

MINUTES OF A MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 10th June 2013 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. B. Dickens; Mr. A. Dunkerton; Mr. P. Brook; Mr. T. Banks; Mr. A. Gilbert; Mrs. Clarke; Mr. J. Brims; Mrs. H. Pratt (Clerk).

APOLOGIES

Mrs. H. Cairns; Mr. T. Slatford; Mr. G. Pask (District Councillor).

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 13th May 2013.
The minutes of the BPC meeting held on Monday 13th May 2013 were agreed as a true record and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Tuesday 28th May 2013.
The minutes of Planning Committee meeting held on Tuesday 28th May 2013 were agreed as a true record and signed by Mrs. Frankum.

CLERKS REPORT

- CR1. Chapel Roof.
The Clerk will contact R and R Roofing to find out exactly what the problem is with the roof that they identified when they replaced some tiles recently. HP
- CR2. WBC Enforcement.
Chestnut Cottage, Autumn House, Osgoods Gulley and The Cottage Inn have all been forwarded to the WBC Enforcement team in order to assist with regularising land usage.
WBC Enforcement is still involved with the land adjacent to Thatchers in Chapel Row, however they are no longer involved at Chapel Row Dairy.
- CR3. Quotes for Work in the Meadows.
The Clerk has met Graham Fatcher and discussed the fencing and water supply jobs for which quotes are required. C. R. Landscapes still need to be contacted about the replacement oak tree and hedging. HP
- CR4. Cemetery Cross.
The repairs to the Cemetery Cross have been completed with the use of supporting braces and a smaller plinth at the base. The ground surrounding the smaller plinth has been seeded.
- CR5. Posts at Berry's Road/Woodside Close Junction.
The Clerk has requested an update from WBC on what is happening about the posts; however no update has been forthcoming. The Clerk will continue to pursue WBC. HP

TOPICS

- T1. High Pressure Gas Pipeline Markers.
It was brought to the attention of BPC that the National Grid are marking some high-pressure gas pipelines with fluorescent orange tipped poles which are visible from the air. The impact of this on the countryside has been raised as a concern as documented in The Telegraph newspaper.
On investigation, whilst there are high-pressure gas pipelines in Bucklebury, they don't appear on the National Grid's map for such markers.
It was agreed that BPC would take no action, but would monitor the situation.

Signature

Date

T2. Cemetery.

The Clerk reported that a gentleman who tends his wife's and brother's graves in the new part of the Cemetery struggles to get the equipment he needs to the grave from the main front gate. For a number of years he has used the rear gates, however since the gates have been locked, he has been unable to do this. He has also asked about access for disabled people.

BPC discussed the situation and were initially of a mind to leave the rear gate locked, however on further consideration it was agreed to change the lock to a combination padlock and give the combination to the gentleman concerned and monitor the situation since it was suggested this could be open to abuse.

HP

T3. Imminent Royal Birth.

A press statement for the website was agreed which can be put on the web site as soon as there is an announcement.

At the Annual Assembly a parishioner asked whether BPC were considering marking the occasion and whether a gift was being considered. There was some discussion about an oak tree either on the triangle at Chapel Row or on the Recreation Ground. It was agreed that the Clerk would contact Mr. Hartley Russell and ask if he is planning to mark the occasion and if so, how. It was also suggested that other forms of commemoration be considered and these will be discussed at the next meeting.

HP

PLANNING

Planning applications to be considered:

P1. 13/01189/HOUSE 2 Hopgoods Green.

First floor rear extension.

It was unanimously agreed that BPC has **no objection** to this application.

P2. 13/01148/HOUSE Kempas Lodge, Burdens Heath.

Single storey extension at the rear of the house.

It was unanimously agreed that BPC has **no objection** to this application.

Planning Decisions taken by WBC:

P3. 13/00649/HOUSE Foundry House, Bucklebury.

One and a half storey side extension comprising utility room/WC with en suite bathroom above with adjoining single storey garden room.

BPC had **no objection** to this application which was **approved** with an amendment.

P4. 13/00449/FUL 4 Broad Lane.

Demolition of bungalow. A new replacement dwelling with detached garage.

BPC **objected** to this application; however it was **approved** by the WBC Eastern Area planning committee.

P5. Appeal Decision – 11/00999/FULMAJ Harts Hill Copse (Adjacent Parish).

Use of land for the permanent playing of paintball games together with associated building facilities and parking areas now existing.

BPC **objected** to this application which was **approved by WBC on a temporary basis**. However the applicant took the approval on a temporary basis to appeal and the temporary conditions of the permission have been removed therefore making it permanent.

P8. Review of Planning Matters List.

The three separate lists (Matters reported to WBC Enforcement, Sites being Monitored and Historical Sites where land usage has been monitored) were reviewed. It was agreed that Park View would be moved from the "Sites being monitored" to the "Historical" list.

HP

Signature

Date

REPORTS

R1. Commons Advisory Committee.

The Commons Advisory Committee met on 12th May. Much of the discussion concerned the management change from WBC to BBOWT (Berkshire, Buckinghamshire and Oxfordshire Wildlife Trust). Management of litter bins and rights of way will remain with WBC. Issues with fly-tipping and travellers will be the responsibility of BBOWT. There have already been meetings between Mr. Hartley Russell and BBOWT and it is proposed that there will be quarterly meetings in future.

