

MINUTES OF THE ANNUAL MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 9th July 2012 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. Dickens (Vice Chairman); Mr. Dunkerton; Mr. Banks;
Mr. Brook; Mrs. Clarke; Mr. Stott; Mr. Gilbert; Mr. Slatford; Mr. Pask (District Councillor);
Mrs. H. Pratt (Clerk).

OTHERS

David Copas.

APOLOGIES

Mr. J. Brims.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 11th June 2012.
The minutes of the BPC meeting held on Monday 11th June 2012 were agreed as a true record and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Monday 25th June 2012.
The minutes of the Planning Committee meeting held on Monday 25th June 2012 were agreed as a true record and signed by Mr. Dunkerton.

CLERKS REPORT

- CR1. External Audit.
The relevant forms and papers have now been sent off to Mazars LPP, the external auditor for the Financial Year 2011/12. HP
- CR2. Carbins Wood Right of Way.
An appeal has been submitted to the planning inspectorate to challenge WBC's decision not to place an order for a public right of way through Cabins Wood. Acknowledgement has been received from the inspectorate who has now requested more details from WBC.
- CR3. Common Clearing.
The Autumn Common Clearing event will be held on Saturday 13th October, meeting at 2pm at the Memorial Hall. HP
- CR4. Cemetery Carols.
The Carols in the Cemetery Chapel will be held on Monday 17th December from 6pm to 7pm. HP
- CR5. Oaks Meeting.
Mrs. Clarke, Mrs. Frankum, Ms. Ewing and the Clerk have met to discuss The Oaks. Editions will now be distributed at the end of January, April and September, with the deadline for articles being on the 20th of that month. Articles may contain one photograph; any additional photographs will be printed at the discretion of the Oaks team.
- CR6. Local Authority Governor.
The Clerk reported that she will be standing down as a Local Authority Governor at Bucklebury Primary School at the end of this term and asked if any other councillor would be prepared to take on this role. After some discussion it was agreed that the Clerk would ask the Headmistress if rather than have a councillor on the governing body with all the commitment involved, it would be appropriate to have a liaison post instead. It was also suggested that the Headmistress; Mrs Rowe be invited to speak at a BPC meeting and give an update. It was noted that, currently there are no parents of HP

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children at the school on BPC.

CR7. Plaque on bench in Cemetery.

Mrs. Frankum reported that she had spoken to Mrs. Hind who felt that Olive Edward's sister was too frail to be consulted about the wording for the plaque. It was agreed that a brass plaque with simple wording be placed on the bench.

HP
WF

TOPICS

T1. Parish Council Vacancy.

David Copas of Little Lane may be interested in being co-opted onto BPC. He agreed to pass an informal CV to the Clerk for circulation.

HP

T2. Impact of Localism on the Code of Conduct.

The Code of Conduct adopted by WBC (with minor amendments changing WBC to BPC) was circulated prior to the meeting. Whilst the WBC Code of Conduct is very "heavyweight" for a parish council, the NALC Code of Conduct is very "lightweight". In the event of a situation arising which had to go before the monitoring officer, it would be the WBC monitoring officer who investigated the case. Mr. Brook therefore proposed that the Code of Conduct based on the WBC version be adopted; this was seconded by Mr. Banks and unanimously agreed.

HP

As a result of the new Code of Conduct, new Declarations of Interest need to be signed by councillors. Blank forms had been circulated to all councillors prior to the meeting. Councillors were asked to return forms to the Clerk as soon as possible such that they can be published on the web site and copies sent to WBC.

ALL
HP

T3. Burial of the late Ron Kent (Cemetery Superintendent 1983 – 2010).

The late Ronald Kent passed away on 1st July, having been Clerk to the Council and Cemetery Superintendent for a number of years. It was proposed by Mr. Dickens that the burial charges be waived for his burial; this was seconded by Mr. Dunkerton and unanimously agreed.

