

MINUTES OF THE MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 13th February 2012 at 7.45pm.

PRESENT

Mrs. P. W. Frankum(Chairman); Mr. B. Dickens; Mr. A. Stott; Mrs. L. Clarke; Mr. P. Brook;
Mr. A. Gilbert; Mr. J. de Lara; Mr. J. Brims; Mr. Q. Webb (District Councillor); Mrs. H. Pratt
(Clerk).

APOLOGIES

Mr. T. Slatford; Mr. S. Beeson; Mr. G. Pask; Mr. T. Banks.

OTHERS

Mr. A. Dunkerton; Mr. A. Frame; Mr. B. and Mrs. V. Ward; Mrs. M. Mower.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 9th January 2012
The minutes of the Parish Council meeting held on 9th January 2012 were agreed as a true record and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Monday 23rd January 2012
The minutes of the Planning Committee meeting held on 23rd January 2012 were agreed as a true record of the meeting and signed by Mrs. Frankum.

PUBLIC SESSION

- PS1. Traffic Through Bucklebury Village.
The meeting was closed for Mr. and Mrs. Ward to speak.
Mrs. Ward stated that she was representing parishioners from the junction of Pease Hill and Marlston Road to the Recreation Ground at the end of Bucklebury Village. Parishioners are concerned about the increase in traffic along this stretch of road, which has occurred over the last two years. With the increase in volume has come increased speeding and an increase in the concern over safety. Since the Royal Wedding there is an increase in the number of people simply visiting Bucklebury. Recently a little boy was almost knocked off his bicycle. Mr. Ward commented that there were two separate problems;
- The increased volume, which may be due to the increased drop-off and collection at Brockhurst School and also commuters from the new developments in Hermitage.
 - The corner of The Old Post Office nearest the Recreation Ground juts out into the road, which requires large vehicles to go to the wrong side of the road on the approach to a blind bend in order to pass the building; it is waiting for an accident to happen.
- The question of what could be done to slow down the traffic was discussed; ideas included traffic humps (which need lighting) and pinch points like those at Bradfield. It was noted that any of these measures will require additional signage.
It was agreed that BPC will request a traffic survey in Bucklebury Village and the WBC Highways department will be consulted about what possible traffic calming measures for such a location. HP
- The meeting was reopened.
- PS2. Planning Application 12/00070/HOUSE for 21 Berrys Road.
The meeting was closed for the applicant to speak.
Mrs. Mower informed BPC that having bought up a family in the property, she and her husband had now decided that they needed more space and therefore would either have to extend the property or move.

Signature

Date

The meeting was reopened.

For details of the decision taken by BPC regarding this application please see the Planning section of the minutes.

CLERKS REPORT

CR1. Cemetery.

The first interment in the north section of the New Cemetery has taken place this month. Grave numbers for this section need to be determined, but the plan and grave numbers need to be obtained for the south section.

The rules for the Cemetery need to be reviewed and updated to reflect the south section being designated a “lawn cemetery”.

Two requests have been received for memorials to be erected in the old part of the cemetery. Permission has been granted.

HP
Burial
Board.

CR2. Rights of Way maintenance.

The Clerk has identified that the ROWIP (Rights of Way Improvement Plan) lists the following priorities for Bucklebury, a new footpath from Upper Bucklebury to Thatcham, more access along the river Pang and a new footpath from Brocks Lane to south of Hawkridge Farm.

It was agreed that the Clerk should obtain a copy of the report made by the Ramblers to WBC on the footpaths of the parish, which should identify missing finger posts and other issues. It may be possible for BPC to help resolve some of the issues listed in this report, rather than look at the priorities listed in the ROWIP.

HP

CR3. Planning.

The Clerk reported that two planning applications for Bucklebury have been mistakenly sent to Burghfield Parish Council during January.

CR4. Dog Bins.

