

MINUTES OF THE MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 11th March 2013 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. A. Dunkerton; Mr. P. Brook; Mr. T. Banks; Mrs. L. Clarke; Mrs. H. Cairns; Mr. A. Stott; Mr. J. Brims; Mr. Q. Webb (District Councillor); Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. B. Dickens; Mr. T. Slatford; Mr. A. Gilbert; Mr. G. Pask (District Councillor).

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 11th February 2013.
The minutes of the BPC meeting held on Monday 11th February 2013 were agreed as a true record and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Monday 25th February 2013.
The minutes of Planning Committee meeting held on Monday 25th February 2013 were agreed as a true record and signed by Mr. Dunkerton.

CLERKS REPORT

CR1. Tree Management Scheme.

The Clerk reported that Dick Greenaway had looked at the trees surrounding the meadows with Mrs. Frakum and the Clerk and questioned the health of two of them. He estimated that some of the oak trees are several hundred years old. There was also a discussion concerning the boundary of the meadows particularly along the western side. Mr. Cullen (Tree Officer at WBC) has also been out and met with the Clerk and Mr. Slatford and is obtaining the land registry documents for the properties along Little Lane, which may help determine exactly where the boundary lies and therefore the ownership of the trees. Once ownership of the trees has been determined, he may consider more TPO's if necessary.

Mr. Cullen looked at the trees around the meadows, in the Cemetery and the Hockett Field. He has since forwarded useful information about getting a tree survey carried out and a contact for BT in relation to the birch tree resting on the telephone wires in the Cemetery.

The boundary between the Hockett Field and Bucklebury Common also needs to be clarified in order for the ownership of trees to be determined. The Clerk will contact Bucklebury Estate Office to clarify the boundary.

Once the location of boundaries has been ascertained, plans need to be drawn up showing the trees. This has been completed for the old Cemetery.

Mr. Cullen felt that it would be beneficial to employ a tree surgeon for a day's work in the Cemetery to tidy up some of the trees. It was agreed that the Clerk will contact Roger Malloy with a view to booking an appointment in the Autumn.

CR2. Bucklebury Meadow Transfer.

Field Seymour Parkes LPP has been instructed to investigate the tenancy agreement and to prepare for the transfer of the copse.

CR3. Grit Bin in Tylers Lane.

The Clerk and Mrs. Cairns have visited the area and determined the site. Mrs. Cairns has contacted WBC about cutting back the verge at this point and consulted the local residents. The Clerk will apply for the license before ordering the bin.

HP

HP

HP

Signature

Date

- CR4. Cemetery Rear Gate.
The Clerk reported that a padlock is now securing the rear gates to the Cemetery because they were being used for pedestrian access. The gates and posts are becoming more fragile, because they are being left unfastened and therefore sometimes caught in the wind. It is hoped that keeping them locked will preserve them for longer.
- CR5. River Pang Working Group.
It was agreed that Mrs. Clarke and Mr. Stott would obtain quotes for the posts, fencing and hedging between the vehicular ford and the byway ford adjacent to Frouds Lane. The Clerk will contact the Environment Agency about getting the necessary paperwork (and hence permission) completed.
The Clerk will also contact Stuart Clarke to find out if WBC has made any progress. LC/ AS
HP
HP
- CR6. Parking in Berry's Road.
It was agreed that the Clerk should send an email to Mr. Garratt and Mr. Edwards asking for an update on progress with the posts around the grass on the junction of Woodside Close and Berry's Road and the white lines at the junction of Berry's Road and Blackland's Road. HP
- CR6. Parking in Broad Lane, near All Saints Church.
The parking concerns outside 1, 2, 3 and 4 Roundfield appear to have gone away. However new people have moved into one of the properties closer to the pinch point and concern has been raised about parking there. The Clerk will contact Tim Purr. HP