HP

Mr. Dickens proposed that £25 be donated to Cancer Research in memory of Mr. Kent; this was seconded by Mr. Dunkerton and unanimously agreed.

HP

T4. Cemetery.

The Burial Board proposed increases in the charges for the Cemetery to take effect from 1st August 2012; these were seconded by Mrs. Clarke and unanimously agreed.

HP

T5. Memorial Hall Cleaners.

It was unanimously agreed to make a donation of £20.00 to a collection being made for Pam and Peter Breakspear who have cleaned at the Memorial Hall for in over 10 years.

HP

T6. Bucklebury Cricket Club.

Mr. Slatford asked if BPC would be willing to make a donation to Bucklebury Cricket Club for a cricket net costing £280.00 excluding VAT. This request does not follow the policy for requests for donations; however it was agreed that in this case the policy could be waived as the ground for the cricket club (and hence the need for the net) had only become available after the deadline for grant applications. Mr. Dickens proposed that the donation be made to the cricket club; this was seconded by Mr. Brook and unanimously agreed.

HP

PLANNING

Plans submitted for approval:

- P1. 12/01424/XHOUSE Woottens, Upper Woolhampton.
&
12/01425/XLBC2 Renewal of planning application 09/01173/HOUSE and 09/01174/LBC –
Removal of existing inappropriate flat roof and replacement with pitched
roof to improved accommodation.
BPC has **no objection** to these applications.

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- P2. 12/01427/HOUSE & 12/01428/LBC2 Nine Elms Farmhouse, The Avenue.
Single storey extension to kitchen.
It was agreed that BPC has **no objection** to these applications.
- P3. 12/01439/HOUSE Nine Elms Cottage, The Avenue.
Relocation of main entrance, new link to garden room and removal of outbuilding (REF 11/01230/HOUSE consent 4.10.11; partially implemented).
It was agreed that BPC **objects** to this application on the grounds of the increase in size over the original dwelling.
- P4. 12/01458/HOUSE Tannen House, Burdens Heath.
Rear ground floor extension and 3 dormer windows on the rear elevations for a future loft conversion.
It was agreed that BPC has **no objection** to this application.
- WBC Planning decisions:
- P6. 12/01086/FULD Land Adjacent to Thatchers, Chapel Row.
Development of single two-storey detached dwelling, access, driveway and associated landscaping.
BPC **objected** to this application. It has since been **withdrawn**.
- P7. 12/00778/FULD Brockhurst Preparatory School.
Retention and adaptation of existing building to form extension to staff cottage, with associated landscaping.
BPC **objected** to this application and it has been **withdrawn**.
- P8. 12/01025/HOUSE Redwing House, Carbinswood Lane.
Two storey extension to front elevation. Existing windows replace.
BPC **objected** to this application; however it has been **approved** by WBC.
- P9. 12/00880/HOUSE Trewithin, Little Lane.
Demolition of flat roofed bathroom extension. Construction of single storey rear extension and internal alterations to form bathroom.
BPC had **no objection** to this application and it has been **approved**.
- P10. 12/00717/HOUSE 20 Mortons Lane.
Construction of new UPVC conservatory.
BPC **objected** to this application; however it has been **approved** by WBC.
- P11. 11/00999/FULMAJ Harts Hill Copse (Adjacent Parish).
Use of land for the permanent playing of paintball games together with associated building facilities and parking areas now existing.
BPC **objected** to this application. This application was determined by the Planning Committee and permission has been **granted** on a **temporary** basis for two years with up to five days paintballing a week.

REPORTS

- R1. District Councillors Report.
BPC informed Mr. Pask that complaints have been received that parcels have not been left at Southend Bradfield Post Office after the 24 hours stated on the card which was left in letter boxes. Comments have also been made that Southend Bradfield Post Office is no longer accepting parcels for parishioners to collect due to a number of complaints; this necessitates a trip to Reading. Mr. Pask will talk to staff at Southend Bradfield Post Office.
WBC is about to start the budget process.
Mr. Pask will arrange for a WBC planning officer to speak to BPC in the autumn on the LDF and the NPPF.
BPC were informed that WBC can now insist on the highest level of energy efficiency

Signature

Date

in new homes. In addition developments of 5 or more dwellings must include low cost housing.

