

MINUTES OF THE ANNUAL MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 14th May 2012 at 7.45pm.

PRESENT

Mrs. P. W. Frankum; Mr. B. Dickens; Mr. A. Stott; Mr. P. Brook; Mr. A. Dunkerton;
Mrs. L. Clarke; Mr. A. Gilbert; Mr. J. Brims; Mrs. H. Pratt (Clerk).

OTHERS

Mr. Tim Banks.

APOLOGIES

Mr. T. Slatford; Mr. G. Pask (District Councillor).

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

E1. Chairman

Mr. Brook proposed that Mrs. Frankum be the Chairman of BPC for the coming year; this was seconded by Mr. Stott and unanimously agreed.

E2. Vice Chairman.

Mrs. Frankum proposed that Mr. Dickens be the Vice Chairman of BPC for the next year; this was seconded by Mr. Gilbert and unanimously agreed.

E3. Acceptance of Office of Chairman.

Mrs. Frankum signed the paperwork accepting her role as Chairman of BPC.

REPRESENTATION ON OUTSIDE BODIES.

R1. The following representatives were agreed on outside bodies:

Memorial Hall Committee	Mr. Brims Mr. Dunkerton
Victory Room Committee	Mrs. Clarke
Commons Advisory Committee	Mr. Dunkerton Mr. Slatford
Recreation Ground Committee	Mrs. Clarke
Patient Participation Group	Mr. Dickens

APPOINTMENT OF COMMITTEES

A1. Burial Board.

It was agreed that members of the Burial Board will be Mrs. Frankum, Mr. Dickens, Mr. Brims and Mr. Stott.

A2. Planning Committee.

All members of BPC will also be on the Planning Committee.

MINUTES

M1. Bucklebury Parish Council Minutes for Meeting held on Monday 16th April 2011.

The minutes of the BPC meeting held on Monday 16th April 2011 were agreed and

Signature

Date

signed by Mrs. Frankum.

- M2. Planning Committee Minutes for Meeting held on Tuesday 30th April 2011.
The minutes of the Planning Committee meeting held on Tuesday 30th April 2011 were agreed as a true record and signed by Mr. Dickens.

CLERKS REPORT

CR1. IT Equipment for the Clerk.

The Clerk reported that she had purchased a laptop for BPC. Software still needs to be purchased and installed, before BPC can move to the new laptop.

HP

CR2. Web Site.

The hosting of the BPC website has been changed to 5quidhost.Ltd, which is costing £30.00 for a 6 month period. The website has been completely rewritten and is still being developed. Members were asked to contact the Clerk if they were aware of any additional information which should be included.

ALL
HP

CR3. Insurance.

Came and Company provided a quote of £618.42 on a 3 year long term agreement which has been taken up, (a saving of £152.79 on the previous Zurich fixed term quote). This includes a Fidelity Guarantee of £100,000 if references are maintained for all signatories and the Clerk. Questions were asked about what the Fidelity Guarantee covers and how necessary it was to get the references. The Clerk will make some enquiries.

HP

CR4. Councillor Vacancies.

WBC has been advised of the two vacancies on BPC. Notices have been put on the notice boards asking anyone who would like an election to contact WBC. BPC has received an application from Mr. Tim Banks for one of the positions should no election be necessary.

HP

PLANNING

Plans submitted for approval:

- P1. 12/00880/HOUSE Trewithin, Little Lane.
Demolition of flat roofed bathroom extension. Construction of single storey rear extension and internal alterations to form bathroom. BPC has **no objection** to this application.
- P2. 12/01025/HOUSE Redwing House, Carbinswood Lane.
Two storey extension to front elevation. Existing windows replaced. BPC agreed that the design of the extension was out of keeping with the existing property and with Bucklebury Vision; it will also be visible from Carbinswood Lane. BPC agreed to **object** to this application.
- To receive WBC planning decisions:
- P3. 12/00477/XHOUSE Pear Tree Cottage, Byles Green.
&
12/00478/XLBC Single storey rear extension with open deck in the roof space. BPC had **no objection** to these applications and they have been **approved** by WBC.
- P4. 12/00140/LBC2 Manor Farmhouse, Bucklebury.
Repair to external cracking and re-pointing of elevation to a Grade II listed building. BPC had **no objection** to this application and it has been **approved**.
- P5. 12/00246/HOUSE Beenham Hatch, The Avenue.
Single storey extension to enlarge existing utility room. BPC had **no objection** to this application and it has been **approved**.
- P6. 12/00468/HOUSE Christmas Cottage, Bucklebury.
Minor external and internal alterations to cottage and artist studio. BPC had **no objection** to this application and it has been **approved**.

