

MINUTES OF A MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 9th December 2013 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mrs. H. Cairns; Mr. A. Aldridge; Mrs. L. Clarke; Mr. T. Banks; Mr. T. Slatford; Mr. G. Pask (District Councillor).

OTHERS

Anne Hillerton; Paul Henwood.

APOLOGIES

Mr. B. Dickens; Mr. A. Dunkerton; Mr. J. Brims; Mr. A. Gilbert; Mr. Q. Webb (District Councillor).

DECLARATIONS OF INTEREST

D1. Each of the members of BPC present requested a dispensation from their interests in order to discuss the draft budget; this was granted by the Clerk.

MINUTES

M1. Bucklebury Parish Council Minutes for Meeting held on Monday 11th November 2013.
The minutes of the BPC meeting held on Monday 11th November 2013 were agreed as a true record and signed by Mrs. Frankum.

PUBLIC SESSION

PS1. Planning Application 13/02860/FUL for Greenwood, Hatch Lane.
For details of the discussion on this application, please refer to the Planning Section of these minutes.

CLERKS REPORT

CR1. Tennis Club Lighting.

Bucklebury Tennis Club has submitted the planning application for flood lighting with BPC as the applicant.

CR2. Grit Bins in Hatch Lane and Tylers Lane.

Licenses have been granted by WBC for the two new grit bins; these have now been installed. Mr. Dunkerton was thanked for his help in installing the new bins and inspecting the issues with the existing bins, one of which is damaged (Carbinswood Lane) and a number which fill with water due to ill-fitting lids. Mr. Dunkerton will drill some holes in the existing bins when the grit level is a lower.

AD

CR3. Rear Cemetery Gates.

A quote has been received for new gates with metal posts and hardwood boarding on a metal framework for the gates themselves. Whilst the concept of metal posts was well received there were issues with the price, so it was agreed that the Clerk would seek prices for metal, concrete and hard wood posts with either hardwood or softwood gates.

HP

CR4. Planters to Mark the Birth of Prince George.

The working group has met and decided against a sign, mainly in light of views received from residents and a letter received from Mr. W. Hartley Russell about the location of the sign. As an alternative, cast iron planters were discussed, however due to the maintenance and watering issues as well as the costs, it has been decided not to pursue the idea. It was agreed that ways of marking the birth would be discussed again in six months time, after the Annual Assembly in May.

CR5 4x4 Damage on the River Pang between the Fords.

WBC has visited the site and Elaine Cox and Jon Thomas (Rights of Way dept) have inspected the byway. Stuart Clarke (Highways dept) has contacted the Clerk; the

Signature

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swilly hole in Tylers Lane is to be cleared during the week beginning the 16th December and the material removed will be used to make up the bank near the footbridge across the byway. The other measures discussed included CCTV surveillance, fencing or posts along part or all of the length between the road and the river between the two fords, education of locals to ensure they report breeches to the police and "I" beams on end in the middle of the river. The Clerk will contact Lesley Sproat at the Environment Agency for any feedback they may have. Mrs. Frankum has also met Sally Wallington who is keen to have a site meeting to discuss possible options.

- CR6 Bucklebury Recreation Ground Charity and Bucklebury Playing Field Charity.
Bucklebury Playing Field Charity is the charity for the Hockett Field; this is the working name of the charity. Bucklebury Recreation Ground Charity relates to the Recreation Ground in Bucklebury village. All members of BPC are trustees of these two charities. The Clerk has updated the finances on the charities website and the list of trustees still needs to be updated. HP