R2. Memorial Hall.

The Committee for the Memorial Hall remains the same as last year with Mike Scholl as the chairman, Denis Gower as the secretary and Brian Mason as the treasurer.

R3. Recreation Ground Car Park.

There appears to be some debate as to whether the extension to the car park requires planning permission; Mr. Pask is investigating the situation.

Two quotes have been obtained for the work; £12,500 and £9,000. A third quote is being obtained.

R4. Better Bicycling in Bucklebury.

This group is finding that funding for the work necessary is proving difficult.

TOPICS FOR NEXT MEETING

TM1. Items to be discussed at future meetings.

Housing Survey – October/November

Traffic through Bucklebury Village near St. Mary's Church – October/November

Transfer of Bucklebury Meadow.

Parish Web Site – September.

FINANCE

F1. Cheques to be signed by Councillors:

SSE Contracting Limited	£27.46	Streetlight maintenance.
The Society of Local Council Clerks	£97.00	SLCC membership.
Mrs. P. W. Frankum	£1.99	Expenses.
Helen Pratt	£452.96	Clerk's June Salary.
Helen Pratt	£83.07	Expenses for April, May & June 2012.

F5. Balances:

Lloyds Current Account	£24,624.09	At 18 th June 2012.
Scottish Widows Reserve Account	£26,739.74	At 1 st April 2012.
Scottish Widows Gilroy Account	£6,984.40	At 1 st April 2012.

CORRESPONDENCE

C1. Update on Localism – Wednesday 18th July 6.00pm – 9.30pm.

No one is available to attend this update.

C2. WBC Training on Code of Conduct – Monday 30th July 6.00 for 6.30pm start.

It was agreed that Mr. Gilbert would attend this training rather than Mrs. Frankum.

C3. WBC Flooding Leaflet.

Flooding Leaflets have been received from WBC and were distributed.

C4. St. Martins Club.

A letter of appreciation has been received from Mr. Allum of the St. Martins Club for the donation from BPC and from the Gilroy fund.

C5. WBC Highway Improvement Programme 2012/13.

The following roads are scheduled for work: Manor Farm Road from Broad Lane, Chapel Row to St. Mary Church; Roundfield form Broad Lane to the end; Holly Lane from Broad Lane to Tylers Lane; Unnamed road from Southend Road to Bucklebury Common and Windmill Lane from School Hill to Carbinswood Lane.

ROUND TABLE COMMENTS

RT1. Diamond Jubilee Pencil Tins.

Pencil Tins are still available from Chris Ewing.

RT2. 2013 Bucklebury Calendar.

Entries for the 2012 Bucklebury Calendar need to be sent to Liz Peplow by the end of

Signature

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July.

RT3. Protected Verges at Chapel Row.

A verge west of Chapel Row provides a suitable habitat for a very rare orchid, which this year has flourished. Sadly, the protected verge has been cut. Mrs Frankum will contact the relevant officers at WBC.

WF

RT4. Anti Social Behaviour in Upper Bucklebury.

The glass in the Upper Bucklebury Telephone box has been broken and a number of incidents of stone throwing have been reported to the police.

RT5. WBAGI.

WBAGI are planning their next fund raising event for the near future.

RT6. Superfast Broadband.

Mr. Banks asked if anyone had any questions they wished him to raise at the session he will be attending on Superfast Broadband.

The meeting closed at 10.07pm.

NEXT BPC MEETING:

Monday 13th August 2012 7.45pm Memorial Hall

NEXT PLANNING MEETING:

Monday 23rd July 2012 8.00pm Victory Room

Signature

Date