

MINUTES OF THE MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 14th November 2011 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. B. Dickens; Mr. A. Stott; Mr. P. Brook; Mr. J. de Lara; Mrs. L. Clarke; Mr. T. Slatford; Mr. J. Brims; Mr. G. Pask (District Councillor); Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. A. Gilbert; Mr. S. Beeson.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 10th October 2011.
The minutes of the BPC meeting held on Monday 10th October were agreed and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Monday 24th October 2011.
The minutes of the Planning Committee meeting held on Monday 24th October were agreed as a true record and signed by Mr. Dickens.

CLERKS REPORT

- CR1. Parking at the Southern end of Little Lane.
Detailed plans have been received for the parking area at the top of Little Lane, including softwood bollards around green area to prevent parking on the grass. No one had any objections to the plans.
- CR2. Bucklebury Footpath Leaflet.
Mrs. Clarke has obtained a very good copy of the Bucklebury Footpath Leaflet from the Alpha Xperience who has quoted £365 for 500 copies, £437 for 1,000 and £515 for 2,000 copies. It was unanimously agreed that 2,000 more copies should be printed. The photograph of St. Mary's Church, on the front has a copyright to Jo Andreae. She has quoted £75.00 for the rights to the image. For a free leaflet, this was felt to be a little excessive. It was agreed that Mrs. Clarke would talk to her. LC
- CR3. Cemetery Management.
The Clerk reported that she had attended the SLCC course on Cemetery Management which was interesting, but has raised more questions than it has answered. For the new section of the Cemetery to be managed as a lawned Cemetery, the Burial Board must revise the Cemetery Rules.
C.R. Landscapes have revised their quote for the bench at the rear of the Chapel to £620 plus an additional £75 for the concrete base to be flush with the ground rather than raised and £40 for the bench to be oiled. It was unanimously agreed to accept this quote, to have the base flush with the ground and to have the bench oiled. HP
- CR4. Grit Bins.
The residents of the lower section of Berry's Road have agreed to fund a grit bin, to be placed on the grass verge on the inside of the bend on the steepest point of the road. The Clerk will apply for licenses for this bin, the one on Byles Green and the Paradise Way bin shortly. It was unanimously agreed to use WBC to supply the bins at a cost of £192 each. It was also confirmed that there is a grit bin in The Slade.
- CR5. Rubbish on the Common.
The rubbish bins on the Common do not appear to be emptied regularly and the rubbish is overflowing from some of them. In the past, WBC had instructed a contractor to empty them, but because this wasn't being done, WBC took over the responsibility again. However WBC has commented that the bins near the road are often used as

Signature

Date

somewhere for people to dump dustbin bags of rubbish, whilst some other bins are rarely used. They have suggested removing either some or all of the bins. It was agreed that the Clerk would identify the location of all the bins.

HP

CR6. Bucklebury Meadow.

Mrs. Frankum and Mr. Slatford walked through the meadow and noted the situation to the rear of 9 Mortons Lane. More stones have been placed on the meadow side of the wire boundary fence, with a large pile against the close boarded fence by the gate. There is no sign of the three oak trees which were supposed to be planted by the enforcement order and additional planting of non indigenous species has taken place between the fences. There is a strip of grass on the meadow side of the fence which is brown, possibly as the result of the application of weed killer.

The Clerk will request a site meeting with Jeremy Davy(WBC – Ecology) and possibly Jon Thomas (WBC – Rights of Way).

HP

CR7. Post Office.

The Post Office has acknowledged receipt of the petition against moving the RG7 6 delivery office to Reading. However BPC has also learnt that Bradfield Southend Post Office is to become a local collection point for post which cannot be delivered under the new regime.

CR8. Chapel Row Telephone Kiosk.

Mrs. Clarke reported that progress is being made with the historical time line to be put on the glass of the kiosk.

TOPICS

T1. Emergency Plan.

The draft plan was briefly reviewed by those present. An article will be placed in the January Oaks asking for parishioners with chainsaws, tractors, 4x4s etc and who may therefore be able to help in a time of emergency, to send their contact details to the Clerk. These will be added to the contact list. The schools, Chapel Row Surgery and the church will be contacted to obtain their support and agreement to be involved in the Emergency Plan.

LC

HP

T2. Diamond Jubilee.