TOPICS

- T1. Vacant Councillor Position.
Anne Hillerton is interested in becoming a member of BPC and an introduction letter has been forwarded to members. Mrs. Clarke proposed that Anne Hillerton join BPC; this was seconded by Mrs. Cairns and unanimously agreed. HP
- T2. Policy for Donations.
The Policy for Donations has now been in operation for several years. Groups who wish to receive a donation/grant are asked to make an application by the end of November for a donation in the following financial year. Whilst this works for large projects which require significant planning, it doesn't work so well for smaller groups and smaller grants.
There was also a discussion about the conservation based grants which are distributed without a specific request. This will be visited again at the January meeting.
The Clerk will make the discussed changes to the policy and forward it to members for ratification at the January meeting. HP
- T3. Money to be granted during FY14/15 to organisations and halls.
It was agreed to make a donation of £75.00 to Berkshire Blind Society, who have 3 members in the parish.
It was agreed to make a donation of £300.00 to Bucklebury Tennis Club for the coaching of year 5 pupils at Bucklebury Primary School.
Bucklebury Memorial Hall has requested a grant of £4,000 towards redecoration of both halls and the associated facilities and £1,785 for assistance with the inspection, maintenance and insurance of the Play Park and BMX track. It was agreed that a letter be written to the hall committee and that a grant of £2,000 be made towards redecoration and £1,785 towards the inspection, maintenance and insurance of the Play Park and BMX track (quotes for which will be requested in the letter).
There was discussion about an application from Bucklebury Tennis Club for a grant towards the flood lighting, however the application didn't mention how much was being applied for in a grant application to Greenham Common and no decision was reached.
- T4. Cemetery Carols – Monday 16th December 2013 at 6pm.
Arrangements were confirmed and members were encouraged to attend if at all possible, as this is the only event put on by BPC for parishioners.

PLANNING

Planning applications to be considered:

Signature

Date

- P1. 13/02723/FUL Frilsham Nurseries, Frilsham (Adjacent Parish).
Section 73A: Variation of Condition 4 – Surfacing of the access, Condition 6 – Vehicle parking spaces, Condition 7 – Visibility Splays and Condition 12 – Landscaping Scheme of application reference 12/01268/FUL. To vary the wording of the condition to remove reference to timing for compliance.
 It was agreed the BPC has **no objection** to this application.
- P2. 13/02294/COMIND Hartshill Copse, Burdens Heath (Adjacent Parish).
Section 73A: Removal or Variation of Condition 3: “Temporary shelter”, Condition 5: Details of proposed netting, Condition 10; Vehicular access, condition 12; Vehicle access surfacing, Condition 13; Visibility splays, Condition 13; Vehicle parking and turning space and condition 15; Fencing of approved application -11/00999/FULMAJ.
 Whilst BPC has no objection to this application, it was agreed that the term “reasonable” in terms of timescales should be defined.
- P3. 13/02260/FUL The Cottage Inn.
Change of use of paddock to ancillary use for Public House to provide overspill parking, one-off events and family gathering place.
 BPC wishes to support the pub and the need it has for use of the paddock, but wishes to restrict the potential for future development on it. There is therefore a need to legalise the situation to prevent the paddock from becoming a brown field site. It was understood that the Landlord could apply for “Recreation use”, however the application is for “Ancillary use” to the pub. BPC has consulted with WBC and received conflicting advice on how to best protect the paddock. A suggestion was made that BPC could recommend conditions to be applied to any permission granted as a result of this application.
 It was agreed that BPC should seek an extension until the January meeting of BPC to obtain a clearer opinion from WBC on the best way to protect the land.
- P4. 13/02838/FULD 47 Roundfield.
Two storey rear extension to 47 Roundfield and the construction of a new attached two storey dwelling house to the side.
 BPC has previously objected to applications on this site; however there is currently permission to demolish 46 and 47 Roundfield and develop a terrace of 3 houses and 1 bungalow.
 This application is seen as an improvement on the existent permission and therefore BPC has **no objection** to this application.
- P5. 13/02860/FUL Greenwood, Hatch Lane.
Proposed replacement dwelling with detached garage – revised proposal.
 There was some discussion about the increase in the size of the dwelling over the existing 1930’s bungalow. BPC agreed **no objection** to this application.
- P6. 13/02883/HOUSE Byrons Chase, Carbinswood Lane.
Alteration/construction of ménage for domestic private use.
 BPC has **no objection** to this application.
- P7. Bucklebury Tennis Club
 This application has been submitted in the name of BPC by Bucklebury Tennis Club. It was agreed that BPC has **no objection** to this application.
 Planning Decisions taken by WBC:

