receipt of Acceptances of Office of Chairman.

Mrs. Frankum signed her acceptance of office and returned it to the Clerk.

DECLARATIONS OF INTEREST

D1. Declarations of Interest.

There were no declarations of interest in agenda items.

D2. To Receive Acceptance of Terms of Office.

All councillors present signed their acceptance of terms of office forms to the Clerk.

MINUTES

M1. Bucklebury Parish Council Meeting Minutes - Monday 13th April 2015.

The minutes of the BPC meeting held on Monday 13th April 2015 were agreed as a true record and signed by Mrs. Frankum.

M2. Bucklebury Planning Committee Meeting Minutes – Monday 27th April 2015.

The minutes of the Planning Committee meeting held on Monday 27th April 2015 were agreed as a true record of the meeting and signed by Mr. Dickens.

PUBLIC SESSION

PU1. Planning Application 15/00982/HOUSE – Rumbles Cottage, Byles Green.

Please refer to the planning section of these minutes for the detail of this discussion.

CO-OPTION OF A PARISH COUNCILLOR.

CO1. Co-option of Mr. Andrew Aldridge.

Mr. Dickens proposed that Mr. Andrew Aldridge should be co-opted onto BPC. This was seconded by Mrs. Hillerton and unanimously agreed.

REPRESENTATIVES ON OUTSIDE BODIES.

The following representatives were agreed on outside bodies:

Memorial Hall Committee: (There is some confusion about whether BPC has 1 or 2 representatives on the Memorial Hall Committee; Mr. Brims will ask for clarification at the next Memorial	Mr. Brims – BPC representative. Mr. Dunkerton – Finance and General Purposes Committee.
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Signature

Date

hall Committee meeting).	
Victory Room Committee:	Mrs. Clarke.
Commons Advisory Committee:	Mr. Dunkerton, Mr. Slatford.
Recreation Ground Committee:	Mrs. Clarke.
Chapel Row Patient Participation Group:	Mr. Dickens.

APPOINTMENT TO BPC COMMITTEES.

The following appointments were made:

Burial Board:	Mrs. Frankum (Chairman), Mr. Dickens, Mr. Brims, Mr. Dunkerton, Mrs. Hillerton.
Planning Committee:	Chairman: Mr. Dickens. All members of BPC.
Hockett Field & Bucklebury Meadow	Mrs. Frankum, Mr. Slatford, Mr. Dickens, Mrs. Hillerton.

POSTS OF RESPONSIBILITIES.

The following posts of responsibility were made:

The Oaks:	Mrs. Frankum, Mrs. Clarke, Mrs. Hillerton.
Emergency Plan:	Mrs. Frankum, Mrs. Clarke, Mr. Dunkerton.
Parish Plan:	Mrs. Frankum, Mrs. Clarke.
Flood Liaison:	Mr. Brims, Mrs. Clarke.
Police and the Community:	Mr. Slatford, Mr. Dunkerton, Mrs. Cairns, Mr. Banks.
Footpaths:	Mrs. Cairns (West side of Common), Mr. Banks (East side of Common), Mrs. Clarke.
Website:	Mr. Banks with support from Ian Pratt.
Heritage (covering Community Assets and Localism):	Mrs. Clarke, Mrs. Hillerton, Mrs. Cairns, Mrs. Frankum.

CHAIRS REPORT

CH1. Community Assets.

Mrs. Frankum has spoken to Mr. Shingadia at Peaches Store and he is in favour of the shop being made a Community Asset; however he did suggest that BPC might contact the freeholder.

Mrs. Frankum has tried to speak to Mr. Bush, the Landlord of The Cottage Inn about the pub being made a Community Asset; but has not managed to speak to him. Mr. Dunkerton agreed to speak to Mr. Bush.

CH2. The Bladebone Inn.

The Bladebone Inn last opened on Saturday 2nd May and has now been boarded up. It is understood that it belongs to the Enterprise Brewery who are advertising for a new landlord.

There was a discussion about registering the Inn as a Community Asset. It was agreed that Mrs. Clarke and Mrs. Cairns would speak to Andy Day (at WBC) to confirm the process and what needed to be done in order to get it registered. This item will be on the June agenda for further discussion.

LC
HC

CH3. Princess Charlotte.

Bucklebury Events Committee has commissioned 500 Bucklebury specific mugs from Emma Bridgewater to commemorate the birth of Princess Charlotte.

Signature

Date

CH4. Water Supply.

