

MINUTES OF A MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 9th June 2014 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. B. Dickens; Mrs. L. Clarke; Mr. A. Aldridge; Mr. A. Dunkerton; Mr. T. Banks; Mrs. H. Cairns; Mr. J. Brims; Mr. G. Pask (District Councillor); Mrs. H. Pratt(Clerk).

OTHERS

Roger Aylwood and Norman Casson from Bucklebury Tennis Club.

APOLOGIES

Mr. A. Gilbert; Mr. T. Slatford; Mrs. A. Hillerton; Mr. Q. Webb (District Councillor); Mr. M. James (Bucklebury Tennis Club).

DECLARATIONS OF INTEREST

D1. There were no declarations of interest on any agenda items.

PUBLIC SESSION

PS1. Bucklebury Tennis Club – Lighting Project.

The meeting was **closed** for Mr Aylwood and Mr Casson to give an update on progress with the project and fund raising.

Planning permission has been granted for the lighting, although a restriction has been applied, such that it cannot be used after 9pm. The contractor who will carry out the works has indicated that it will take two weeks to complete and cause minimal disruption to hall users. The cost of the lighting is £24,000 including VAT. The tennis club has accumulated reserves of £12,500. Two grants have been awarded of £1,500 each (one from Vibrant Villages and one from Greenham Common Trust Reactive Grants); these will be paid direct to BPC. Individual donations via “Findmeagrant” have been made which have benefited from the Greenham Common Top-up and have reached a total of £3,500 will also be paid to BPC. As a result, it will be possible to reclaim the VAT on the components paid for by BPC, which will give approximately £1,300. A further estimated £2,500 to £3,000 is expected to be raised, which will leave a short fall of between £1,000 and £1,500.

Mr. Dickens asked what training opportunities were available for young people; courses have been available both after school for older youths and during the day to pupils from Bucklebury Primary School. It was noted that BPC has not supported the infra-structure of the Bucklebury Tennis Club for a significant number of years. Between 80 and 90% of members of the club are residents of Bucklebury and the local area. Members have voted in favour of the lighting.

The meeting was **reopened**.

Mr. Dickens proposed that BPC make available a grant of up to £1,000 for the lighting project and review the possibility of making a further £500 available in the future. This was seconded by Mr. Banks and unanimously agreed.

MINUTES

M1. Bucklebury Parish Council Minutes for the Annual General Meeting held on Monday 12th May 2014.

The minutes of the BPC AGM held on Monday 12th May 2014 were agreed as a true record and signed by Mrs. Frankum.

M2. Bucklebury Planning Committee Minutes for Meeting held on Tuesday 27th May 2014.

The minutes of the Bucklebury Planning Committee meeting held on Tuesday 27th May 2014 were agreed as a true record and signed by Mr. Dickens.

Signature

Date

CHAIRS REPORT

CH1 Annual Assembly.

Mrs. Frankum thanked those members of BPC who attended the Annual Assembly. In particular Mr. Aldridge was thanked for organising the refreshments.

Due to the dwindling numbers of parishioners attending there was discussion about the best night of the week on which to hold the Assembly. It was agreed that in 2015, it should be held on an evening other than Friday.

CH2 West Berkshire Countryside Society (WBCS) Meeting.

There is to be a site meeting with WBCS about the work which they propose to carry out in the meadows (Bucklebury Meadows) behind the Cottage Inn on Friday 20th June. Work will be carried out on the hedges around the meadows on Tuesday 11th November 2014.

CLERKS REPORT

CR1. Roundfield Parking.

Sovereign Housing Association is understood to have plans for extra parking bays in Roundfield. The Clerk commented that additional information is required about the location of the proposed parking off Little Lane before writing to WBC. Mr. Banks agreed to work with Mr. Dickens to produce a plan of the proposed parking bays before asking WBC whether such parking on their land would be look upon favourably. It was also agreed that the same plan would be sent to Rachel Williams at Sovereign Housing.