TOPICS

- T1. Parish Plan Refresh.
Mrs. Frankum congratulated Mr. Brook on the hard work he has put into producing the Parish Plan and on what has been achieved. At a recent meeting, Tessa Hall was very impressed with the work which has been carried out.
In the Action Plan, actions fall into a number of different categories: completed, on-going (note that some are likely to be on-going on a permanent basis e.g. speeding), on hold (and therefore waiting for something) and no progress.
Some Parish Plans are managed by a Parish Partnership, however in Bucklebury the Steering Group remains in place and continues to manage the parish plan and is responsible for the Action List, reporting to BPC. In the long term, a new chairman of the Steering Group needs to be found.
The Action Plan was discussed with the following receiving mention:
Safer Communities: Speeding is an on-going issue. The Flood Alleviation Project has now been completed. Anti-Social Behaviour is an on-going problem which is being addressed by a newly formed working group: the Police Liaison Group.
Prosperous: Superfast Broadband is on-going; Mr. Banks will find out if there is an update. Mobile Phone coverage was discussed and it was agreed that Mr. Banks would draft a survey to identify areas which suffer from particularly poor coverage for the next edition of The Oaks. TB
Healthy: The cycling group struggled to find any funding and as a result has stopped meeting. Walking in the parish is doing well. TB
Greening: Discussions are underway about a Saturday Market in the Victory Room. A bulk heating oil buying group is being managed by CCB.
Conservations: Restoration of the old Watermill has been initiated with a planning application. Four by fours and motorcycles are continuing to cause problems on the Common, and there was some discussion about the downgrading of byways.
Stronger Communities: The Bucklebury Events Committee has formed and is very active. Adult learning opportunities can be organised if needed by Alison Prudden at WBC.
Housing: This is still on the agenda of BPC.

Signature

Date

Children and Young People: A suitable site for a playing field is still being sought in Upper Bucklebury.

It was agreed that BPC would review the Action Plan in a year's time (March 2014) and annually thereafter.

T2. Cemetery and the Cross.

After further inspection of the cross, it was agreed that there would be a meeting of the Burial Board to agree the best way forwards. Mr. Dunkerton was invited to attend.

Mrs. Frankum will arrange this meeting.

WF

T3. Common Clearing.

It was arranged that Mr. Dunkerton would collect the kit. Mrs. Clarke, Mrs. Cairns, Mrs. Frankum and the Clerk agreed to make cakes for the event. The Neighbourhood police team have arranged to be at the Memorial Hall during the event.

T4. Annual Assembly.

It was agreed that local groups would be invited to have a display at the Annual Assembly. Representatives of the Parish Plan steering committee, the Heathland group, the Flood Alleviation Project, the Police Liaison Working Group, the Patient Participation Group and the Police will all be invited to give a short update on achievements and plans for the coming year.

HP

It was agreed that Mr. Banks would put together a proposal for the next meeting for the provision of wine, glasses and soft drinks for the Annual Assembly. Mrs. Clarke will buy "nibbles".

TB

LC

T5. WBC Advisory Committee for Standards Board.

Mr. Dickens is willing to be nominated for the Advisory Committee of the WBC Standards Board. Mrs. Clarke proposed that BPC nominate Mr. Dickens for this role; this was seconded by Mr. Brook and unanimously agreed.

PLANNING

P1. There were no planning applications to be considered.

WBC Planning decisions:

P2. 12/03158/CERTE Hillfoot Cottage, Hillfoot.

Not built in accordance with approved planning permission 05/0004/HOUSE.

BPC had **no comments** to make on this application, which has been determined as **lawful**.

P3. The Watermill.

A number of residents have expressed concern about the safety of the mill structure and the adjacent small bridge over the river Pang, and the possible flood impact should the structures fall into the river Pang. It was agreed that BPC write a letter to Mr. Hartley Russell about the concerns and copy the Environment Agency and WBC. Mrs. Clarke will draft the letter.

LC

P4. Rochestown House, The Avenue.

