

MINUTES OF THE MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 8th October 2012 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. Alan Dunkerton; Mrs. L. Clarke; Mr. P. Brook; Mr. T. Banks; Mr. A. Stott; Mr. A. Gilbert; Mr. J. Brims; Mr. T. Slatford; Mrs. H. Cairns; Mr. Q. Webb (District Councillor); Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. B. Dickens; Mr. G. Pask.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 10th September 2012.
The minutes of the BPC meeting held on Monday 10th September 2012 were agreed as a true record and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Monday 24th September 2012.
The minutes of the Planning Committee meeting held on Monday 24th September 2012 were agreed as a true record and signed by Mr. Dunkerton.

CLERKS REPORT

- CR1. Bucklebury Primary School.
Parking around the school has become considerably worse and is now extending to the lower parts of Berry's Road. It was agreed that the Clerk should write to the school and ask the head teacher Mrs. Pippa Rowe and the chairman of the Governors Mr. Iain Davies to attend a BPC meeting to discuss the situation. HP
It was also agreed that the Clerk would contact PCSO Alex de Meyer who works in the schools. HP
- CR2. Parking for 1, 2, 3 and 4 Roundfield.
Mr. Dunkerton has arranged a meeting for Monday 15th October with Tim Purr from Sovereign Housing to discuss the situation. AD
- CR3. Rights of Way Maintenance.
Byway 50 from Osgoods Holding towards Osgoods Gulley has been repaired and is now passable with ease. It was agreed to remove this item from the Clerks Report.
- CR4. Numbering for the South Section of the New Cemetery.
The Clerk reported that she has met with Shelia Kent and now has a plan of the new cemetery, which includes the grave numbers, the list of grave reservations and the book containing copies of the "exclusive rights of burial" which have been issued for some graves in the new cemetery.

TOPICS

- T1. Councillor Vacancy.
After a short discussion, Mr. Brook proposed that Hilary Cairns become a co-opted member of BPC. This was seconded by Mr. Banks and unanimously agreed.
- T2. Vandalism.
There has been a significant increase in the amount of vandalism, particularly in and around Upper Bucklebury. A Neighbourhood Watch meeting has been organised for co-ordinators and other interested parishioners on Wednesday 10th October in The Oak Room at 7pm. The Neighbourhood Police Team and Deborah Morton the Neighbourhood Co-ordinator for Thames Valley Police will be at the meeting.

HP

Signature

Date

- T3. Bucklebury Meadow.
 A meadows management meeting has been arranged for Friday 12th October to which Andrew Waters (the grazier), Dean Stephens (David Wilson Homes) and Jeremy Davey (WBC) have been invited.
 A letter of engagement from Field Seymour Parkes LPP in Reading, for the transfer of the meadow to BPC, has been received. Mr. Dunkerton proposed that BPC sign the letter of engagement; this was seconded by Mrs. Clarke and unanimously agreed. HP
- T4. Hockett Field.
 There is no current management plan for the Hockett Field. After some discussion Mr Brook proposed that BPC ask Karen Davies (formerly an employee of FWAG) to write a very basic management plan for the maintenance of the Hockett Field. This was seconded by Mr. Dunkerton. WF
- T5. Traffic.
 It was agreed that a working group be formed from those affected by the increase in traffic and perceived speed through Bucklebury. The working group will look at the Dorset AONB publication "Traffic in Villages" and consider what may be effective and achievable in Bucklebury. Mrs. Clarke will write to residents from The Old School House to Red Hill View inviting people to join the working group. It was agreed that 6 additional copies of the publication could be purchased at a cost of £5.00 each. LC
 HP
 The perceived speed of traffic along Broad Lane at certain times of day was raised as an issue. It was agreed that BPC should request that Thames Valley Police carry out speed checks in Broad Lane. HP
 A parishioner has requested a speed limit along The Avenue after two serious accidents which have both involved vehicles hitting oak trees. The Clerk responded to the parishioner that whilst understanding the request there were advantages and disadvantages to speed limits. Before making such a request, BPC would have to be aware of the circumstances of the accidents. It was agreed that Thames Valley Police be asked to monitor the situation. HP