It was also agreed that WBC would be asked whether S106 money could be used for this work.

CR2. Ramblers Report on Rights of Way.

The Clerk will re-circulate the report from the Ramblers on the Rights of Way in the Parish to Mr. Banks, Mrs. Cairns and Mrs. Clarke who will then review the issues raised and consider what might be done to resolve them, before reporting back to BPC.

CR3. Emergency Plan.

There is to be a meeting of the Emergency Plan Committee on Friday 4th July.

CR4. Cemetery Memorial Inspection.

Mrs. Frankum and Mr. Dunkerton will be carrying out an inspection of the memorials in the Cemetery during the summer, once the Clerk has made a plan available for them to work from. The aim is to carry out an inspection each summer.

HP
AD
WF

CR5. Peaches Noticeboard.

Mr. Dunkerton and the Clerk have inspected the noticeboard at Peaches and considered the specification for a replacement board. Estimates on cost are in the region of £1000 (for one board of 2 x 4 x A4). Three suppliers will be contacted for quotes; one of whom has supplied notice boards to Thatcham Town Council and Midgham Parish Council.

A replacement board was considered for the Victory Room, however due to budget constraints and the planned rebuild of the Victory Room it was felt this shouldn't be pursued unless a discount on two noticeboards could be obtained.

TOPICS

T1. Bucklebury Tennis Club.

See minutes under the Public Session.

T2. River Pang.

Sally Wallington has contacted BPC; she has verbally been given Flood Defence Consent by the EA to go ahead with all of the proposals she put in the application; however the EA have requested £50 to cover the cost of the application because it

Signature

Date

includes 3 "T" beams in the middle of the river between the two fords. Mrs. Clarke proposed that BPC pay the £50 for the Flood Defence Consent, this was seconded by Mr. Dickens and unanimously agreed.

It was agreed that Sally Wallington would be invited to a BPC meeting, once written consent has been obtained, to explain the various works proposed. BPC can then fully understand the different options and determine which to pursue. The Clerk will also request details of the Flood Defence Consent application and forward them to BPC.

HP

T3. Cemetery Roof.

Three written quotes have now been obtained for the Chapel roof. These are; £3,700.00, £6,255.00 and £9,000.00 (all excluding VAT). It was unanimously agreed that the quote from Steve Christmas of £3,700 be accepted. (He has carried out repairs to the roofs of a number of historic buildings locally).

HP

T4. Hockett Field.

Mrs. Cairns proposed that the Management Plan for the Hockett Field be ratified; this was seconded by Mr. Aldridge and unanimously agreed.

The Clerk will contact Bob West and ask him to cut the hay of the Hockett Field in due course, as usual.

HP

T5. Transfer of Bucklebury Meadow.

Mrs. Frankum thanked Mr. Slatford for the tremendous amount of work he's done by meticulously going through the various documents relating to the meadow.

Field Seymour Parkes LPP have requested a plan from the DWH solicitors showing only the land which has been transferred. To date this has not been forthcoming.

T6. Harvesting of Wood in Blacklands Copse.

Lady Hoare is the freeholder of Blackland's Copse. Nigel Stelgis owns a 999 year lease of the site. The trees in the copse are mature and ready to be harvested. They are softwood and were planted in the 20's, 30's and 40's. A survey was carried out before the winter storms and doesn't therefore refer to the significant number of fallen trees which came down during the winter.

Mrs. Frankum commented that the leasehold owner is proposing a meeting with those parishioners who live adjacent to the copse during the week beginning the 21st July.

Mr. Pask said that a felling license has been granted by the Forestry Commission to Wessex Woodland, a company in Hungerford, who have a financial arrangement with the leaseholder. A management plan has been produced; however there are a number of discrepancies in it (including water courses, AONB and protected species). Mr. Pask has challenged the legitimacy of the license. A question was raised about what guarantee there is that the woodland will be restocked.

PLANNING

Planning applications to be considered:

P1. 14/01186/HOUSE Fernleigh, Burdens Heath.

