

MINUTES OF THE MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 12th December 2011 at 7.30pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. B. Dickens; Mr. A. Stott; Mrs. L. Clarke; Mr. A. Gilbert; Mr. S. Beeson; Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. T. Slatford; Mr. J. Brims; Mr. J. de Lara; Mr. P. Brook.

OTHERS

PCSO Karen Taylor; Mike Scholl (Chairman of the Memorial Hall Committee).

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 14th November 2011.
The minutes of the BPC meeting held on Monday 14th November 2011 were agreed and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Monday 28th November 2011.
The minutes of the Planning Committee meeting held on Monday 28th November 2011 were agreed as a true record and signed by Mr. Dickens.

PUBLIC SESSION

PS1. Policing in the Parish.

PCSO Karen Taylor reported that stone throwing was still a significant problem in Upper Bucklebury. A YRD (Youth Restorative Disposal) was issued to someone who threw a stone at a moving tractor, breaking the window. The PCSO emphasised the importance of reporting any incident to the police on 101, which replaces the 0845 8 505 505 number.

4x4s on the common are now more difficult to issue with Section 59 orders, as retrospective statements and casebook entries can't be used; they need to be issued at the time of the offence. The police will do what they can to respond to calls, but the calls must be made at the time the offence is being witnessed and not hours later.

The "Bucklebury by Candlelight" event was discussed and it was felt that in light of the stone throwing incidents, it would be sensible to have a clean up party at the end of the evening to tidy up any jars, nightlights and bags left out.

Parking at the top of Berry's Road was discussed; there is normally at least one car parked relatively close to the junction with Broad Lane which causes a hazard, particularly at school drop off and collection time. It was agreed that in the first instance a letter should be sent to the residents concerned.

HP

PS2. Memorial Hall Extension.

Mr. Scholl reported that the Memorial Hall Committee has approved plans for a 5m x 5m extension to the rear of the Memorial Hall behind the committee room for storage. The new storage area is independently accessible from committee room, the main hall and the Oak Room. Mr. Scholl requested that the planning application be submitted by BPC.

CLERKS REPORT

CR1. Parking at the Southern end of Little Lane.

WBC has notified BPC that this work will take place during the week beginning 12th December 2011.

CR2. Cemetery Management.

The bench to the rear of the chapel will not be installed until after Christmas.

Quotes have been received from CR Landscapes for the maintenance of the cemetery

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and the footpath from Broad Lane towards the meadows for the next three years and are 2012: £1411.01, 2013: £1453.34 and 2014: £1496.94. Another landscaping company will be asked to quote.

HP

CR3. Refuse in Westrop Green.

Residents of Westrop Green keep their wheelie bins at the bottom of Bucklebury Alley, at the furthest point that the refuse collection reaches. An email was received from a resident of Bucklebury Alley complaining about sacks of rubbish which have been left by the bins for some weeks. It is understood that one or two new residents of Westrop Green are generating a lot of rubbish and simply placing it by the bins. It has been reported to WBC and the sacks have now been removed. The PCSO has commented that if enough evidence can be found this is considered as fly tipping. However it is understood that the new residents are now taking refuse out of other bins and putting their rubbish in those bins.

CR4. Bucklebury Meadow.

The Clerk reported that on the 18th November Michele Sherman was planning to complete the draft for Transfer within the following 10 days ready to send to the developer's solicitors. The Clerk will request a copy of the Transfer document.

HP

CR5. VAT Return.

A VAT reclaim has been submitted to HMRC for a total of £4,071.31 for the period September 2010 to October 2011. This includes £3,614 for the BMX track at the Memorial Hall.

TOPICS

T1. Memorial Hall Extension.

A proposal was put forward that BPC submit the application. This proposal was unanimously agreed by all present.

HP

T2. Money to be granted during 2012/13 and grants to halls.

The following grants were unanimously agreed:

Bucklebury Tennis Club:	£200.00
Funding for tennis coaching for 20 Year 5 pupils of Bucklebury Primary School.	
Children's Football Team:	£85.00
Funding to set up a new team for 4-5 year olds.	
Bucklebury CofE Primary School:	£600.00
Funding to assist children in Year 5 and 6, whose families are suffering from financial hardship and are from the parish to attend a residential trip.	
Bucklebury Pre-School:	£1,000.00
Ring-fenced for replacement of the sheds behind the Memorial Hall. More detailed plans, ownership details and other sources of funding to be requested.	
Berkshire County Blind Society:	£160.00
16 of the 2066 members live in the parish.	
Victory Room:	£2,000.00
Ring-fenced for on-going maintenance or any unexpected repairs.	
Memorial Hall:	£2,000.00
This money includes a £500 donation for the insurance of the playpark and BMX track. The remaining £1,500 is ring fenced for improvements.	
St. Martins Club:	£300.00
To assist with provision for outings for the group.	