Concern has been expressed by a number of residents about the use being made of the former workshop/garage at Rochestown House. Mrs. Clarke has contacted the planning officer assigned to the last relevant planning application who has referred the matter to the Enforcement Team.

REPORTS

R1. District Councillor Report.

Mr. Webb reported that WBC has been concentrating on Council Tax and budgetary matters. Discussions have been on-going about how the NHS and PCTs will be integrated into commissioning groups and what the impact of this might be on the local surgeries. There is an increase in the roads budget, but repairs to the roads are being forced out of place. The sides of roads are also becoming a bigger issue. Electronic

Signature

Date

surveying of all the roads in the area is on-going.

R2. Memorial Hall.

Mr. Dunkerton reported that the Memorial Hall committee are having issues with the cleaners. They have requested an increase in visits but this is going to cost thousands of pounds. Ideally they would like to employ a local person, rather than an agency. A number of suggestions were made about how to recruit someone.

R3. Policing.

The Clerk said that there is a third Neighbourhood Police meeting on Wednesday 27th March at 7pm in the Oak Room. It was suggested that this provided a good opportunity for parish councillors to meet parishioners.

TOPICS FOR NEXT MEETING

TM1. Items to be discussed at future meetings.

Housing Survey –March/April.

Emergency Plan –March/April.

Transfer of Bucklebury Meadow.

FINANCE

F1. Cheques signed since the last meeting:

Source Control Systems	£784.80	Grass crete for the Recreation Ground.
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F2. Cheques to be signed by councillors:

Bucklebury Memorial Hall	£54.88	Rent for hall for period 1/1/13 – 31/3/13.
The Alpha Xperience	£337.60	Printing of January edition of The Oaks.
Various Oaks distributors	£18.00	Oaks deliveries.
Justeel Limited	£48.00	Rent on storage container for Pre-school
Reading Asphalt Company	£11,683.20	Extension to Recreation Ground Carpark.
Helen Pratt	£452.96	Clerk's February salary.
West Berkshire Citizens Advice Bureau	£50.00	Donation – see January 2013 minutes.

F3. Balances:

Lloyds Current Account	£18,595.50	On 20 th February 2012.
Scottish Widows Reserve Account	£26,739.74	On 31 st December 2012.
Scottish Widows Gilroy Account	£6,497.08	On 31 st December 2012.

CORRESPONDENCE

C1. WBC – Local Plan Consultation.

A request has been made for land which may be suitable for development to be identified. Mr. Hedges has asked that a settlement boundary be created around parts of Chapel Row (including Paradise Way, Hatch Close, some of Hatch Lane and some of the main road through Chapel Row).

C2. District Parish Conference – Tuesday 26th March.

Mrs. Clarke and Mrs. Cairns will attend the District Parish Conference.

C3. Local Access Forum.

Notice of request for membership of the Local Access Forum was advertised.

C4. Bucklebury Wolves.

An email has been received from Jonathan Poole thanking BPC for their support for the grass crete, now in place on the Recreation Ground.

Signature

Date

ROUND TABLE COMMENTS

RT1. Team Jackie.

Mrs. Frankum said that fund raising organised by David Orme and Team Jackie (in memory of Jackie Orme) has raised approximately £90,000 for Pancreatic Cancer Research. Many parishioners ran in the Bath Half Marathon as part of Team Jackie.

RT2. Missing Post.

Mrs. Frankum reported that she is aware of 2 pieces of post failing to be delivered recently in the Berry's Road area.

RT3. Recreation Ground Car Park.

Mrs. Clarke reported that the extension to the Recreation Ground carpark is complete and looking smart..

The meeting closed at 9.45pm.

NEXT BPC MEETING: Monday 8th April 7.45pm Memorial Hall.
NEXT PLANNING MEETING: Monday 25th March 8pm Victory Room.
NEIGHBOUR HOOD POLICE MEETING: Wednesday 27th March 7pm Oak Room.

Signature

Date