Signature

Date

- P8. 13/02341/HOUSE & 13/02342/LBC2 Bucklebury House.
Repair and rebuilding of brick boundary walls; replacement gates and brick piers; rebuilding brick retaining wall to driveway.
 BPC had **no objection** to these applications; however they have been **refused** by WBC.
- P9. 13/02449/HOUSE Marywell, Chapel Row.
Alterations and extensions to dwelling.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P10. 13/02451/FULD 2 Bucklebury Place Cottages.
Conversion of existing garage into 2 bedroom self-contained flat.
 BPC **objected** to this application which was later deemed to be **invalid** by WBC.
- P11. 13/02281/HOUSE St. Crispins Farm, Chapel Row.
Demolition of building, extension to bungalow to form garden room. Replace flat roof with patched roof forming an atrium. Two garages and store. Stable block, four loose boxes, tack room and hay store.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P12. 13/02374/CEERTE Byrons Chase, Carbinswood Lane.
Manege.
 BPC had **no comment** on this application which has been **withdrawn**.
- P13. 13/02370/HOUSE Woodlands, Hatch Lane.
Single storey extension.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P14. 13/02369/FUL Midgham Croft Cottage, Midgham Green.
Demolition of house and outbuildings. New four bedroom house, reconstruction of garage and store to form studio.
 BPC **objected** to this application which has been **refused** by WBC.
- P15. 13/02290/HOUSE The Lodge, Paradise Lane.
Extension to enlarge home office and relocation/reinstatement of front entrance door.
 BPC had **no objection** to this application which has been **approved** by WBC.
- P16. 13/02286/HOUSE Meadow House, Paradise Lane.
Conversion of garage to utility room with small porch extension to create entrance to back lobby.
 BPC had **no objection** to this application and it has been **approved** by WBC.
- P. 13/01666/LQN Bucklebury Farm Park.
 After supporting this application for an alcohol and events license, the events license component of the application was withdrawn. The remaining part of the application for an alcohol license has been approved.
- P Redevelopment of the Victory Room.
 It is understood that a fuller survey on the Victory Room is being carried out to investigate more fully the possibility of developing the existing building. Mrs. Cairns proposed that BPC support improvements to the Victory Room; this was seconded by Mr. Slatford and unanimously agreed.

Signature

Date

TOPICS FOR NEXT MEETING

- TM1. Items to be discussed at future meetings.
 Housing Survey.
 Emergency Plan.
 Allotments - January
 Parish Plan – January
 Grant to environmental charities – January

FINANCE

- F1. Cheques signed by Councillors Since the last meeting:

C. R. Landscapes	£968.90	Cemetery Maintenance
Helen Pratt	£542.25	Clerks October salary.
- F2. Cheques signed by Councillors:

S. Pocock	£12.00	Oaks delivery – Hatch Lane, Hatch Close & Paradise Way.
D. Wiggins	£53.37	Donation: paint for pre-school shed.
Helen Pratt	£189.98	Two grit bins.
Helen Pratt	£55.00	Squidhost – 1 years domain name hosting.
Sylvia Cornell	£35.00	Bus shelter cleaning.
P. W. Frankum	£3.83	Common clearing expenses.
Berkshire County Blind Society	£100.00	Donation – see Dec’12 minutes.
Bucklebury Tennis Club	£250.00	Donation – see Dec’12 minutes.
Helen Pratt	£542.25	Clerks November salary.
- F3. Balances at Bank.

Lloyds Current Account	£20,039.77	At 11 th November 2013.
Scottish Widows Reserve Account	£37,314.74	At 1 st October 2013.
Scottish Widows Gilroy Account	£6509.22	At 1 st October 2013.
- F4. Draft Budget Discussion.
 A draft budget had been circulated immediately prior to the meeting. There was some discussion about expected expenditure for the Chapel roof, the Cemetery gates and the Memorial Hall grant.

CORRESPONDENCE

The following correspondence has been received:

- C1. Proposed base station upgrade in Greathouse Wood, Off Ashampstead Road, Bradfield.
 No comments were made on this upgrade.

ROUND TABLE COMMENTS

- RT1. Streetlights.
 It was agreed that the street lights on Burdens Heath and Harts Hill Road needed to be reported to the Clerk in order for them to be repaired.

The meeting closed at 10.00pm.

NEXT PLANNING MEETING: 8.00pm Monday 23rd December 2013 Victory Room.
NEXT BPC MEETING: 7.45pm Monday 13th January 2014 Memorial Hall.

Signature

Date