

MINUTES OF THE ANNUAL MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 13th August 2012 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. B. Dickens (Vice Chairman); Mrs. L. Clarke; Mr. A. Gilbert; Mr. T. Slatford; Mr. J. Brims; Mr. P. Brook; Mr. G. Pask (District Councillor); Mr. Q. Webb (District Councillor); Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. A. Dunkerton; Mr. T. Banks.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 9th July 2012.
The minutes of the BPC meeting held on Monday 9th July 2012 were agreed as a true record and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Monday 23rd July 2012.
The minutes of the Planning Committee meeting held on Monday 23rd July 2012 were agreed as a true record and signed by Mrs. Frankum.

CLERKS REPORT

- CR1. Hockett Field.
The Clerk reported that Bob West will be cutting the Hockett Field shortly. HP
- CR2. Cricket Club Net.
Piers Allison has spoken to the Clerk and advised that the cost of the net is £305 including postage. It was unanimously agreed that BPC will cover the additional cost to include postage and packaging. HP
- CR3. Members Interests.
In line with the new Code of Conduct members had been requested to return copies of the new Members Declarations of Interest forms to the Clerk; two of these are still outstanding. HP
- CR4. Common Clearing – 13th October 2012.
The Oak Room, equipment and skips are now all booked for this event. HP
- CR5. Parking for 1, 2, 3 and 4 Roundfield.
The Clerk reported that she is awaiting an email from Rachelle Williams (Sovereign Housing) regarding any allocation of parking for these properties and if residents are advised on where to park. Mr. Dunkerton understands from local knowledge that each of the properties has one allocated parking space to the north of the block. HP
- CR6. Wording for the Cemetery Bench.
Mrs. Frankum is ordering a plaque, with “In memory of Olive Mabel Edwards who lived at Heatherdene 1912 – 2005”, to be installed on the bench behind the chapel. WF
- CR7. Emergency Plan.
It was agreed that a date for an Emergency Plan meeting should be organised for late in September. HP
LC

TOPICS

- T1. Bucklebury Meadow Transfer.
Michéle Sherman (WBC legal) has supplied answers to the remaining queries sent to her, a copy of a tenancy agreement dated 1983 and an updated transfer document for the meadows. It was agreed that some of the answers to the queries were insufficient. The Clerk will contact Penningtons Solicitors LPP in Basingstoke and Field Seymour Parkes LPP in Reading about the possibility of them taking on the work. HP

Signature

Date

It was agreed that Mrs. Frankum, Mr. Dickens and Mr. Slatford will meet and discuss the queries and the responses received in more detail.

The Clerk will arrange a management meeting for the early autumn.

HP

T2. Parish Council Vacancy.

There was discussion about the possibility of representation of The Slade and the western end of the parish on BPC. Two possible candidates living in The Slade were considered and will be approached.

WF
JB

PLANNING

Plans submitted for approval:

- P1. 12/01610/FULD Land between 22 and 23 Paradise Way.
Erection of a bungalow.
This site is within the AONB and outside of the settlement boundary; it is therefore considered to be “open countryside”. It was unanimously agreed to **object** to this application.
There was some discussion on the suitability of this as a rural exception site.
- P2. 12/01818/HOUSE Rushdens Farm, Bucklebury Road (Adjacent Parish).
Re-roofing of the existing swimming pool. Re-building of the existing garage block to create habitable accommodation with basement below. Single storey link extension, new porch and associated external works.
BPC has **no objection** to this application.

WBC Planning decisions:

- P6. 12/01427/HOUSE & 12/01428/LBC2 Nine Elms Farmhouse, The Avenue.
Single storey extension to kitchen.
BPC had **no objection** to these applications and they have been **approved** by WBC.
- P7. 12/01424/XHOUSE & 12/01425/XLBC2 Woottens, Upper Woolhampton.
Renewal of planning application 09/01173/HOUSE and 09/01174/LBC – Removal of existing inappropriate flat roof and replacement with pitched roof to provide improved accommodation.
BPC had **no objection** to these applications and they have been **approved** by WBC.
- P8. 12/01178/FUL Wishhanger, Tylers Lane.
Section 73A: Variation or removal of Condition 3 – Materials: To allow to use slate tiles instead of pantiles, of planning permission reference 11/01276/HOUSE.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P9. 12/01211/HOUSE 35 Berrys Road.
Small single storey rear extension.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P10. 12/00809/HOUSE 4 Catherine Place.
Conservatory in UPVC double-glazed to rear of house.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P11. 12/01053/HOUSE & 12/01045/LBC Kiff Green Farm Cottage (Adjacent Parish).
Infilling an opening to the farm yard on the road and creating a new opening off the drive through an existing wall. Moving a stud wall and construct another in the 1980’s extension of the cottage to create a smaller shower room but with a lobby to the guest bedroom, infilling a covered porch in the footprint of the 1980’s extension of the cottage to create a

Signature

Date

boot room and enlarging an existing window in the 1980's extension to the cottage.
BPC had **no objection** to these applications and they have been **approved** by WBC.

REPORTS

R1. District Councillors Report.

