

MINUTES OF THE ANNUAL GENERAL MEETING OF BUCKLEBURY PARISH COUNCIL  
Held at Bucklebury Memorial Hall on Monday 13<sup>th</sup> May 2013 at 7.45pm.

PRESENT

Mrs. P. W. Frankum; Mr. B. Dickens; Mr. A. Dunkerton; Mr. P. Brook; Mr. T. Banks; Mr. A. Gilbert; Mrs. H. Cairns; Mr. J. Brims; Mr. G. Pask (District Councillor); Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. T. Slatford; Mrs. L. Clarke; Mr. A. Stott (sent before the meeting, but only received after).

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

ELECTION OF OFFICERS.

E1. Election of Chairman.

Mr. Banks proposed that Mrs. Frankum be Chairman of BPC. This was seconded by Mrs. Cairns and unanimously agreed. Mrs. Frankum signed the Acceptance of Office document.

E2. Election of Vice Chairman.

Mr. Dunkerton proposed that Mr. Dickens be Vice Chairman of BPC. This was seconded by Mr. Brook and unanimously agreed.

MINUTES

M1. Bucklebury Parish Council Minutes for Meeting held on Monday 8<sup>th</sup> April 2013.

The minutes of the BPC meeting held on Monday 8<sup>th</sup> April 2013 were agreed as a true record and signed by Mrs. Frankum.

M2. Planning Committee Minutes for Meeting held on Monday 22<sup>nd</sup> April 2013.

The minutes of Planning Committee meeting held on Monday 22<sup>nd</sup> April 2013 were agreed as a true record and signed by Mr. Brims.

REPRESENTATIVES ON OUTSIDE BODIES.

The following representatives were agreed on outside bodies:

Memorial Hall Committee:	Mr. Brims. Mr. Dunkerton.
Victory Room Committee:	Mrs. Clarke.
Commons Advisory Committee:	Mr. Slatford. Mr. Dunkerton.
Recreation Ground Committee:	Mrs. Clarke.
Chapel Row Patient Participation Group:	Mr. Dickens.

APPOINTMENT OF COMMITTEES AND POSTS OF RESPONSIBILITIES.

The following appointments were made:

Burial Board:	Mrs. Frankum, Mr. Dickens, Mr. Brims, Mr. Stott, Mr. Dunkerton.
Planning Committee:	All members of BPC.
Hockett Field:	Mrs. Frankum, Mr. Slatford.
Bucklebury Meadow:	Mrs. Frankum, Mr. Slatford, Mr. Dickens.

Signature .....

Date .....

The Oaks:	Mrs. Frankum, Mrs. Clarke.
Emergency Plan:	Mrs. Frankum, Mrs. Clarke, Mr. Dunkerton.
Parish Plan:	Mrs. Frankum, Mrs. Clarke.
Flood Liaison:	Mrs. Clarke, Mr. Brims.
Localism:	Mr. Gilbert.
Police and the Community:	Mr. Slatford, Mr. Dunkerton, Mrs. Cairns, Mr. Banks.
Greening Bucklebury:	
Footpaths on the Common:	Mrs. Cairns (West side of Common), Mr. Banks (East side of Common).
Footpaths:	Mrs. Clarke.
Website:	Mr. Banks with support from Ian Pratt.
Heritage:	Mrs. Clarke, Mrs. Frankum

## CLERKS REPORT

### CR1. Quotes for Work in Bucklebury Meadows.

The Clerk said that Graham Futcher has been asked to quote for the work which David Wilson Homes are supposed to complete in the meadows, this includes the repairs/replacement of the water main; repairs to the cattle trough and some fencing. The Clerk will speak to CR Landscapes and ask them to quote for the replacement oak tree, hedging behind 9 Mortons Lane and tidying up the copse.

HP

### CR2. Cemetery Cross.

Graham Futcher has removed the original base around the oak cross in the Cemetery and replaced it with a much smaller base. He has also concreted in metal braces to hold the cross in position. He will put topsoil and grass seed on the ground which was originally under the old base.

### CR3. Parking outside 26 Roundfield.

The Clerk has tried returning the calls of Rachael Williams from Sovereign without success. It doesn't appear that the resident is continuing to park in the road, so it was agreed that this item be closed.