PLANNING

Plans submitted for approval:

- P1. 12/02332/HOUSE Leafield, Little Lane.
 Change hips to gables and insert 4 dormer windows to rear roof slope. Remove chimney provide new chimney to north elevation. Erect single storey side extension (south) and double garage.
 It was agreed to **object** to this application. The garage is located in front of the property which is contrary to Bucklebury Vision and Supplementary Planning Guidance and is significant in terms of increased mass. It was felt that the proposed changes to the dwelling would be more acceptable if the gables were half hips and if the two outer dormer windows were either reduced in size or relocated to the front of the property. This would reduce the massing, maintain existing light levels to the neighbours and limit the intrusion on the neighbour's privacy.

WBC Planning decisions:

- P2. 12/01700/FUL Travellers Rest Farm, Hungerford Lane (Adjacent Parish).
 Retrospective – Change of use of former agricultural buildings to car panel repair workshop (Unit 11) and additional storage (Unit 16).
 BPC had **no objection** to this application; however it has been **refused** by WBC.

Signature

Date

- P3. 12/01818/HOUSE Rushdens Farm, Bucklebury Road (Adjacent Parish).
Re-roofing of the existing swimming pool. Re-building of the existing garage block to create habitable accommodation with basement below. Single storey link extension, new porch and associated external works. BPC had **no objection** to this application and it has been **approved** by WBC.
- P4. 12/01639/HOUSE Burnside, Bucklebury.
Detached garage. BPC had **no objection** to this application which has been **approved** by WBC.
- P5. 12/01610/FULD Land between 22 and 23 Paradise Way.
Erection of a bungalow. BPC **objected** to this application which has been **refused** by WBC.
- P6. 12/01688/HOUSE 37 Roundfield.
Single storey rear extension. BPC had **no objection** to this application which has been **approved** by WBC.
- P7. Gamekeepers Lodge Farm, Hawkridge Hill (Adjacent Parish).
Application 12/01116/HOUSE for “Two storey end extension. Single storey rear extension. Enlarge garden room and glaze in existing verandah.” was refused by WBC (BPC had no objection). The applicant has taken the decision to appeal.
- P8. Carbinswood.
It was agreed that BPC would seek an update from the Enforcement Officer for the November BPC meeting. HP
The appeal inspector for the Right of Way through Carbinswood has now been passed all the evidence which was gathered by WBC and will shortly make a decision. Copies of all the evidence gathered have been sent to BPC.
- P9. Field Adjacent to Tylers Lane Cottage, Tylers Lane.
Stabling has been built on the highest point of the field adjacent to Tylers Lane Cottage in Tylers Lane. HP
It was agreed that the Clerk should contact the Enforcement Officer and obtain an update.
- P10. Field Behind the Cottage Inn.
There are “Overflow Carpark” signs on the gateway into the field behind the pub which also contains a number of picnic benches. There is concern that the agricultural use of this field could be at risk. HP
The publican has been asked to take down the signs; however he is not keen and doesn’t see any reason to take them down. QW
It was agreed that the Clerk would request advice from WBC. Mr. Webb also agreed to follow up on this item.

REPORTS

- R1. District Councillors Report.
Mr. Webb reported that WBC is holding a Parish/District conference tomorrow (Tuesday) evening.
WBC now has a new leader, Mr. Gordon Lundie after Mr. Graham Jones stood down.
- R2. Bucklebury Beerfest.
Mr. Brims reported that takings at the event were within £20 of last year. All the beer at the event was sold. Mrs. Frankum commented that this was a “golden opportunity” for parish councillors to mix with the electorate and support the community.
- R3. Memorial Hall.
The Clerk confirmed that Mr. Dunkerton is a member of the Finance and General

Signature

Date

Purposes Committee (F&GP) at the Memorial Hall and Mr. Brims is the nominated member from BPC.

