

MINUTES OF THE MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 10th December 2012 at 7.30pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. B. Dickens; Mrs. L. Clarke; Mr. P. Brook; Mr. T. Banks;
Mr. A. Stott; Mr. J. Brims; Mr. T. Slatford; Mrs. H. Cairns; Mr. G. Pask (District Councillor);
Mr. Q. Webb (District Councillor)Mrs. H. Pratt (Clerk).

OTHERS

Mr. Parker; Mr. Mike James; Mr. Ian Pratt.

APOLOGIES

Mr. A. Dunkerton; Mr. A. Gilbert.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 12th November 2012.
The minutes of the BPC meeting held on Monday 12th November 2012 were agreed as a true record and signed by Mrs. Frankum.
- M2. Extra Ordinary Meeting of Bucklebury Parish Council held on Monday 22nd October 2012.
The minutes of the Extra Ordinary meeting of Bucklebury Parish Council held on Monday 22nd October 2012 were agreed as a true record and signed by Mrs. Frankum.

PUBLIC SESSION

- M1. Web Site Policy.
The review of this document is minuted under the TOPIC section of these minutes.
- M2. Planning Application 12/02695/FULD – Fifield Farm, Marlston.
The discussion about this application is minuted under the PLANNING section of these minutes.
- M3. Proposals for lighting of the tennis courts.
Details about the lighting proposals for the tennis courts are minuted under the GRANTS section of these minutes.

CLERKS REPORT

- CR1. Parking at Osgoods Holding.
The Clerk reported that she had spoken to the site foreman about vehicles blocking the byway; there haven't been any problems noticed since.
- CR2. Nigel Palmer.
At the request of church wardens the Clerk arranged a meeting between the PCSO, representatives of All Saints Church, Upper Bucklebury, St. Marks Church, Cold Ash and BPC. Church wardens of All Saints Church will be serving an eviction notice on Nigel Palmer who has been using the facilities of All Saints Church, and has a lot of his belongings under a tarpaulin which is posing the risk of attracting rats to the area. The PCSO explained that after the eviction notice has been served, the police can be called if Nigel Palmer refuses to leave the church premises. It is likely that he will be allowed to use the services of the post office on a Monday morning when the coffee morning is held, but not on a Friday afternoon.
- CR3. Field in Tylers Lane.
The field shelter which has been erected on a field to the west of Tylers Lane is supposed to be on skids so that it can be moved on a regular basis. Planning permission is not required provided it is moved approximately every 28 days. Mrs.

Signature

Date

Cairns will continue to monitor the situation and request an update from Graham Tandy (the WBC enforcement officer) should it not be moved.

HC

CR4. Car Parking in Berry's Road at School Collection and Drop off Time.

A meeting was held this afternoon between the head teacher, Pippa Rowe and a number of members of BPC. Prior to the meeting parking in the road was monitored from 3pm. It transpired that there were less parents collecting their children due to a nativity play in school. However the meeting was productive with the following suggestions made:

- Junction markings on the road where Blacklands Road meets Berry's Road.
- Bollards around the green on Woodside Close.
- Walking bus to be considered.
- Investigations into Thatcham children and in particular those unable to attend their nearest Thatcham school using the minibus.
- Letter from BPC to parents of the children, to be distributed via the school.
- White lines across drives in Berry's Road.

HP

BPC agreed to request the junction markings and the bollards around the green on Woodside Close. The Clerk will draft a letter to parents.

CR5. Transfer of Bucklebury Meadow.

Field Seymour Parks LPP are still awaiting information from WBC and the legal representative of David Wilson Homes. It has been agreed to work towards the transfer being completed by the end of 31st March 2013.

CR6. Local Authority Governor.

It has been agreed that Bucklebury C of E primary school will send newsletters to the Clerk, so that dates of events and any other information of interest can be shared with the BPC. It has been agreed that there will no longer be a governor position for a member of BPC.

TOPICS

T1. Web Site Policy.

Mr. Banks had prepared a draft web site policy which was distributed to members prior to the meeting.

The meeting was **closed** for Mr. Pratt to join the discussion.

There was some discussion about the objectives and whether there was any order to them. There was also some discussion about the website being reviewed every three months and a report being made back to BPC. It was agreed that a number of changes needed to be made and the final document would be ratified at the January meeting.

TB

The meeting was **reopened**.

T2. Grants to be made during Financial Year 2013/14.

