

MINUTES OF THE MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 11th July 2011 at 7.45pm.

PRESENT

Mr. P. Brook; Mr. S. Beeson; Mr. J. Brims; Mrs. L. Clarke; Mr. T. Slatford; Mr. A. Gilbert; Mr. Q. Webb (District Councillor); Mr. G. Pask (District Councillor); Mrs. H. Pratt (Clerk).

APOLOGIES

Mrs. P. W. Frankum; Mr. B. Dickens; Mr. J. de Lara.

OTHERS

Sara White; Paul White; Sue Lloyd; Eric Lloyd; Gail Woodhouse; Jeremy Brooke.

APPOINTMENT OF CHAIRMAN

A1. It was agreed that Mr. Brims should be the Chairman for this meeting.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

M1. Bucklebury Parish Council Minutes for Meeting held on Monday 13th June 2011.

The minutes of the BPC meeting held on Monday 13th June 2011 were agreed and signed by Mr. Brims.

M2. Planning Committee Minutes for Meeting held on Monday 27rd June 2011.

The minutes of the Planning Committee meeting held on Monday 27th June 2011 were agreed as a true record and signed by Mr. Brims.

PUBLIC SESSION

PS1. Planning.

The following planning applications were discussed during the Public Session – 11/00821/FUL for Gable House, Briff Lane and 11/00869/HOUSE for Robin Cottage, both of these discussions are minuted under the Planning section of these minutes.

PS2. Memorial Hall BMX Track Insurance.

The meeting was **closed** for Mr. Brooke to speak.

The BMX track at the Memorial Hall has now been completed. The Memorial Hall Committee has contacted its insurers who have declined to cover the BMX track. An alternative insurance company have quoted £742.79; this offer has been taken up and Mr. Brooke asked that BPC consider meeting £500 of this cost.

The meeting was **reopened**.

It was unanimously agreed to pay £500 towards the cost of the BMX track insurance for this year only. An application for subsequent years is requested by the December meeting from the Memorial Hall Committee.

On behalf of BPC, Mr. Slatford expressed his thanks to the anonymous benefactor and to Mr. Brooke and the Memorial Hall Committee for the work undertaken to develop the BMX track which has already been used and enjoyed by many local young people.

CLERKS REPORT

CR1. FY 10/11 Audit.

The accounts and governance statements have both been submitted to the external auditor.

CR2. Upper Bucklebury Bus Shelter.

The contractor was contacted regarding the replaced Perspex sheets; these were the original ones and were not believed to have been damaged in storage. The invoice has

Signature

Date

now been paid.

- CR3. Consecration of the Cemetery.
The Clerk reported she has had a conversation with Rev. Julian Gadsby about the consecration of the Cemetery. The Clerk suspects that confusion has arisen between consecration of the Cemetery Chapel, the old cemetery and the new cemetery.
- CR4. Change to RG7 Sorting Office.
It is understood that Beenham and Bradfield parishes are generally unhappy about the situation but are not currently planning any action. It was agreed that the Clerk write to the Post Office, requesting an explanation of the proposal and copy Richard Benyon, Quentin Webb and Graham Pask. HP
- CR5. Welcome Pack Covers.
Quotes have been received from The Alpha Xperience for printing 50 and 100 covers for the Welcome Pack; these came in at £25.00 and £35.00 respectively. It was agreed to have 100 printed. HP
- CR6. HMRC.
The Clerk reported that BPC is now registered with HMRC as an employer. HP
- CR7. Chapel Row Phone Box.
The contract, signed by BT has now been returned and we await the removal of the equipment.
- CR8. Blackthorn on Entrance to Hockett Field.
The blackthorn has been cleared by the PVCV.

TOPICS

- T1. Bucklebury Meadow.
WBC has quoted £350 to undertake the conveyance of the meadows from WBC to BPC. A second verbal quote of approximately £500 has been received from Hedley's; a legal company who deal with Parish Councils. Mr. Beeson proposed using WBC with the condition that BPC can review the draft paperwork; this was seconded by Mr. Brook and carried with 6 votes in favour and 1 abstention.