It was agreed that BPC make a request to the F&GP committee that meetings be held at a time when Mr. Dunkerton can attend.

R4. Bucklebury Events Committee.

The AGM has been held of the Bucklebury Events Committee, at which two new members were welcomed. The Diamond Jubilee Celebrations ran at a loss (mainly due to the weather), however the Committee has a healthy bank balance.

R5. Bucklebury Recreation Ground.

Mrs. Clarke reported that the carpark extension is unlikely to go ahead before Spring 2013. A diseased horse-chestnut tree needs to be felled for the extension.

R4. Bucklebury Pre-School.

Mr. Wiggins has contacted the Clerk with details about the new pre-school shed at the Memorial Hall. Plans are progressing and it is hoped to have the shed delivered and erected before Christmas. The donation of £1,000 for pre-school will be used to pay invoices directly for the various aspects needed for the development and use of the new shed.

TOPICS FOR NEXT MEETING

TM1. Items to be discussed at future meetings.

Web Site Policy - November

Housing Survey – January/February

Emergency Plan – November/December.

Transfer of Bucklebury Meadow.

FINANCE

F1. Cheques to be signed by Councillors:

SSE Contracting Limited	£27.46	Street light maintenance.
S. Cornell	£35.00	Bus shelter cleaning.
P. W. Frankum	£50.00	Brass plaque for the Cemetery bench.
West Berkshire Countryside Society	£15.00	Membership.
Helen Pratt	£452.96	Clerk's September Salary.
Helen Pratt	£37.56	Printing and laminating for July, August and September 2012.
Mazars	£342.00	External Audit.

F2. Balances:

Lloyds Current Account	£22,075.95	At 20 th September 2012
Scottish Widows Reserve Account	£26,739.74	At 1 st July 2012.
Scottish Widows Gilroy Account	£6,988.75	At 1 st July 2012.

F3. External Audit.

The External Auditors have returned the accounts for the Financial Year ending 31st March 2012. The annual return is in their opinion in accordance with proper practices. They do however note that two un-presented cheques totalling £9.00 should be reinstated in the box for all other payments.

CORRESPONDENCE

C1. WBC 2012/13 Highways Winter Service Plan.

This was circulated to councillors prior to the meeting.

C2. Request for support of Sustainable Communities Act.

It was agreed that Mr. Gilbert would look at this.

AG

Signature

Date

C3. GLEAM AGM – Friday 26th October at 2pm, Newbury Rugby Club.

Details of this were sent to all councillors prior to the meeting.

C4. Newbury Weekly News Christmas Boxes Charity.

There was some discussion about how many people in the parish benefit from the charity boxes. It was agreed that Mrs. Cairns would look into this and the matter be discussed at the November meeting.

HC

ROUND TABLE COMMENTS

RT1. Burst Water Main on Harts Hill.

It was agreed that the Clerk should write to Thames Water about the latest burst water main on Harts Hill, which started leaking on Thursday 4th October and continued until today, Monday 8th October and at certain times left parts of Upper Bucklebury without water.

HP

RT2. Cricket Club Net.

Mr. Slatford thanked BPC on behalf of Bucklebury Cricket Club for the donation of the net, which has been very successfully used for the last part of the season.

RT3. Post Office Deliveries.

Bradfield parishioners are suffering the same plight as Bucklebury Parishioners with parcels being returned to the Reading delivery office from which they have to be collected. Originally when the delivery office moved to Reading, it was agreed that parcels which the postman could not deliver would be left at Bradfield Post Office. It was agreed that the Clerk would contact the Clerk to Bradfield Parish Council and enquire whether they are taking any action.

HP

The meeting closed at 10.10pm.

NEXT BPC MEETING:

Monday 12th November 2012 7.45pm Memorial Hall

NEXT PLANNING MEETING:

Monday 22nd October 2012 8.00pm Victory Room

Signature

Date