The dog bins have been overflowing again. This has been reported to DWH (David Wilson Homes) who are still responsible for having the bins emptied. They should be being emptied once every two weeks. Given the state of the bins and the initial response from DWH, the Clerk contacted the environmental group from WBC for advice. A second email resulted in the bins being emptied quite promptly.

CR5. Emergency Plan.

The Oaks contained an article on the Emergency Plan and asked parishioners who could assist others to volunteer. Those who have responded have been added to a spreadsheet.

CR6. Review of Standing Orders, Financial Regulations and Reserves Policy.

The Clerk recommended that the Standing Orders, Financial Regulations and Reserves Policy should be reviewed at the March meeting.

CR7. Millson Land.

The field to the east of the Tennis Courts at the Memorial Hall is understood to have been left to the parishioners of Bucklebury, but explicitly not BPC. A number of the Millson family have now died and the ownership of the land and the conditions originally placed on it have yet to be resolved. BPC have previously agreed to look at the will and whether it is appropriate to obtain legal advice on behalf of the parishioners. The Clerk will obtain a copy of the will so BPC can reach a decision.

HP

CR8. Footpath Leaflets.

The Bucklebury Footpath leaflets with the replacement photograph on the front cover have now been printed and collected.

CR9. Bench in the Cemetery.

The concrete plinth for the Cemetery bench has been laid, but unfortunately has not set due to the weather. CR Landscapes will be relaying the plinth before the bench can be installed. The Clerk will check the dates for Olive Mabel Edwards, so that the Edwards family can be consulted on wording for a brass plaque for the bench.

HP

Signature

Date

CR10. Welcome Packs.

Sixteen Welcome Packs have been made up and distributed since the beginning of the year. In total 100 Welcome packs have now been distributed.

CR11. Annual Assembly.

Bryan Lyttle, the WBC Planning and Transport Policy Manager has agreed to attend the Annual Assembly and talk about impacts of Localism on planning within the parish.

TOPICS

T1. Cemetery Maintenance.

Three quotes for the maintenance of the Cemetery and the meadow path were discussed. It was unanimously agreed to take out a three year contract with the existing contractor CR Landscapes for 2012 – 2014 at a cost of £1411.01 in 2012, £1453.34 in 2013 and £1496.94 in 2014.

T3. Appointment of New Councillor.

The Clerk reported that no requests for an election were received by WBC and that BPC may therefore co-opt a suitably qualified person to fill the vacancy.

Three parishioners have contacted the Clerk and applied in writing for the position: Tim Banks, Alan Dunkerton and Alex Frame. After a short discussion from which the applicants and members of the public were excluded, a secret ballot was held in which Alan Dunkerton received the majority of the vote and was therefore co-opted onto BPC.

T4. Bucklebury Meadow Transfer.

There was a discussion about the transfer, covenants which may be on the land and the draft documents which have been sent by the WBC Legal team to BPC. A question arose about the liability WBC has on this transfer and what matters BPC should be made aware of. It was commented that there should be a standard procedure for such a transfer and a question arose as to whether this procedure had been followed completely and satisfactorily.

It was unanimously agreed that a Working Group would be set up to look at the Transfer Document and the Management Plan and will draft a letter to WBC. It was agreed that the Working Group will include Mrs. Frankum, Mr. Beeson, Mr. Dickens and Mr. Slatford and will meet before reporting to the next full council meeting.

PLANNING

Plans submitted for approval:

- P1. 11/02764/HOUSE Concordia, Upper Woolhampton.
Conversion of attached garage to include raising roof to create extra dwelling space.
It was unanimously agreed that BPC has **no objection** to this application.
- P2. 11/02734/FUL Bucklebury Memorial Hall.
Store room extension on the south west corner of the hall and roof light in existing committee room.
As the applicant, BPC **supports** this application.
- P3. 11/02731/FULD Bushnells Green Farmhouse, Chapel Row.
Agricultural worker dwelling for temporary period.
It was unanimously agreed that BPC has **no objection** to this application.
- P4. 12/00070/HOUSE 21 Berrys Road.
Single storey extension to enhance family accommodation.
It was unanimously agreed that BPC has **no objection** to this application.
Whilst not planning matters the issues of access to the site during construction and potential loss of light to 19 Berrys Road were discussed.