Bucklebury Tennis Club

The meeting was **closed** for Mr. James to talk about Bucklebury Tennis Clubs wish to install flood lighting on the tennis courts. There are a number of occasions when tennis can no longer be played due to light levels, including tournaments and a number of outside teams are refusing to come to Bucklebury for tournaments at all. Mr. James was asked whether local residents had been consulted at all. It is understood that some have concerns, although with the level of lighting being discussed, there are not understood to be issues. The cost of installing flood lighting is understood to be in the region of £25,000.

The meeting was **reopened**.

BPC understood the potential need for the flood

Signature

Date

lighting and agreed to support the project in principal. Any financial support will be considered when the project is further advanced. Bucklebury Tennis Club undertakes tennis coaching of the year 5 pupils from Bucklebury C of E Primary School. This costs £500 per year. Mr. Dickens proposed that BPC make a donation of £250 for the coaching, this was seconded by Mr. Banks and unanimously agreed.

Bucklebury Wolves
(Childrens football club).

This is a thriving club with approximately 100 members and more on a waiting list. They currently play at the Recreation Ground in Bucklebury Village. There are concerns about changes proposed to the carparking area and that this will restrict the maximum number of carparking spaces making it insufficient for the parents. Bucklebury Wolves are proposing a solution to this in the form of plastic cell pavers designed to re-enforce grass so that it can be parked on. The estimated cost is £1,800. Subject to agreement from the Recreation Ground Committee, Mr. Dickens proposed a donation of £500 for the pavers and installation. This was seconded by Mr. Brook and unanimously agreed.

St. Martins Club

It was unanimously agreed to make a donation of £300 to St. Martins Club. This is in addition to the £500 donation from the Gilroy fund, which will be payment 2 of 5 (see Feb '12 minutes for details).

Berkshire County Blind Society

There are currently 5 parishioners who are members of Berkshire County Blind Society. It was unanimously agreed to make a donation to the Society of £100.

Victory Room

The Victory Room Committee is gathering opinions on how the hall can be best improved for future use. It is planning a major programme of improvements (a rebuild has not been ruled out). It was unanimously agreed to make a donation of £5,000 for 3 years to a fund to be administered by BPC for these improvements. The remainder of the balance of the donation from FY12/13 will be added to this fund.

HP

Memorial Hall

The Memorial Hall Committee has made an application for a donation towards inspections, insurance and maintenance for the playpark and BMX track. It was agreed that BPC would assist with the cost of insurance and inspections. The Finance and General Purposes Committee has

Signature

Date

made a request for a total donation of £3,750 to cover the following:

- Replacement of the plastic skirting/trunking in the main hall (£1,250.00)
- Improvements to the front entrance hall (£2,000.00)
- Installation of solar film on the lower windows of the Oak Room (£500.00)

There was some concern amongst BPC that the income from users of the hall should cover running costs and essential maintenance, allowing any grant made by BPC to enable improvements to be made. Mr. Dickens proposed that Mr. Scholl and/or Mr. Mason be invited to attend the January or February meeting of BPC to explain more clearly to BPC the rationale for their grant applications.

HP

PLANNING

Plans submitted for approval:

- P1. 12/02774/HOUSE Mulberry House, Carbinswood Lane (Adjacent Parish).
Erection of chain link fence 2.75m high to surround Tennis Court 17m x 34m.
It was unanimously agreed that BPC has **no objection** to this application.
- P2. 12/02862/FULD 46-47 Roundfield.
Erection of four three-bedroom properties (three houses and one bungalow) following demolition of existing dwellings.
This application is on a site which already has permission for two pairs of semi-detached dwellings (totalling 4 dwellings) which haven't yet been built. Whilst in principle BPC is against this application, a terrace of three dwellings and one bungalow is preferable to that which has already been granted permission and on those grounds BPC has **no objection** to this application.
- P3. 12/02891/FUL Kings Copse Bungalow.
Replace existing bungalow with new dwelling.
After some discussion, it was agreed that BPC has **no objection**.
- P4. 12/02695/FULD Fifield Farm, Marlston.
Demolish three barns and replace with one new detached dwelling house and garaging.
BPC **objects** to this application as the location is not sustainable by 3 of the 4 criteria in ENV20.

WBC Planning decisions:

- P5. 12/02426/HOUSE & 12/02429/LBC2 Briffons, Scotland Corner.
New two-storey end extension and new rear first floor extension above existing flat roof. Associated internal alterations. Demolish 2 no. timber outbuildings and construct new three-bay car port and garden store.
BPC had **no objection** to this application; however it has been **refused** by WBC.