It was agreed that no donation would be made to Newbury and District Association of

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the National Trust for the transportation of school children to National Trust Properties. It was felt that if Bucklebury Primary School wished to visit a National Trust Property, they should seek funding themselves.

T3. Christmas Carols in the Chapel.

Mr. Dickens agreed that he and his wife would collect donations after the event. Mr. Beeson will provide the generator, lights and make the mulled wine. The Clerk reported that the Chapel cleaner is no longer able to carry out the work due to ill health. Jo Hale has agreed to clean the Chapel as required.

T4. Housing Survey.

It was unanimously agreed to send out the housing survey with the January edition of The Oaks.

HP

PLANNING

Plans submitted for approval:

P1. 11/02413/MDOPO Land at Byrons Chase, Carbinswood Lane.
Discharge of obligation dated 13.2.91 relating to Application No 137932 to allow the sale of a small area of garden land to the owner of the adjoining property who has been occupying the land proposed to be transferred. BPC has **no objection** to this application.

WBC planning decisions:

- P2. 11/02021/FUL Middle Wood, Hatch Lane.
Area of Hardstanding.
BPC **objected** to this application however it has been **approved** by WBC.
- P3. 11/01986/HOUSE 37 Mortons Lane.
Construction of a conservatory to the rear of the property.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P4. 11/01657/HOUSE Brynmill, Long Grove.
Single storey extension, first floor side extension and replacement dormer window.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P5. 11/01795/HOUSE Kiln House, Broad Lane.
New porch and pitched roof over bay window.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P6. 11/01782/HOUSE Osgood Holding, Sadgrove Lane.
Proposed new outdoor swimming pool.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P7. 11/01293/HOUSE Elmtree Cottage, Marlston.
3 bay car port with machine store.
BPC had **no objection** to this application; however it has been **refused** by WBC.
- P8. 11/01662/HOUSE Rushdens Farm, Bucklebury Road (Adjacent Parish).
Re-roofing of the existing swimming pool. Re-building of the existing garage block to create habitable accommodation with basement below. Single storey link extension, new porch and associated external works.
BPC made no **comment** on this application and it has been **approved** by WBC.
- P9. 11/01591/HOUSE Denbar, Turners Green.
Extension of bungalow to provide 1.5 storey chalet style dwelling.
BPC **objected** to this application; however it has been **approved** by WBC.

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- P10. 11/01284/CERTE Flats 1 and 2, Fifield Farm.
Two flats which have been in existence since 1995 and continuously let since then.
BPC had **no evidence** either for or against this application. WBC has **refused** this application.
- P11. Local Development Framework.
Mr. Dickens reported that the latest LDF includes 10,500 new homes across West Berkshire. However, only 2,000 of these are to be within the AONB which constitutes 74% of West Berkshire. 50% of these 2,000 homes have already been built. An amendment to the LDF means that if 2,000 homes are not built within the AONB, the balance must be found elsewhere. Any new housing is to be restricted to the service villages; there are no service villages within Bucklebury Parish.

REPORTS

- R1. Bucklebury Events Committee.
Mrs. Frankum reported that the Christmas Tree festival in the Victory Room had been very successful. A wine quaffing evening is being planned in March at Bucklebury Farm Park.
- R2. The Common.
Mr. Beeson reported that at the Commons Advisory meeting, the tree survey of the oaks along the avenue, more prominent positioning of by-laws and restricted by-ways were discussed.
Halos have been cut around the Coronation Oak and another ancient oak nearby.
- R3. Update from BALC AGM.
Mr. Gilbert will send round the minutes of the AGM he attended and a file containing the presentation on localism which was presented. BALC is setting up a working group on Localism.
There is an issue with individual councillors accessing the restricted section of the BALC website.
- R4. The Hockett Field.
The PVCV (Pang Valley Conservation Volunteers) have recently spent a number of sessions cutting and laying the hedges around the Hockett Field and creating halos around the oak trees. It was agreed that up to £100.00 be spent on slips (plant cuttings) to patch the hedge on the western boundary. These could be planted in January if suitable weather conditions exist.

TOPICS FOR FUTURE MEETINGS

- TM1. Items to be discussed at future meetings.
Meadows Transfer.
Clerks Hours – January.
Finalise precept – January.
Emergency Plan – March.

FINANCE

- F1. Cheques to be signed by Councillors:
- | | | |
|------------------|---------|---|
| The Victory Room | £72.00 | Planning Committee rent for 2012. |
| CR Landscapes | £761.07 | July to November 2011 cemetery maintenance. |
| Helen Pratt | £348.66 | The Clerks November 2011 salary. |
- F2. Balances:
- | | | |
|---------------------------------|------------|----------------|
| Lloyds Current Account | £19,873.70 | At 18/11/2011. |
| Scottish Widows Reserve Account | £26,739.74 | At 1/10/2011. |
| Scottish Widows Gilroy Account | £4,478.64 | At 1/10/2011. |

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F3.