Mrs. Frankum reported that as part of the national “Big Lunch”, a family lunch event is being organised on Sunday 3rd June. Rupert Hartley Russell has offered Bucklebury Farm Park. It will take place between approximately 12 noon and 4pm.

T3.,. Housing Needs Survey.

The second part of the first question on the survey states that second home owners shouldn't complete the rest of the form. This was felt to be unnecessary. There was some discussion about the wording on the introductory letter which will be sent to parishioners from BPC. Mrs. Clarke will return BPC's comments to Arlene Kersley.

LC

PLANNING

Plans submitted for approval:

- P1. 11/02093/HOUSE Greens Old Farm, Cemetery Road.
&
11/01995/LBC2 Demolition of existing garage/store to be replaced by new oak framed garage, store and studio.
It was agreed that **no objection** be offered to WBC on this application, but that concerns be raised about the impact on Greens Old Farm, a listed building, particularly as there is a velux window overlooking the farm.
- P2. 11/02154/FULD Land to the rear of 38 – 47 Roundfield.
Construction of a new detached bungalow.
It was unanimously agreed that BPC **object** to this application.

Signature

Date

- P3. 11/02202/HOUSE 4 Mortons Lane.
Single storey rear/side extension and adjustment of existing brick wall to widen existing car parking bay.
BPC has **no objection** to this application, but wishes to see the height of the wall maintained.
- P4. 11/02249/XHOUSE Byrons Chase, Carbinswood Lane.
Renewal of application 08/02074/HOUSE for first floor extension to dwelling and ground floor extension to outbuilding.
BPC has **no objection** to this application.
- P5. 11/02266/FUL Pinfold House, Chapel Row.
Section 73 – Variation of condition 2 (The development hereby approved shall be carried out in accordance with drawing numbers 1103/02, 1103/03, 1103/04, 1103/05 received on 10th May 2011 purpose, of 11/00991/FUL (Demolish existing dwelling, garages and car port and erect a replacement dwelling and garage)) to allow the inclusion of a play room and study and storage space within the attic plus the addition of 2 small dormer windows on the rear elevation and the widening of the patio door sets on the rear elevation.
BPC has **no objection** to this application.
- WBC planning decisions:
- P6. 11/01795/HOUSE Kiln House, Broad Lane.
New porch and pitched roof over bay window.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P7. 11/01591/HOUSE Rochestown House, The Avenue.
Change of use of domestic ancillary building to 1 bedroom family annexe.
BPC **objected** to this application and it has been **refused** by WBC.
- P8. 11/01408/LBC & 11/01545/FUL Hillhouse Farm, Hopgoods Green.
Conversion of redundant farm outbuilding into a farm office.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P9. 11/01166/FULD Land to the rear of 38-43 Roundfield.
Construction of a new detached bungalow.
BPC **objected** to this application. This application will not be progressed and has been replaced by application 11/02154/FULD (see above).
- P10. 11/01230/HOUSE Nine Elms Cottage, The Avenue.
Extension, alteration and remodelling of Nine Elms Cottage.
BPC had **no objection** to this application and it has been **approved** by WBC.
- P11. 11/00751/LBC2 Old Vicarage, Bucklebury.
Retention of unauthorized works previously approved under Listed Building Consent 08/00476/LBC Internal alterations principally at ground floor level. Minor alterations to two doors and windows).
BPC had **no objection** to this application and it has been **approved** by WBC.
- P12. 11/01052/HOUSE Field House, Hungerford Lane (Adjacent Parish).
Proposed side and rear first and rear two storey extension.
BPC made **no comment** on this application which has been **approved** by WBC.
- P13. Local Development Framework.
WBC is consulting on the West Berkshire Local Development Framework from 4th November until 16th December. It was agreed that Mr. Dickens would review the latest information and report back at the December meeting.

BD

Signature

Date

REPORTS

R1. District Council.

The Localism Bill introduces a number of changes to planning guidance; it does not mean that BPC will have to make decisions on planning applications. However the process will be more dependent upon the Local Development Framework and Parish Plans. Parish Council comments should carry more weight with planning officers. The ANOB will have an enhanced status, such that it is almost on a level with National Park Status. The coalition government is trying to cut through some of the red tape associated with planning.

R2. Victory Room.

The AGM of the Victory Room Committee has recently been held. Anne Ryder is the new chairman and Julie Brims is the treasurer.

R3. Bucklebury Events Committee.