Signature

Date

- P5. 10/01807/HOUSE Foundry House, Bucklebury.
 An amendment has been received for this application which shows a reduction in the overall scale of the proposed extension.
 The amendment was discussed and it was unanimously agreed that the original objections still held. The Clerk will write to the case officer and inform her of BPC's view.

WBC planning decisions:

- P6. 11/02453/LBC2 Bucklebury House.
 To replace an existing 20th century replacement window with a purpose made window to match the style of the other windows on the south elevation. To replace a secondary door on the south elevation with a door more in keeping with the age of the property. To remove a section of wall in the 1950's extension to open up the kitchen/breakfast room. To repair the damaged dormers on the south elevation making like for like repairs and replacing the two softwood casements with purpose made metal casements with diamond leaded lights to match the remaining original casements.
 BPC had **no objection** to this application and it has been **approved** by WBC.
- P7. 11/02154/FULD Land to the rear of 38-47 Roundfield.
 Construction of a new detached bungalow.
 BPC **objected** to this application; however it has been **approved** by the Eastern Area Planning Committee.
- P8. 11/01190/OUTD Roundfield Cottage, Broad Lane.
 Proposed dwelling.
 BPC **objected** to this application; however it has been **approved** by WBC.

Planning appeal decisions:

- P9. 11/01293/HOUSE Elmtree Cottage, Marlston.
 3 bay car port with machine store.
 BPC had no objection to this application which WBC refused on the grounds of the impact within the AONB. The inspector has upheld the appeal and approved the application.
- P10. 11/01590/HOUSE Rochestown House, The Avenue.
 Change of use of domestic ancillary building to 1 bedroom family annexe.
 BPC objected to this application which was refused by WBC. The applicant has taken the decision to appeal, but ten days later has withdrawn the appeal. The Clerk will contact the planning officer and enquire about the state of this application in light of the withdrawal of the appeal.
- P11. 10/02231/FULD Brockhurst School, Marlston, Hermitage.
 Retrospective planning application for staff accommodation comprising 2 No. 1 bedroom dwellings.
 BPC had no objection to this application which was refused by WBC, who then issued an enforcement notice for the two dwellings to be demolished. The applicant took the decision to appeal and it has now been determined that 1 of the dwellings has been in use since August 2006 and may therefore remain, but the applicant could not provide a satisfactory need for second dwelling which as a result must be demolished.

REPORTS

- R1. District Council Business.
 Mr. Webb reported that the full council are meeting tomorrow to consider the Local Development Framework. There is to be no increase in Council Tax.
 At the District Parish Conference on Wednesday 7th March, a video will be shown about the Padworth recycling plant.

Signature

Date

R2. Bucklebury Greening Launch.

Mrs. Frankum thanked Mr. Brook for the work he had put into the launch and commented that it was a pity that more councillors were not present.

Mr. Brook thanked the Brownies, Guides and Bucklebury Primary School for producing entertainment and attending the event. Cards need to be displayed in property windows and then counted; counters are required for Roundfield, The Slade and parts of Chapel Row.

A new Chairman is required to take this group.

R3. WBAGI.

Mr. Stott reported that there had been in the region of 2,000 objections to the Grondon Incinerator planning application.

R4. Victory Room.

The Highland Ceilidh on Saturday evening was very well supported with approximately 70 people.

A joint meeting has been held between the Victory Room Committee and the Bucklebury Events Committee at which it was agreed that they would support each other. This year the Victory Room Committee will help with the Jubilee celebrations and the Events Committee will help with the Beer Fest. The Events Committee will hold one event a year from which the funds raised will be donated to the Victory Room.

R5. Jubilee Update.

Helen Relf will be leading a walk to the Coronation Oak and there will be a picnic afterwards, although the location of the picnic is not yet determined.

