

MINUTES OF THE ANNUAL MEETING OF BUCKLEBURY PARISH COUNCIL  
Held at Bucklebury Memorial Hall on Monday 10<sup>th</sup> September 2012 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. Alan Dunkerton; Mrs. L. Clarke; Mr. P. Brook; Mr. T. Banks; Mr. A. Stott; Mr. A. Gilbert; Mr. J. Brims; Mr. Q. Webb (District Councillor); Mrs. H. Pratt (Clerk).

OTHERS

PCSO Paul Smith; Mr. J. Brooke; Mr. I. Pratt; Mrs. H. Cairns.

APOLOGIES

Mr. B. Dickens; Mr. T. Slatford; Mr. G. Pask.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 13<sup>th</sup> August 2012.  
The minutes of the BPC meeting held on Monday 13<sup>th</sup> August 2012 were agreed as a true record and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Tuesday 28<sup>th</sup> August 2012.  
The minutes of the Planning Committee meeting held on Tuesday 28<sup>th</sup> August 2012 were agreed as a true record and signed by Mrs. Frankum.

PUBLIC SESSION

- PS1. Vandalism in Byles Green, Little Lane and Briff Lane.  
The meeting was **closed** for members of the public to speak.  
A parishioner said he was very concerned about the vandalism which has been taking place in the parish and questioned whether Bucklebury was becoming a “vandalism village”. Vandalism which occurred on Friday 31<sup>st</sup> August, caused a significant amount of damage and has been reported in the national press.  
The following suggestions were put to the council as possible ways forwards: ensuring it is always on the agenda of BPC meetings, holding a weekly conversation with the police, reinstating the NAG (Neighbourhood Action Group), holding a public meeting, an article in The Oaks and requesting support from WBC.  
Mr. Pask has already raised the issue with the police and a police operation has taken place over two nights in Upper Bucklebury, during which nothing of significance occurred.  
It was suggested that vigilance would help identify the vandals.  
It was also felt that there should be a meeting of the neighbourhood watch co-ordinators within the parish, who had not been informed of the latest vandalism. The HP Clerk will contact Debbie Morton.  
It was agreed that the Clerk will request weekly updates from the PCSO on the HP situation.  
The meeting was **re-opened**.

CLERKS REPORT

- CR1. Watermill Restoration Project.  
A letter has been received from Alistair McOran-Campbell. An estimate for the restoration of the mill is £53,450. Currently the company has £3,400 in the bank, however this money has been committed to applying for planning permission and architects’ fees. An initial grant of £5,000 has been agreed under the Vibrant Villages Scheme. Grants from the Wiltshire AONB and Veolia are being applied for, but these

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require some match funding.

The directors of the company are Willie Hartley-Russell and Adrian McOran-Campbell. Alistair McOran-Campbell will shortly become a director, replacing the late Robin Wallace Sims.

It is planned that the Watermill will be open to school children and the general public on at least 110 days a year.

Details of the restoration estimate are awaited from Alistair McOran-Campbell. Once these are received BPC will discuss the restoration in more detail.

CR2. External Audit.

The Clerk has answered a number of queries from the External Auditors, who now have sufficient information to complete the audit.

CR3. Hockett Field.

The Hockett field has been cut and the hay removed.

CR4. Cricket Club Net.

This has arrived and is being used.

CR5. Members Interests.

The Clerk reminded some members that they have an interest in the property in which they live and which they must declare. Once all forms have been received they will be put on the BPC web site.

HP

CR6. Laptop for the Clerk.

The Clerk reported that the new laptop is now installed and being used for all BPC work.

CR7. Plaque for the bench in the Cemetery.

The brass plaque has been made up and Mr. Frankum has kindly agreed to fix it to the bench.

CR8. Emergency Plan.

An Emergency Planning meeting has been arranged for Monday 15<sup>th</sup> October.

## TOPICS

T1. BPC Website.

Mr. Banks said that the existing web site is very clear and easy to read with a well presented format. Having looked at a number of local parish web sites he remarked that they are all very different. However, generally they fall into one of two different categories; either purely for the parish council, holding only parish council information or for the parish as a whole with links to the groups and services provided within the parish. It was suggested that the existing web site should contain links to other web sites, rather than having the information duplicated and creating a management issue with keeping the information up to date.

It was unanimously agreed that the web site should be a parish portal for the parish with links to the schools and businesses within the parish.

It was agreed that the web site could contain a diary for the lettings of the Victory Room, these being relatively straight forwards.

Mrs. Frankum thanked Ian Pratt, who was kind enough to attend the meeting, for all his work in developing and maintaining the new web site.

T2. Bucklebury Meadow Transfer.

The Clerk reported that she had spoken to Marcus Francis at Field Seymour Parkes LPP in Reading. After reviewed the S106 agreement on the meadow, he has given an approximate quote of £950 for the work excluding VAT and disbursements. The disbursements are not expected to exceed £100 which includes the land registry fee.

Mr. Banks proposed that Field Seymour Parkes LPP be used for the transfer; this was seconded by Mr. Dunkerton and unanimously agreed.

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T3. Postal Deliveries.

Now that post for the RG7 area is being delivered from the Reading delivery office, parcels and letters which cannot be delivered have to be collected from Reading. It was understood when the delivery office moved that these parcels and letters could be collected from the Post Office in Southend Bradfield. This is now against the policy.

Mr. Pask has written to the Post Office asking that they urgently review their decision.