Alterations to conservatory to form garden room and kitchen extension with matching roof.

It was agreed that BPC has **no objection** to this application.

P2. 14/01100/HOUSE 52 Broad Lane.

Replacing conservatory roof with slate roof including two new velux rooflights.

It was unanimously agreed that BPC has **no objection** to this application.

Planning Decisions taken by WBC:

Signature

Date

- P3. 14/00734/HOUSE Paxton House, Sadgrove Lane.
Front and side extensions to existing house with new roof construction. Change of external materials. Demolition of existing utility area and roof modification to existing annexe building.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P4. 14/00700/HOUSE Redwing House, Carbinswood Lane.
Proposed new porch.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P5. 14/00273/HOUSE Byles Green Farm.
Change of garden Elevation Window. Change of rear garden elevation window. 9m² extension of side elevation porch. Construction of Aga flue.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P6. 14/00552/FULD Land adjacent to 46 Roundfield.
Demolition of existing outbuildings and erection of a new detached bungalow.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P7. 12/00304/FULD Windy Ridge, Burdens Heath.
Dwelling with integral garage.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P8. Eastern Area Planning Committee.
 Applications 14/00718/HOUSE (for Kiln House, Broad Lane) and 14/00267/FULMAJ (for Rochestown House, The Avenue) have been called to the Eastern Area Planning Committee. Site meetings are being held on Wednesday 18th June at 9am and 9.30am respectively. The Eastern Area Planning Meeting will be held on Wednesday 25th June at 6pm. It was agreed that representatives of BPC should be present at both site meetings and the committee meeting.
- P9. Planning Infringements along Broad Lane.
 Concern has been raised about building work converting the garage at Edglee House into living space. It was suggested that a planning application had been approved for this work. *Subsequently to the meeting, the Clerk has confirmed that an application was approved.*
 Concern has also been raised about works at 8 Broad Lane, where a track ran to the west of the property to the agricultural land behind. Work appears to be taking place to include the track into the domestic curtilage of 8 Broad Lane. It was agreed that this should be reported to the WBC enforcement officer.

HP

REPORTS

- R1. District Councillors Report.
 Mr. Pask said that there have been changes in planning legislation about changes between different planning classes. Classes A1 and A2 (offices) can now be converted into C3 (domestic) and there are no caveats within the AONB.
 As a result of this an old galvanised barn in Carbinswood Lane (Woolhampton parish) which was converted into an office can now be converted into a house. A question still to be answered is what happens to permitted development rights.

- R2. SLCC Training.

Signature

Date

The Clerk reported that at the recent SLCC branch training session, there had been a presentation of Emergency Planning and how the floods had been handled by the different parishes within West Berkshire. In particular it was remarked that some communities work together well whilst others don't at all.

R3. No Cold Calling Zones.

Mrs. Cairns has investigated "No Cold Calling Zones" and what is required. They have to be initiated via Trading Standards and require additional signage. It was agreed that extra signage was not wanted. There was a discussion about how the message warning the vulnerable about rogue traders can be communicated in the parish. The Chapel Row Community Service Group and The Oaks were suggested.

R4. 4x4 Action Group.

The section of the common damaged by 4x4's off the Rights of Way (RoW), near Ramsbury Corner has been temporarily fenced off. An Emergency Closure Order has been placed on byway 23/1 with an extension for 21 days from 10th June. A temporary closure order for 18 months will come into force on the 1st July for byways 23/1 and 15/3. Lockable steel bollards are being considered to prevent unauthorised access.

There have been no updates on CCTV.

R5. Bucklebury Beer Fest.

This year, the Bucklebury Beer Fest will be held on Saturday 4th October. Any volunteers are welcomed.

R6. Berks, Bucks and Oxfordshire Wildlife Trust (BBOWT).