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- P7. 12/00358/HOUSE Field House, Hungerford Lane (Adjacent Parish).
Proposed side and rear first and rear two storey extension and chimney.
BPC made **no comment** on this application which has been **approved** by WBC.
- P8. 12/02264/HOUSE Gamekeepers Lodge Farm, Hawkridge Hill (Adjacent Parish).
Two storey end conversion. Single storey rear extension. Enlarge garden room and glaze in verandah. Part demolish barn and part convert to home office with occasional guest bedroom.
BPC had **no objection** to this application; however it has been **refused** by WBC.

REPORTS

- R1. Bucklebury Events Committee.
Mrs. Frankum reported that tickets for the “Big Lunch” to celebrate the Diamond Jubilee are nearly sold out. Originally the ticket price of £7.50 was to simply cover entrance; however after some confusion it now covers food. Given the extra cost of the food, additional sponsorship has been obtained. Tickets have not been restricted to parishioners.
- R2. Common Advisory Committee.
The next meeting of the Common Advisory Group is on Thursday 17th May.
- R3. Bucklebury Beer Fest.
There is a meeting for the committee organising the 2012 Beer Fest the week beginning 14th May.
- R4. Bucklebury Greening.
Mr. Brook reported that the group had met to review the Phase I results. A decision has also been made to move forwards with Phase II, which will be launched in the Autumn. Phase II is more associated with community greening campaigns rather than individual homes.
- R5. Memorial Hall.
The AGM of the Memorial Hall takes place on Tuesday 22nd May at 7.30pm at the Memorial Hall.

TOPICS FOR NEXT MEETING

- TM1. Items to be discussed at future meetings.
Housing Survey.
Review of Standing Orders, Financial Regulations and Code of Conduct.
Traffic through Bucklebury Village.
Transfer of Bucklebury Meadow.

FINANCE

- F1. Cheques signed by Councillors since the last meeting:
Helen Pratt £709.98 Xsony for BPC laptop.
- F2. Cheques to be signed by Councillors:
- | | | |
|---------------------------------|---------|---|
| Broker Network Ltd | £618.42 | BPC insurance. |
| West Berkshire District Council | £691.42 | Three grit bins. |
| C. R. Landscapes | £425.00 | Final payment on Cemetery bench. |
| Oaks Deliverers | £15.00 | Hatch Ln & Close, Paradise Way, Berrys Road & Broad Lane. |
| BTCV | £280.71 | West Berkshire Countryside insurance. |
| Nurse Electrical Ltd | £888.06 | Electrical work at the Victory Room. |
| CCB | £30.00 | Annual Membership. |
| Clerk | £488.35 | April Salary. |

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Post Office Counters Ltd.	£2.40	Unpaid tax.
Bucklebury Tennis Club	£200.00	Grant for coaching.
Bucklebury Wolves FC	£85.00	Grant for coaching.
Bucklebury Primary School	£600.00	Grant for Y5/6 residential trip.
Berkshire County Blind Society	£160.00	Grant.
St. Martins Club	£2,800.00	Grant – A question was raised about the amount of this cheque.

(Subsequent to the meeting the Clerk confirmed that the cheque for St. Martin's club should be £800.00).

F3. Balances:

Lloyds Current Account	£19,143.20	At 20 th April 2012.
Scottish Widows Reserve Account	£26,739.74	At 1 st April 2012.
Scottish Widows Gilroy Account	£6,984.40	At 1 st April 2012.

CORRESPONDENCE

C1. Scottish and Southern Electricity Undergrounding Programme Call for Sites.

It was agreed that BPC would show an interest in the low voltage power cables from Bucklebury to Marlston changing to underground rather than overhead. The Clerk will respond with a holding response, and Mr. Brook will obtain more information from Helen Relf and Dennis Gower. HP PB

C2. Speed Indicator Device (SID) Training.

Both Mrs. Frankum and Mr. Dickens have attended this training previously. Mr. Dunkerton is also involved with delivering the training. It was agreed that no one else need attend.

ROUND TABLE COMMENTS

RT1. Parking for 1, 2, 3 and 4 Roundfield.

Concern has been raised about parking for the residents of 1, 2, 3, and 4 Roundfield. BPC are not aware of any parking arrangements for these properties and residents or their visitors' park on this section of Broad Lane /Roundfield, often completely obstructing the pavement. It was agreed that the Clerk will write to Sovereign Housing who are believed to own the properties suggesting that parking be incorporated with in the grounds. HP

RT2. Chapel Row Telephone Box.

Mrs. Frankum congratulated Mrs. Clarke on the successful opening of the Chapel Row Telephone Box as a Swop Shop for books and DVDs, which involved a lot of organising.

RT3. Oak Trees.

A parishioner from Windmill Lane had offered two oak trees from his garden for planting in the meadows. It was agreed that whilst BPC appreciated the offer, the cost of moving the semi mature trees and the probability of the trees surviving the move were prohibitive. The Clerk will thank him for his kind offer. HP

The meeting closed at 8.45pm.

NEXT BPC MEETING:

Monday 11th June 2011 7.45pm Memorial Hall

NEXT PLANNING MEETING:

Monday 28th May 2011 8.00pm Victory Room

Signature

Date