The Events Committee is pursuing the idea of commemorative pencil cases for the children. It has been suggested that the Jubilee is celebrated nationally by a Big Lunch on Sunday June 3rd. Bucklebury will hold theirs at the Farm Park. There will be live music, a 1950's theme and the afternoon will culminated in the Nicholls family and choir leading a "Last Night of the Proms".

A wine quaffing evening will be held in March to raise funds.

R6. Web Site.

The current hosting deal for the Web Site finishes in April. Mr. de Lara agreed to look at alternatives.

Comments have been made that the site contains out of date information, and it was agreed that in moving it to a new site it would also benefit from some restructuring.

JdL

R7. Telephone Kiosk.

Information for the historical timeline is still being obtained. BPC agreed that the group consult Helen Relf for the dates. An official opening is planned, which may take place on the first bank holiday in May.

TOPICS FOR FUTURE MEETINGS

TM1. Items to be discussed at future meetings.

Web Site.

Housing Survey.

Emergency Plan (April).

Milson Land.

Standing Orders, Financial Regulations and Reserves Policy.

FINANCE

F1. Cheques signed since the last meeting:

Flower Farms

£120.00

Slips for the Hocket Field Hedge.

The Alpha Xperience

£832.60

January '12 Oaks, Footpath leaflets and Carol sheets.

Signature

Date

F2.	<u>Cheques to be signed by Councillors:</u>		
	SSE Contracting Limited	£129.29	Rechargeable maintenance on streetlight.
	Oaks deliveries	£21.00	Hatch Lane, Hatch Close, Paradise Way, Hopgoods Green, Burdens Heath, Berrys Road and Broad Lane.
	British Heart Foundation	£50.00	Donation in memory of Harry Hind.
	Expenses	£4.32	Stamps.
	Friends of Pang and Kennet Valleys	£661.68	Remainder of grant to local conservations groups.
	Clerks Salary	£441.04	January 2012.
	C.R. Landscapes	£310.00	Bench for Cemetery.

F3.	<u>Balances:</u>		
	Lloyds Current Account	£21,775.11	At 18/1/2012.
	Scottish Widows Reserve Account	£26,739.74	At 4/1/2012.
	Scottish Widows Gilroy Account	£4,481.46	At 4/1/2012.
	Scottish Widows Memorial Hall Account	£2,563.66	At 4/1/2012.

F4. Transfer of Memorial Hall Funds to the Gilroy Account.
 The Memorial Hall will be receiving £2,500.00 to replace the majority of the sum held in the Scottish Widows Memorial Hall Account. The £2,500 held in the Scottish Windows Memorial Hall account will be transferred to the Gilroy Account and £500 paid to St. Martins Club in May each year for the next 5 years. The first payment will be made in May 2012 and the last in May 2016. The remaining balance in the Scottish Widows Memorial Hall Account will be made over to the Memorial Hall.

HP

CORRESPONDENCE

- C1. District/Parish Conference Event – Wednesday 7th March 2012.
Mrs. Clarke may be able to attend this event.
- C2. Request re empowering Town/Parish Councils with large planning applications.
It was unanimously agreed that the Clerk should write in support of this bill.
- C3. Thames Valley Primary Care Trust - Determination of Rurality of Pangbourne, Purley, Tidmarsh, Sylham, Upper and Lower Basildon, The Urban Boundaries of Tilehurst and other surrounding areas.
All of the above areas have been determined as rural except for Pangbourne, Purley and Tilehurst.

ROUND TABLE COMMENTS

- RT1. Biogas Installation.
It was noted that the installation has begun and unfortunately material has been dumped on one of the footpaths leading away from the yard. The Clerk will write to Mr. Hempell.

The meeting closed at 10.00pm.

NEXT BPC MEETING:

Monday 12th March 2012, Memorial Hall, 7.45pm

NEXT PLANNING MEETING:

Monday 27th February 2012, Victory Room, 8pm

Signature

Date