R2. Bucklebury Events Committee.

Ticket sales for the Music Festival are understood to be slow, however it is the general view that people are waiting to see what the weather forecast is.

The "Picnic on the Green" at Chapel Row was successful.

R3. Victory Room.

A surveyor has surveyed the Victory Room and determined that it will be cheaper to rebuild the Victory room than to extend it.

In order to obtain grant funding, there needs to be planning approval for any development.

R4. Recreation Ground.

Mrs. Clarke reported that WBC has cut the grass on the Recreation Ground and cut it too short on the area where the grasscrete has been installed such that the grasscrete has been damaged. Mr. Poole has written to WBC.

R5. Memorial Hall.

The builder who was working on the Memorial Hall store room has suddenly died prior to completing the work. His son doesn't feel he can take on the job of completing the project, so the Memorial Hall Committee is trying to find another builder to finish the work. The lantern for the ceiling/roof of the committee room has been ordered and produced by the supplier who is willing to work with another contractor.

TOPICS FOR NEXT MEETING

TM1. Items to be discussed at future meetings.

Housing Survey.

Emergency Plan.

Transfer of Bucklebury Meadow.

Parish commemoration of the Royal Birth.

FINANCE

F1. Cheques signed by Councillors since the last meeting:

Justeel Limited.	£242.53	Balance of money for pre-school container and removal.
Bucklebury Events Committee	£1,000.00	Loan to cover some invoices prior to Bucklebury Music Festival.

F2. Cheques to be signed by councillors:

Bucklebury Memorial Hall	£66.18	Rent 1/4/2013 to 31/8/2013.
Frilsham Lime Quarry	£756.00	Repairs to Cemetery Cross.
Saskia Pocock	£12.00	Oaks delivery – Hatch Lane, Hatch Close and Paradise Way.
CPRE	£100.00	Annual membership and donation.
Sylvia Cornell	£35.00	April, May and June bus shelter cleaning.
Mr. Merrell	£200.00	Painting Cemetery Gates.
SLCC Enterprises Ltd	£82.80	SLCC Regional Conference

Signature

Date

	SLCC Berkshire Branch	£25.00	SLCC Berkshire Branch AGM and training day.
	The Society of Local Council Clerks	£100.00	SLCC membership.
	Mrs. P. W. Frankum	£25.00	Expenses.
	Helen Pratt	£452.96	Clerk's May salary.
F3.	<u>Balances:</u>		
	Lloyds Current Account	£17,620.22	On 20 th May 2013.
	Scottish Widows Reserve Account	£37,314.74	On 1 st April 2013.
	Scottish Widows Gilroy Account	£6,501.08	On 1 st April 2013.
F4.	<u>To approve the end of year accounts for FY 12/13.</u>		
	The Clerk reported that Erica Tipton has audited the accounts. BPC reviewed and approved the statement of accounts for the year ending 31 st March 2013.		
F5.	<u>To approve the statement of Governance.</u>		
	BPC agreed the statement of Governance as circulated to them by the Clerk.		
	It was agreed that some flowers to the value of £30.00 be purchased to thank Erica for completing the internal audit.		

CORRESPONDENCE

The following correspondence was received:

- C1. WBC- District Parish Conference.
WBC sent round a list of possible subjects for the District Parish Conference on Tuesday 8th October and asked councils to select three. BPC selected: Adopting a co-ordinated approach to speeding in the rural areas, Promotion of local jobs – attracting industry and training the young to fill jobs, Raise awareness of Broadband issues in the rural areas.
- C2. Readibus AGM – Thursday 7th July at 8pm, Civic Centre, Reading.
- C3. Thames Valley Police – Acknowledgement from Superintendent Robin Rickard for letter praising the work of Sergeant Paula Morgan and her team.
- C4. WBC Community Infrastructure Levy Regulations 2010.

ROUND TABLE COMMENTS

- RT1. Miles Green Allotments.
The Clerk reported that a second allotment has been let on Miles Green by Bucklebury Estate between the existing allotment and Miles Green Cottage.
- RT2. Wine from the Annual Assembly.
Mr. Banks asked if anyone was interested in purchasing any of the wine remaining from the Annual Assembly and generously offered to purchase any remaining bottles himself.
- RT3. Recreation Ground.
Mrs. Clarke asked for the opinion of councillors wedding receptions being held in marquees on the Recreation Ground. No objections were forthcoming, although it was suggested that there needed to be some rules.
- RT4. Local Listing.
Mrs. Frankum will shortly be going on a training session on local listing. Once this has taken place Mrs. Clarke and Mrs. Frankum will be considering possible assets.
- RT5. Greening Bucklebury and Parish Plan.
Mr. Brook reported that Greening Bucklebury ebbs and flows. He handed over hardcopies of his information to the Clerk.

Signature

Date

RT6. Appreciation to Mr. Brook for his work as a councillor.

Mr. Brook was presented with a card and garden centre vouchers for his new garden as this was his last meeting prior to leaving for the Chilterns to be closer to his family.

BPC wish him and Rosemary well in their new home.

The meeting closed at 9.25pm.

NEXT BPC MEETING:

7.45pm Monday 8th July 2013 Memorial Hall.

NEXT PLANNING MEETING:

8.00pm Monday 24th June 2013 Victory Room.

Signature

Date