Today (the 9th June), members of the management of BBOWT responsible for organising and carrying out fieldwork, have been taken around the area cleared to re-establish heathland on the upper common by Tim Culley, followed by a picnic on the Hockett Field. During the afternoon they have looked at the Hockett Field and the lower common which was cleared some years ago. This led to a discussion at the BPC meeting on why additional areas of the Common had been cleared when in the neighbouring areas the birch and gorse are returning. There was also a request for BPC to see the Management Plan. Mrs. Frankum, who attended the picnic lunch to meet the management team, said that BBOWT were pleased with the work which has taken place and were interested in holding a family event next summer on one of the meadows owned by the parish.

TOPICS FOR NEXT MEETING

TM1. Items to be discussed at future meetings.

- Housing Survey.
- Emergency Plan.
- Parish Plan

FINANCE

F1. Cheques signed since the last Council meeting:

SLCC Berkshire Branch	£25.00	SLCC Training day.
-----------------------	--------	--------------------

F2. Cheques signed by Councillors:

Bucklebury Memorial Hall	£43.25	Rent 1/4/2014 – 31/7/2014.
The Alpha Xperience	£21.00	Copying for the Annual Assembly.
E. Weedon	£6.00	Oaks delivery – Burdens Heath.
K. Powell	£9.00	Oaks delivery – Hatch Lane, Close and Paradise Way.
Sylvia Cornell	£35.00	Bush Shelter cleaning: April, May and June 2014.
CPRE	£100.00	Annual membership.
Helen Pratt	£542.25	Clerk's May salary.

Signature

Date

- | | | | |
|--|------------------------|---------|--|
| | The Environment Agency | £50.00 | Flood Defence Consent for posts in the Pang. |
| | Bucklebury Pre-School | £389.52 | Remainder of grant from FY12/13. |
| | Andrew Aldridge | £85.64 | Expenses for the Annual Assembly. |
- F3. To review current balances and financial position.
Lloyds Current Account £9,984.53 On 17th April 2014
Scottish Widows Reserve Account £37,314.74 On 1st January 2014.
Scottish Widows Gilroy Account £6,513.62 On 1st January 2014.
- F4. To approve the end of year accounts for FY 13/14.
Approval of the accounts for the end of Financial Year for 2013/14 was proposed by Mr. Dunkerton, seconded by Mr. Brims and unanimously agreed.
- F5. To approve the Statement of Governance.
Following discussion about the statements, Mr. Dunkerton proposed approval of them. This was seconded by Mr. Brims and unanimously agreed.

CORRESPONDENCE

The following correspondence has been received:

- C1. WBC – SID training – 7pm, Wednesday 16th July.
Mr. Banks would like to attend the SID training.
- C2. WBC Street Permit Scheme.
The information detailed a proposed permit scheme for utility companies working on the highways.
- C3. WBC – District Parish Conference – Tuesday 14th October.
Choices for subject matter for the October District Parish Conference have been requested.
- C4. CPRE AGM - Friday 13th June.
The CPRE AGM is on Friday 13th June at Englefield. Mr. Aldridge is interested in attending, but needs to check for prior engagements.
- C5. Readibus AGM – Thursday 3rd July.
Members have been invited to the Readibus AGM.
- C6. Windsor Internation Guide and Scout Camp (WINGS).
An invitation has been received for a member to attend a morning or afternoon at WINGS. The invite will be declined as the Clerk will be present for the duration of the event.

ROUND TABLE COMMENTS

- RT1. Traffic Speed along Broad Lane.
Mr. Banks said that the temporary speed warning signs along Broad Lane were no longer having the original impact. Mr. Dunkerton replied by saying that approximately 50 letters have been sent to the registered owners of vehicles over the last two weeks who have been speeding through Upper Bucklebury, warning them that their information has been added to a database and that if their details appear 3 times, they will receive a visit from the Police.

The meeting closed at 9.55pm.

NEXT PLANNING MEETING: 8.00pm Monday 23rd June 2014 Victory Room.
NEXT BPC MEETING: 7.45pm Monday 14th July 2014 Memorial Hall.

Signature

Date