At the AGM of the Bucklebury Events Committee, Christie Morris was elected Chairman. The sale of mugs for the Royal Wedding made approximately £4,000 profit. A Christmas Tree Festival is being held in the Victory Room on Saturday 3rd December. Parish groups and businesses have been invited to decorate their own Christmas Tree for the event. A "Light up Bucklebury" event is to be held on Sunday 18th December. Lanterns will be sold for people to place outside their houses. The profits will be divided between "Crisis at Christmas" and the Church.

R4. Recreation Ground Committee.

This committee is hoping to extend the car park as the existing provision is not sufficient at busy times, eg. when there is a church service and something going on in either the Victory Room or on the Recreation Ground. The proposal is to extend it towards Marlston Road and adjacent to the play park.

R5. Greening Bucklebury.

The launch of Greening Bucklebury will be on Saturday 28th January. A working group meeting will be held on Tuesday 15th November. Mr. Brook will be attending the Greening Exchange evening on Wednesday 16th November in Newbury.

GENERAL ADMINISTRATION

GA1. December meeting.

It was agreed that the December meeting will begin at 7.30pm to allow time for mulled wine supplied by Mrs. Frankum and mince pies supplied by Mrs. Clarke after the meeting.

WF
LC

GA2. Dates for Common Clearing in 2012.

The Common Clearing events will be held on Saturday 24th March 2012 and Saturday 6th October 2012.

TOPICS FOR FUTURE MEETINGS

TM1. Items to be discussed at future meetings.

Meadows Transfer.
Budget for 2012/13 – December.

FINANCE

F1. Cheques to be signed by Councillors:

Bucklebury Memorial Hall	£158.14	Hire of facilities 1 st April 2011 to 31 st December 2011
SLCC Enterprises Ltd	£114.00	Cemetery Management Training course.
C. Morris	£4.50	Oaks delivery – Broad Lane.
WBAGI	£350.00	Donation, see October minutes.

Signature

Date

	Helen Pratt	£414.22	The Clerks October 2011 salary.
F2.	<u>Balances:</u>		
	Lloyds Current Account	£20,815.42	At 14/10/2011.
	Scottish Widows Reserve Account	£26,739.74	At 1/10/2011.
	Scottish Widows Gilroy Account	£4,478.64	At 1/10/2011.
	Scottish Widows Memorial Hall Account	£2,563.66	At 1/10/2011.

CORRESPONDENCE

- C1. Royal Berkshire Fire and Rescue Service – Consultation.
Mr. Slatford agreed to look at this consultation.
- C2. Richard Benyon – A reply to our letter about localism and planning has been received and is being circulated.
- C3. Michael O'Donnell (Post Office) – A response has been received, which acknowledges the petition against the move of the postal Delivery Office from Thatcham to Reading.
- C4. WBC – Rights of Way Improvement Plan.
Mrs. Clarke agreed to look at the letter from WBC about parish councils managing more of the Rights of Way and Open Spaces within their parishes.
- C5. Diamond Jubilee Beacons – A booklet has been received on suitable places for beacons and how to build them.
- C6. English Rural Housing Association – The Annual Report has been received which Mrs. Clarke has agreed to look at.
- C7. Grundon – A letter was received about the Old Kiln Quarry, Chieveley Community Information Day which was held on 20th October. Unfortunately no one was able to attend at such short notice.

ROUND TABLE COMMENTS

- RT1. Mrs. Frankum reported that the Bucklebury Horticultural Society acknowledged the help provided by BPC regarding the situation with bookings at the Memorial Hall.
- RT2. Mrs. Frankum reported that FWAG has recently gone into receivership. The result of this is that their support for the work of the Pang, Kennet and Lambourne Valleys Countryside Project at Englefield will cease.
- RT3. The Clerk reported that the ITV Carol service to be broadcast on Christmas Eve will be coming from the Black Barn at Bradfield with parishioners from Bucklebury and Bradfield taking part.
- RT4. WBC Winter Service Plan. Mr. Dickens reported that the plan is largely unchanged from last year. The bus routes will be the principle gritting routes, which includes the road from Chapel Row to Hermitage but not Hatch Lane.

The meeting closed at 10.10pm.

NEXT BPC MEETING:

Monday 12th December 2011 7.30pm Memorial Hall

NEXT PLANNING MEETING:

Monday 28th November 2011 8.00pm Victory Room

Signature

Date