### CR4. Parking in Berry's Road at School Drop-off and Collection Time.

White lines were painted at the junction of Berry's Road and Blackland's Road during the Easter holidays and BPC requested that the cones be removed from the junction. However the cones continue to be put out. It was agreed that Mrs. Frankum would talk to Susie Poole and ask that the cones not be put out.

The posts to go around the grass at the junction of Woodside Close and Berry's Road are still outstanding. The Clerk will chase up WBC.

HP

## TOPICS

### T1. Annual Assembly.

All speakers have been organised and many local groups are taking up the opportunity to have a display at the assembly.

Mr. Banks will purchase the wine and liaise with Mrs. Clarke about the glasses.

Signature .....

Date .....

T2. Bucklebury Music Festival.

The Bucklebury Events Committee is organising a Bucklebury Music Festival to take place at Bucklebury Farm Park on Saturday 22<sup>nd</sup> June between 12 noon and 10pm. The Events Committee has a current balance of £3,666, but invoices of the order of £6,673 will need to be paid before the end of the first week in June (this includes the final payment of £3,780 for the stage).

The Events Committee has asked if BPC would consider a short term loan, should initial sales of tickets not meet expectations.

BPC discussed the funding of the event at length and questioned what ticket sales had been like to date and whether there was any sponsorship of the event. It was noted that the event was being organised by a local group which had been formed as a result of the Parish Plan.

Mr. Dickens proposed that BPC underwrite the event to a total of £1,000, which must be returned before any profits are taken out. This proposal was seconded by Mr. Brims and carried with 6 members in favour and 1 against.

T3. Cemetery Chapel.

R and R Roofing have replaced some of the roof tiles on the chapel. When replacing the tiles, they noticed that some of the wood structure of the roof was rotten. The Clerk will make more inquires.

HP

PLANNING

Planning applications to be considered:

P1. 13/00790/FULD

49 Roundfield.

*Conversion of property to 2 self contained houses.*

The original dwelling of 49 Roundfield is currently rented out and the garage component is being used to operate an electrical business. Parking facilities in the road are already poor. It was noted that the parking places shown on the plans are very short and will mean that vehicles will be parked partially obstructing the pavement. BPC unanimously agreed to **object** to this application.

P2. 13/00763/FUL

Clover Cottage, Westrop Farm (Adjacent Parish).

*Demolition of existing dwelling, outbuildings and hard surfaces, erection of replacement dwelling with parking, revised curtilage and landscaping.*

BPC unanimously agreed to **object** to this application on the grounds of the increase in bulk and the impact within the AONB.

P3. 13/00663/FULD

Fifield Farm, Marlston.

*Barn conversion into a private dwelling, with a existing open barn into car parking and garden store. The third small barn to be demolished. (All the barns and the yard are unused).*

The entrance track to the proposed house is over agricultural land which was not covered by the CERT.

In order for barns to be considered for conversion they must be worthy of conversion, in this instance, the barn is of modern construction and therefore the application should be considered as a new dwelling in the countryside.

BPC unanimously agreed to **object** to this application.

P4. 13/00587/FUL &  
13/00588/LBC2

Brockhurst School.

*Small extension to the north-west to Stable Court to replace existing wooden extension. Lowering of window cills in classrooms.*

It was unanimously agreed that BPC has **no objection** to these applications.

Signature .....

Date .....