Mr. Webb reported that Graham Jones will be stepping down as the Conservative leader of the Council in September having held the post for a number of years.

Mr. Pask reported that the LDF has been renamed the Local Plan. One of the next stages in the Local Plan will be the consideration of settlement boundaries. There was some discussion about the settlement boundary around Upper Bucklebury and specifically to the south of Broad Lane between Berry's Road and the Memorial Hall and to the south west of Burdens Heath.

Mr. Pask asked whether BPC had received any comments about the stile on the footpath past the property on the Avenue, "Oak Acre" being too high and therefore difficult to traverse. Mr. Brook responded that the adjacent fence railings were not attached and could be slid or removed to allow easier passing at this point.

WBC has recently cut the grass along the Avenue; a number of concerns have been raised about the size of the equipment being used causing scalping to the ground and possible damage to the oak trees. The Commons Advisory Committee has discussed the raising of the crowns of a number of the trees.

R2. WBC Code of Conduct Training.

Mr. Gilbert reported that copies of member's declarations of interest (excluding signatures) need to be on the BPC web site and a link to this site then needs to be forwarded to WBC. Any charitable interests need to be declared. Any complaints raised will be looked into by the WBC monitoring officer and two independent investigators. Enforcement of standards within BPC can be carried out by either the full council or a committee.

R3. Memorial Hall.

Mr. Brims reported that whilst he had not been to any meetings, he understood that the store room extension had been delayed for financial reasons.

R4. Recreation Ground Car Park.

Mrs. Clarke reported that planning permission for the car park extension is not required. The committee is awaiting a meeting with a representative of WBC.

TOPICS FOR NEXT MEETING

TM1. Items to be discussed at future meetings.

Housing Survey – October/November

Traffic through Bucklebury Village near St. Mary's Church – October/November

Transfer of Bucklebury Meadow.

Parish Web Site – September.

FINANCE

F1. Cheques to be signed by Councillors:

Southern Electric	£12.13	Street lighting – electricity.
Cancer Research UK	£25.00	Donation in memory of Ron Kent.
Mrs. P. Brakespear	£20.00	Gift in recognition of cleaning work at the Memorial Hall.
CPRE	£100	Membership.
Helen Pratt	£348.49	Software for BPC laptop.
Helen Pratt	£452.96	Clerk's July Salary.

F5. Balances:

Signature

Date

Lloyds Current Account	£23,098.56	At 20 th July 2012
Scottish Widows Reserve Account	£26,739.74	At 1 st July 2012.
Scottish Widows Gilroy Account	£6,988.75	At 1 st July 2012.

CORRESPONDENCE

- C1. Update on the Watermill Restoration Project.
It was agreed that BPC are in favour, in principle, to the restoration of the watermill, however before any commitment to support the project is made more information including business plan, future use and access need to be considered by BPC. BPC would like to be informed of the names of the trustees of the company. Mr. Dickens will draft a response to Mr. McOran-Campbell. BD
HP
- C2. Royal Berkshire Fire and Rescue Service, Consultation on Annual Action Plan.
Mr. Slatford agreed to review this consultation. TS
- C3. WBC Changes to Council Tax Benefit.
The Clerk advised BPC of a 14% cut to the total amount of Council Tax Benefits in WBC. This may affect anyone under 60 claiming Council Tax Benefit.
- C4. WBC Notification of Path Changes around Westrop Farm.
The Clerk advised BPC that an order has been placed to move footpath Bucklebury 90 such that it doesn't pass directly by Westrop Farm. A new footpath has also been dedicated in this area; Bucklebury 160.
- C5. Assessors for Local Listings.
A request has been received for councillors interested in local listings to consider becoming assessors. Mrs. Clarke and Mrs. Frankum have expressed an interest. The Clerk will forward their names. HP
- C6. CCB AGM – Wednesday 3rd October at Caf'Active, Basingstoke Road, Spencers Wood, commencing at 5.30pm.
Mr. Brook plans to attend this AGM.
- C7. WBC Local Transport Plan Newsletter.
A pointer to this Newsletter has been forwarded to members of BPC.

ROUND TABLE COMMENTS

- RT1. Flowers in the Cemetery.
Mrs. Frankum reported that newly laid fresh and artificial flowers are being removed from graves and put in the wheelie bins. The Clerk will be putting up a notice at the Cemetery to advise those leaving tributes. HP
- RT2. Paths at the Chapel Row end of the Common.
WBC contractors have removed logs and bunds which prevented 4x4's from accessing the footpaths. Mr. Hartley Russell will be meeting WBC to discuss the issue.
- RT3. Chapel Row Fayre.
The Fayre will take place on Saturday 25th August. Anybody able to help may contact Caroline Laffety.
- RT4. Bucklebury Beer Fest.
This will take place on Saturday 6th October. Anybody able to help should contact Anne Ryder.

The meeting closed at 9.23pm.

NEXT BPC MEETING:

Monday 10th September 2012 7.45pm Memorial Hall

NEXT PLANNING MEETING:

Tuesday 28th August 2012 8.00pm Victory Room

Signature

Date