PLANNING

Plans submitted for approval:

- P1. 12/02025/FULD Bushnells Green Farmhouse, Chapel Row.  
New agricultural workers dwelling to replace existing temporary dwelling. After some discussion on the viability of the farm to support a farmhouse of this size, it was agreed that BPC had **no objection** to this application.
- P2. 12/02109/FULD 49 Roundfield.  
Conversion of property to 2 self-contained houses.  
BPC **objects** to this application on the grounds of the increased traffic to the road and parking issues.
- P3. 12/02127/FULD Rushdens Cottage, Bucklebury Road (Adjacent Parish).  
Use of part of paddock as a 30m x 50m ménage.  
BPC has **no objection** to this application.

WBC Planning decisions:

- P4. 12/01692/HOUSE Anyho, Long Grove.  
Two storey extension.  
BPC had **no objection** to this application, however noted that the residential curtilage shown was incorrect. An amended plan showing a reduced residential curtilage was submitted but is again incorrect. The application has been **approved** by WBC with the incorrect amendment. Mr. Webb and the planning officer have been informed.
- P5. 12/01500/HOUSE The Clergy House, Marlston.  
Single storey extension to kitchen and dormer extension to dressing room.  
BPC had **no objection** to this application which has been **approved** by WBC.
- P6. 12/01592/CERTE Fifield Farm.  
The use of 3 barns used for storage of building materials, tools, machinery all to do with the building industry. Yard used for larger equipment, bricks, blocks, scaffolding etc.  
BPC had **no evidence** either in favour or against this application. WBC has determined that the use is **lawful**.
- P7. 12/01458/HOUSE Tannen House, Burdens Heath.  
Rear ground floor extension and 3 dormer windows on the rear elevations for a future loft conversion.  
BPC had **no objection** to this application and it has been **approved** by WBC.
- P8. 12/01439/HOUSE Nine Elms Cottage, The Avenue.  
Relocation of main entrance, new link to garden room and removal of outbuilding (Ref: 11/01230/HOUSE consent 4.10.11; partially implemented).  
BPC had **no objection** to this application which has been **approved** by WBC.
- P9. 12/01116/HOUSE Gamekeepers Lodge Farm, Hawkridge Hill (Adjacent Parish).  
Two storey end extension. Single storey rear extension. Enlarge garden room and glaze in exiting verandah.  
BPC had **no objection** to this application; however it has been **refused** by WBC.

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## REPORTS

### R1. Memorial Hall.

There was some question over BPC representation on the Finance and General Purposes Committee of the Memorial Hall. Formally, Harry Hind stood on this committee; however neither Mr. Brims nor Mr. Dunkerton are informed of the meetings.

JB

Mr. Brims will check the minutes of the AGM to clarify the situation.

## TOPICS FOR NEXT MEETING

### TM1. Items to be discussed at future meetings.

Housing Survey – October/November

Traffic through Bucklebury Village near St. Mary's Church – October/November

Transfer of Bucklebury Meadow.

## ADMINISTRATION

### AD1. Common Clearing.

Mr. Brook and Mrs. Clarke agreed to make cakes for the Autumn Common Clearing event on October 13<sup>th</sup>. Posters advertising the event were distributed to those present.

## FINANCE

### F1. Cheques to be signed by Councillors:

C.R. Landscapes	£783.85	Cemetery maintenance.
R.F. West	£78.00	Cutting the Hockett Field.
Bucklebury Cricket Club	£366.00	Donation for Cricket Club net.
Helen Pratt	£452.96	Clerk's August Salary.

### F2. Balances:

Lloyds Current Account	£22,959.53	At 10 <sup>th</sup> August 2012
Scottish Widows Reserve Account	£26,739.74	At 1 <sup>st</sup> July 2012.
Scottish Widows Gilroy Account	£6,988.75	At 1 <sup>st</sup> July 2012.

## CORRESPONDENCE

### C1. Forestry Commission – Higher Level of Stewardship, Bucklebury Common.

A request has been made for comments on the cutting of additional birch trees to the south of the area already cleared off Fanny's Lane. It was noted that birch saplings are growing in the already cleared area. It was agreed that Mrs. Frankum would consult Tim Culley prior to returning comments.

### C2. WBC – Community Groups Wastewise Open Evening – 20<sup>th</sup> September.

Mr. Dickens will attend this event.

### C3. WBC – Berkshire Historic Environment Forum – Timber Framed Buildings – 6<sup>th</sup> October.

This date unfortunately clashes with the Bucklebury Beer Festival.

### C4. South Central Ambulance Service NHS Foundation Trust AGM – 26<sup>th</sup> September.

### C5. WBC – Gambling Policy Review.

Mr. Gilbert has reviewed this policy.

### C6. CCB – AGM 3<sup>rd</sup> October 2012.

### C7. Letter of thanks from Mrs. Brakespear.

Mrs. Brakespear wrote to BPC thanking members for the cheque she received on her retirement, in appreciation for cleaning the Memorial Hall with her late husband for so many years.

### C8. WBC – Nomination for Junior Citizen of the Year.

### C9. Shelia Kent.

Mrs. Kent telephoned the Clerk to thank BPC for waiving the burial fee for her late

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husband Ron Kent.

**ROUND TABLE COMMENTS**

RT1. Changes to Planning Requirements.

Mr. Banks enquired about the latest government announcements regarding extension not needing planning permission. It is understood that this does not include AONB and is therefore irrelevant to Bucklebury.

The meeting closed at 10.05pm.

**NEXT BPC MEETING:**

**Monday 8<sup>th</sup> October 2012 7.45pm Memorial Hall**

**NEXT PLANNING MEETING:**

**Tuesday 24<sup>th</sup> September 2012 8.00pm Victory Room**

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