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- P5. 13/00899/HOUSE The Larches, Burdens Heath.  
*Single storey side extension.*  
 It was unanimously agreed that BPC has **no objection** to this application.
- WBC Planning decisions:
- P6. 13/00455/HOUSE Burnside, Bucklebury.  
*Single storey extension to convert existing garage into a new study, together with new porch roof and boundary wall to the front elevation.*  
 BPC **objected** to this application on the grounds of the boundary wall and gates being out of keeping; these were withdrawn from the application and it has been **approved** by WBC.
- P7. 13/00331/FULD Bushnells Green Farmhouse.  
*New agricultural workers dwelling to replace existing temporary dwelling.*  
 BPC made it's observations on this application dependent upon the financial sustainability of the Agricultural Appraisal Report which was confidential. The financial sustainability assessment was approved and the application has been **approved** by WBC.
- P8. 12/00916/FUL Land Adjacent to Highway, Bucklebury Common, Formerly known as Wood Gate, The Avenue.  
*Re-instatement of Common gate posts at Wood Gate, Bucklebury Common.*  
 BPC had **no objection** to this application which has been **approved** by WBC.
- P9. Amendment to 13/00449/FUL for 4 Broad Lane.  
 An amendment has been made to the application for 4 Broad Lane, which removes the western gable from the development and the dormer window from the front of the property. Whilst appreciating that the amendment is an improvement, BPC continues to object and in particular the amendment includes larger velux windows to the rear which are likely to cause increased light pollution.
- P10. Amendment to 13/00019/FUL for The Watermill, Bucklebury.  
 An amendment has been received which incorporates parking for 8 vehicles next to the mill building on the north side of the River Pang.  
 BPC question the need for the parking given the statements in the Design and Access Statement included with the original application. It was only understood that a need for a tractor drop off point and turning were required.
- P11. Harts Hill Copse Site Meeting.  
 Mr. Dickens and Mrs. Cairns attended the Planning Inspector's site meeting for Harts Hill Copse. The inspector spent approximately 40 minutes inspecting the site and its surroundings. Mr. Dickens has appraised Mr. Weedon of the site meeting.

## REPORTS

- R1. District Councillors Report.  
 Mr. Pask said that a large part of Briff Lane has now been resurfaced.  
 In addition it was noted that there is evidence of use of the site adjacent to Thatchers in Chapel Row.
- R2. Memorial Hall AGM.  
 Mr. Brims and Mr. Dunkerton attended the AGM of the Memorial Hall committee which was held on Tuesday 7<sup>th</sup> May. The Annual accounts were passed to the BPC Clerk.
- R3. Commons Advisory Committee.  
 The meeting scheduled for Thursday 9<sup>th</sup> May has been rescheduled for Thursdays 23<sup>rd</sup> May.

Signature .....

Date .....

TOPICS FOR NEXT MEETING

TM1. Items to be discussed at future meetings.

- Housing Survey.
- Emergency Plan.
- Transfer of Bucklebury Meadow.

FINANCE

F1. Cheques to be signed by councillors:

The Alpha Xperience	£278.00	April edition of The Oaks.
Southern Electric	£12.39	Streetlights.
Mrs. J. Hale	£15.00	Cleaning of Cemetery Chapel for interment.
BALC	£425.98	BALC membership.
E. Weedon	£6.00	Oaks delivery – Burdens Heath and Hopgoods Green.
C. Morris	£7.50	Oaks delivery – Berrys Road (Jan and April) and Broad Lane (April).
Victoria Pratt	£4.50	Oaks delivery – Little Lane & Long Grove.
P. W. Frankum	£2.86	Commons Clearing expenses.
Helen Pratt	£452.96	Clerks April salary.

F2. Balances:

Lloyds Current Account	£4,558.10	On 19 <sup>th</sup> April 2013.
Scottish Widows Reserve Account	£37,314.74	On 1 <sup>st</sup> April 2013.
Scottish Widows Gilroy Account	£6,501.08	On 1 <sup>st</sup> April 2013.

CORRESPONDENCE

The following correspondence was received:

- C1. WBC Adult Social Care Eligibility Criteria Consultation.
- C2. North Wessex Downs AONB Management Plan Survey Consultation.
- C3. GLEAM AGM minutes.
- C4. WBCS AGM – Thursday 16<sup>th</sup> May 8pm St. Nicholas Church Hall, Newbury.
- C5. BALC Planning Training.  
The Clerk forwarded details of a BALC training session on Planning on Wednesday 17<sup>th</sup> July.

ROUND TABLE COMMENTS

RT1. New Councillor for the East Ward.

Mr. Brook has handed in his resignation as a member of BPC due to his house move, due at the end of June. There was some discussion about possible candidates.

The meeting closed at 10.10pm.

**NEXT BPC MEETING:**

**Monday 10<sup>th</sup> June 7.45pm Memorial Hall.**

**NEXT PLANNING MEETING:**

**Tuesday 28<sup>th</sup> May 8pm Victory Room.**

Signature .....

Date .....