After the burst pipe on Harts Hill over the bank holiday weekend, a letter has been sent to Damien Crawford requesting that either the Harts Hill water main be replaced or lined. Mr. Pask commented that there is a set of criteria, all of which have to be met in order for a pipe to be replaced and the Harts Hill water main does not meet these criteria. Thames Water need to improve the time it takes them to investigate and repair leaks.

CH5. Defibrillator.

There was a discussion about defibrillators in the parish. A gentleman in Berry's Road died over the bank holiday weekend and it has been suggested that donations be used for a defibrillator in Upper Bucklebury. Mr. Shingadia was asked whether it could be placed at Peaches stores; he welcomed the proposal and suggested that he may be able to obtain some funding. It was also suggested that defibrillators in Chapel Row and Bucklebury village could be useful (any location in Upper Bucklebury is still at the discussion stage). A question was raised about how quickly a defibrillator is required should someone suffer from a heart attack. In principal, the concept of a defibrillator was agreed. This item will be on the agenda for the June BPC meeting.

CLERK'S REPORT

CO1. Dog Bin – Paradise Lane.

Now that The Bladebone Inn has closed, the previous landlord will not be funding the purchase of the dog bin for Paradise Lane. It was agreed that BPC will pay for this dog bin in addition to the emptying of it.

HP

CL4. Marlston Road Ditch near Tylers Lane – ELM 130278.

The ditch was reported to WBC by BPC. The ditch has been cleared and a deep trench left adjacent to the edge of the road causing a potential hazard. It would appear that contractors have now filled in the ditch with a concrete gully. Cones are still along the road and work appears to be an ongoing job.

Concern has been raised about flooding on Marlston Road between Hillfoot and the bottom of Pease Hill. However concern has been raised that if the problem is raised with WBC work similar to that at the bottom of Tylers Lane may take place.

C5. Cemetery Business during FY14/15.

The Clerk reported that during the last financial year the following transactions took place at the Cemetery:

- 5 Memorial permits: £500
- 2 Interment of ashes: £160
- 2 Full interments (reopen): £160
- 2 new plots & interments: £500
- 1 reservation (ashes): £20

Total income: £1,340.00

COUNCILLORS REPORT

CO1. Swilly Hole.

It is understood that the swilly hole is due to be cleared out during May. Suggestions have been made that the material dug out could be used to repair the byways at Ramsbury Corner.

TOPICS

T1. Annual Assembly.

It was agreed that Mrs. Cairns would supply nibbles and Mr. Brims would purchase 6 bottles of wine and orange juice. Mr. Brims will bring the glasses from the Victory Room. Mrs. Dunkerton has agreed to help serve refreshments after the meeting.

T2. Bucklebury Meadow.

Signature

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Mr. Aldridge confirmed that the fence to the rear of Brimstone Cottage was, in his opinion in the correct location. As a result of this, it was agreed that BPC is ready to sign the transfer documents for completion of the transfer of ownership. However, Mrs. Frankum met Andrew Waters (the tenant) who said that David Wilson Homes have written to him for the first time requesting that he pays the rent for the years that they have owned the land. This has yet to be resolved.

Once the transfer is complete it was agreed that the southern boundary needs to be marked so that it is clearly defined (BPC has had slips planted in the meadow where the hedge was removed). It was suggested that the corners of the boundary be marked with concrete posts.

PLANNING

Planning applications to be considered:

- P1. 15/00982/HOUSE Rumbles Cottage, Byles Green.
New garage.
 Mrs. Hillerton explained the application and observed that the proposed garage is planned to go in a dip in the land where there is currently play equipment.
 The meeting was **closed** for the applicant and neighbours to speak.
 There were no questions for Mr. Coleman, the applicant. Mr. Townsend said that he did not object to the application but hadn't appreciated that there were windows in the roof of the garage; he asked whether or not they would be at eye level. Mr. Green said that he had no objection to the proposal, but was concerned about the stream and the trees on his side of the boundary; he requested that the tree officer be asked to look at the trees. He also commented that there was no direction arrow or vertical scale on the plans. Mr. Coleman said that the proposed garage would be 6m high to the apex of the roof.
 The meeting was **reopened**.
 Mrs. Hillerton proposed that BPC has **no objection** to this application; this was seconded by Mr. Banks and unanimously agreed.
- P2. 15/00534/HOUSE & 15/00535/LBC2 1 Nuttage Gate Cottages.
To construct single storey rear extension to provide additional habitable space, to be part cut into and follow the lie of the land and to carry out minor works to the cottage including replacing windows with new double glazed casements and internal alterations.
 Mr. Brims introduced this application for an extension to a 17th Century Grade II listed cottage to which 3 previous extensions are believed to have been made during the history of the property. The proposed modern extension would increase the ground floor space has a very narrow section linking it to the existing cottage. The proposed extension would represent an increase of approximately 53% on the existing.
 After a discussion about the impact the extension would have on the listed building and the area, Mr. Brims proposed that BPC **object** to this application; this was seconded by Mr. Dunkerton and unanimously agreed.
- P3. 15/00859/HOUSE Amber, Bucklebury.
Alterations to existing house to include rear and side extensions. Conversion of garage roof space, changes to windows, part re-cladding of external walls.
 BPC unanimously agreed to **no objection** to this application, but requested that a condition be placed on any permission granted such that