Signature

Date

- P6. 12/02332/HOUSE Leaffield, Little lane.
 Change hips to gables and insert 4 dormer windows to rear roof slope. Remove chimney provide new chimney to north elevation. Erect single storey side extension (south) and double garage.
 An amendment was received which reduced the size of the two outer rear dormer windows, and added two front dormers.
 BPC **objected** to both the application and the amendment; however it has been **approved** by WBC.
- P7. 12/02127/FUL Rushdens Cottage, Bucklebury Road (Adjacent Parish).
 Use of part of paddock as a 30m x 50m manege.
 BPC had **no objection** to this application and it has been **approved**.
- P8. 12/01227/FUL Middle Wood, Hatch Lane.
 Circular bund within sustainable forestry operation.
 BPC **objected** to this application; however it has been **approved** by WBC.
- P9. Planning Appeal for Harts Hill Copse 10/0999/FULMAJ.
 The applicant has submitted an appeal against the decision of WBC to grant temporary permission for this application. Temporary permission was granted, so that the impact of the intensification of use could be monitored prior to any subsequent application being approved. It was agreed that the Clerk would write and support the granting of temporary permission only. HP
- P10. Carbinswood Right of Way, Inspectors Decision.
 The inspector has determined that there are insufficient grounds for a public right of way through Carbinswood.

REPORTS

- R1. Police Liaison Group.
 Mr. Slatford reported that the letter (explaining the anti-social behaviour which has been occurring in the parish and what to do about it) and stickers (with the police telephone numbers) have been printed and delivered to most of the houses in the parish.
 On Wednesday 5th December a well-attended meeting was held in the Oak Room at which the Neighbourhood Police team gave an update on incidents and issues of anti-social behaviour within the parish. It was agreed to hold a third meeting in early March.
 The Police Liaison Group are considering what can be done about the 4x4 activities on the Common.
- R2. Victory Room.
 The Victory Room Committee has held a meeting to discuss improvement ideas. An extension is being planned, but it may not be viable to extend the existing hall so a complete rebuild is also being considered. The residents of Bucklebury Village are being consulted and a wider consultation of the whole parish is being considered.
- R3. Byway (BUCK 13/1) across the River Pang.
 There has been significant damage to the banks of the Pang and adjacent to the byway west of the main ford. It is understood that the land to the south of the river belongs to Mr. Hempell, but it is not clear who owns the strip of land between river and the road. WBC and the Environment Agency are aware of the situation, and installation of large posts is being considered.
- R4. Hockett Management Plan Meeting.
 Mrs. Frankum reported that she had met with Karen Davies and Frank Heywood of the West Berkshire Countryside Society at the Hockett Field to discuss writing a management plan for the field.
- R5. Cemetery Carols.

Signature

Date

Mrs. Frankum asked if anyone was willing to help on Monday 17th. Mrs. Cairns agreed to help set up before and tidy up after the event and Mrs. Clarke and Mrs. Cairns agreed to help serve mulled wine and mince pies. The donations from the event will be for Children 1st West Berkshire.

TOPICS FOR NEXT MEETING

TM1. Items to be discussed at future meetings.

Web Site Policy – January.
Housing Survey –February/March.
Emergency Plan – February/March.
Transfer of Bucklebury Meadow.

FINANCE

F1. Cheques to be signed by Councillors:

The Alpha Xperience	£159.90	Police stickers and flyers.
Sylvia Cornell	£35.00	Bus shelter cleaning.
NWN Over 80s Christmas Parcel Fund	£85.00	Donation, see November '12 minute RT4.
Justeel Limited	£48.00	Hire of storage unit (pre-school grant).
Bucklebury Memorial Hall	£2,000.00	FY12/13 grant to Memorial Hall.
West Berkshire Countryside Society	£704.29	Balance of grant for FY12/13.
Helen Pratt	£452.96	November salary.

F2. Balances:

Lloyds Current Account	£31,118.51	On 20 th November 2012.
Scottish Widows Reserve Account	£26,739.74	On 1 st October 2012.
Scottish Widows Gilroy Account	£6,492.99	On 1 st October 2012.

F3. Review draft budget for FY 13/14.

The Clerk had prepared an outline budget for FY13/14, but it was agreed that this was difficult without knowing what donations were to be made during the year. There was some discussion about the level of the reserves held by BPC.

CORRESPONDENCE

C1. GLEAM AGM Minutes.

The minutes of the AGM of GLEAM were circulated to all members prior to the meeting.

The meeting closed at 10.10pm.

NEXT BPC MEETING:

Monday 14th January 2013 7.45pm Memorial Hall.

NEXT PLANNING MEETING:

Thursday 27th December 2012 8pm Victory Room.

Signature

Date