Budget.

The following budget was agreed:

<i>BUCKLEBURY PARISH COUNCIL</i>					
BUDGET 2012/13 (Inflation 5%)					
Ser.	Item	Budget 2011/12	Expected Expenditure	Budget 2012/13	
		£		£	
	General Expenditure				
1	Clerk's salary	4,644.00	4,672.06	5,938.24	
2	Clerks expenses	375.00	343.56	393.75	
3	The Oaks	1,420.00	1,182.00	1,491.00	
4	Advertisements	-			
5	Annual Audit	600.00	342.00	600.00	
6	Insurance	896.30	806.08	941.12	
7	Street Lighting	329.67	113.23	346.15	
8	Hockett Field	200.00	172.00	200.00	
9	Meadows maintenance	200.00	-	1,500.00	
10	Sundry	500.00	431.02	500.00	
11	Training	200.00	134.00	300.00	
12	General Maintenance	550.00	252.00	1,000.00	
13	Bus Shelter cleaning	154.53	140.00	162.26	
14	Web site design/maintenance	50.00	9.19	50.00	
15	Rent of halls for meetings etc.	250.00	282.86	300.00	
16	Rights of way maintenance	-	-	1,000.00	
17	Cemetery				
18	Clerk & Superintendent	-	-		
19	Maintenance	2,000.00	1,369.91	2,500.00	
20	Bench & Well fencing	-	750.00	-	
21	Capital projects in parish				
22	Memorial Hall Grant	2,500.00	2,500.00	2,000.00	
23	Memorial Hall Extension fund	-			
24	Victory Rooms	2,000.00	2,000.00	2,000.00	
25	Donations / Subs.				
26	BALC(Berkshire Association of Local Councils)	350.00	342.22	350.00	
27	CPRE (Campaigne Protection Rural England)	100.00	100.00	100.00	
28	GLEAM	15.00	15.00	15.00	
29	CCB	50.00	30.00	50.00	
30	PVCT (Pang Valley Conservation Trust)	600.00		600.00	
31	PVCV (Pang Valley Conservation Volunteers)	250.00	263.32	300.00	
32	BHCG (Bucklebury Heathland Group)	75.00		100.00	
33	Donations				
34	YOUTH	3,000.00	780.00	1,000.00	
35	Royal Berks Charity Fundraising	100.00	100.00	-	
36	Brain Tumour Research	100.00	100.00	-	
37	St Martins Club	300.00	300.00	300.00	
38	Upper Bucklebury Temporary Post Office	400.00	-	-	
39	Berkshire County Blind Society	-	-	160.00	
40	Other Expenditure				
41	Diamond Jubilee/Olympic	-	-	2,000.00	
42	Parish Plan	1,000.00	582.92	1,500.00	
43	Parish Council election expenses	1,200.00	200.00	-	
	TOTALS	24,409.50	18,313.37	27,697.52	
	Proposed Precept:	24,000.00		24,000.00	
	Amount to be withdrawn from reserves:	409.50		3,697.52	

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The Clerk commented that the higher Cemetery maintenance figure is due to the inspection and repairs required to any of the monuments in addition to any work required on the Chapel. Maintenance of bus shelters and notice boards has a higher budget figure as the notice boards at Peaches and at Chapel Row are both looking very tired.

CORRESPONDENCE

C1. WBC Admission arrangements for Community and Voluntary Controlled Schools for 2013/14.

C2. Speed limit review, 24th January 9.30am – Manor Farm Road, Hillfoot.

It was agreed that someone will attend this meeting to find out the full extent of the proposed changes to the speed limit.

C3. WBC Strategy 2012-2016 – Comments invited.

C4. GP Surgery at Cock Lane, Bradfield, public engagement on closure.

The surgery which is currently available in Cock Lane is due to close due to the retirement of the doctor. There is understood to be capacity for any patients registered at the Theale practice visiting the doctor at Cock Lane to transfer to the Chapel Row practice if they wish.

C5. GLEAM AGM minutes.

These minutes were available to interested parties.

C6. BALC training 31st January finance.

The Clerk reported that BALC is running a finance training session on 31st January.

The cost for members is £25.00. It was agreed that the Clerk would attend.

HP

ROUND TABLE COMMENTS

RT1. WBAGI.

Mr. Stott reported that WBAGI are planning to hold an Indian food and cooking session as a fund raising event in February in either the Victory Room or the Memorial Hall. They have asked whether this event could be publicised via the BPC mailing list.

The meeting closed at 9.55pm.

NEXT BPC MEETING:

Monday 9th January 2012 7.45pm Memorial Hall

NEXT PLANNING MEETING:

Monday 28th December 2011 8.00pm Victory Room

Signature

Date