Signature

Date

the room over the garage must be ancillary to the main dwelling and not used as self-contained accommodation.

- Planning decisions made by WBC:
- P4. 15/00770/AGRIC Track Adjacent to Holly Farmhouse, The Slade.
Proposed road.
BPC made no comments on this application which has been **approved**.
- P5. 15/00646/FUL Greenwood, Hatch Lane.
S73: Variation of condition 2: Approved plans, of planning permission 13/02860/FUL: Proposed replacement dwelling with detached garage – revised proposals.
BPC **objected** to this application which has been **refused** by WBC.

REPORTS

- R1. West Berkshire Councillors Report.
Mrs. Frankum, on behalf of BPC, congratulated Mr. Pask and Mr. Webb on being re-elected.
There having been no appointments to committees since the election Mr. Pask and Mr. Webb did not make a report.
- R2. Victory Room Meeting.
A successful quiz night was held which made a profit of approximately £750.
- R3. Heritage Forum.
David Tipton attended the Heritage Forum and there was nothing of significance to report.

FINANCE

- F1. Cheques signed by Councillors:
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|--------------------------------|-----------|------------------------------------------------------------------------------------------------------------------|
| Broker Network Ltd | £587.95 | Insurance. |
| GLEAM | £15.00 | Annual membership. |
| CCB | £30.00 | Annual membership. |
| Helen Pratt | £554.27 | Clerk's April salary. |
| Bucklebury Tennis Club | £300.00 | Donation towards coaching. |
| St. Martins Club | £800.00 | £500 from Gilroy account and £300 donation from BPC. |
| Berkshire County Blind Society | £75.00 | Donation. |
| Bucklebury Memorial Hall | £3,785.00 | £2,000 donation towards the Memorial Hall and £1,785 for insurance & maintenance of the Play park and BMX track. |
| Bucklebury Wolves | £200.00 | Donation towards new kit. |
- F2. To review current balances and financial position.
Lloyds Current Account balance after all cheques cleared and lodgements received: £24,948.33 On 12/5/2015.
Lloyds Current Account: £14,409.40 On 17/4/2015.
Scottish Widows Reserve Account: £37,473.02 On 1/4/2015.
Scottish Widows Gilroy Account: £5,540.62 On 1/1/2015.
- F3. To review figures for FY14/15.
The Clerk reported that there had been receipts of £40,076.59 during the year and payments of £35,836.74.
Mrs. Tipton will be carrying out the internal audit immediately after the Annual Parish Assembly.

CORRESPONDENCE

The following correspondence has been received:

Signature

Date

- C1. SSE Enterprise – Street lighting maintenance.
- C2. Weekend Closures of M4/A34 Junction.
Councillors had been circulated with details of the road closures.
- C3. Common Advisory Meeting – Tuesday 12th May 6.30pm. Mr. Dunkerton will be attending this meeting.

ROUND TABLE COMMENTS

- RT1. Heritage Training Course – There is a training course this Saturday. The following were suggested as possibilities for Heritage Listing (this is different to Community Asset): The Cottage Inn, the Pound, Turners Green Chapel, The Chapel in the Cemetery & the Cemetery.
- RT2. The Blade Bone Inn – It was suggested that the community might be interested in buying the freehold if it were available.

The meeting closed at 9.35pm.

NEXT BPC MEETING:

7.45pm Monday 8th June 2015 Memorial Hall.

NEXT PLANNING MEETING:

8.00pm Monday 22nd June 2015 Victory Room.

Signature

Date