PLANNING

- P1. Planning Policy.
After several small grammatical amendments were made, the Planning Policy was ratified by those members present.
- P2. Enforcement Issues.
Chapel Row Dairy - Mr. Brook reported that the court case between WBC and Mr. Wells of Chapel Row Dairy has been delayed until mid December as Mr. Wells's barrister believes the case will take three days to hear rather than one.
Middle Wood, Hatch Lane - The Clerk reported that a resident had contacted her and she had spoken to Mr. Tandy (WBC enforcement); the Environment Agency has visited the site and has placed an order specifying that the materials already delivered to the site and being used for tracks must be removed and cleaned prior to 14th July.
Brockhurst School, Marlston House - The retrospective planning application (10/02231/FULD) which was refused by WBC and then taken to appeal is to be heard on 2nd August commencing at 10am in the Council Offices, Market Street, Newbury.

Plans submitted for approval:

- P3. 11/01052/HOUSE Field House, Hungerford Lane (Adjacent Parish).
Proposed side and rear first and rear two store extension.
It was agreed that **no comment** would be made on this application.
- P4. 11/00869/HOUSE Robin Cottage, Zin Zan.
Conversion of existing garage to store/workshop with associated roof modifications.
It was agreed that BPC has **no objection** to this application.

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- P5. 11/00773/LBC2 Copyhold Farm, Hatch Lane.
Barn – Repairs to weak and rotted oak floor beams including introduction of posts.
It was agreed that BPC has **no objection** to this application.
- P6. 11/00870/HOUSE Well Cottage, Long Grove.
Proposed 2 storey rear extension and single storey extension to car port.
It was agreed that BPC has no objection to this application; however it was felt that the car port extension should not be closer than 1m to the boundary.
- P7. 11/00821/FUL Gable House, Briff Lane.
Improve existing access at the long established field/paddock gate on Briff Lane, and form a natural track to the existing stable area boundary.
Mr. Hind explained the application to councillors and that the difference between this application and the previous is that the gated entrance onto Briff Lane is deeper to accommodate horse trailers.
The meeting was **closed**.
Members of the public made the following observations:
- Briff Lane is designated as a Quiet Lane, this proposal would cause extra congestion.
 - The existing gate on Briff Lane is used very infrequently if ever, contrary to the information in the planning application.
 - Concerns were expressed about what could potentially happen if the current owner sold the land/site.
 - The track would cause urbanisation of the countryside.
 - There is no significant change from the last application.
 - The existing gateway was put in before motorised transport, an entrance at this point would not be allowed today.
 - A gateway for any form of commercial use would represent a significant hazard at this point on Briff Lane.
- The meeting was **reopened**.
It was unanimously agreed to object to this application for the same reasons as previously and requesting that if any permission is granted, it is limited to non-commercial.
- P8. 11/00751/LBC2 Old Vicarage, Bucklebury.
Retention of unauthorized works previously approved under Listed Building Consent 08/00476/LBC (Internal alterations principally at ground floor level. Minor alterations to two doors and windows).
It was agreed that BPC has **no objection** to this application.
- P9. 11/01195/FUL Pinfold, Chapel Row.
Demolish existing dwelling, garages and car port and erect a replacement dwelling and garage.
It was agreed that BPC has **no objection** to this application.
- WBC planning decisions:
- P10. 11/00924/AGRIC Middle Wood, Hatch Lane.
Three drying sheds and a tractor store.
BPC **objected** to this application. It has been determined that **no application is required**.
- P11. 11/00474/HOUSE Tannen House, Burdens Heath.
Alterations and extension.
BPC **objected** to this application and its subsequent amendments; however it has been **approved** by WBC.

Signature

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- P12. 11/00369/HOUSE **The Cottage, Bucklebury Alley (adjacent parish).**
Extend existing kitchen to provide family room. Reconstruct super structure of existing conservatory.
BPC **objected** to this application; however it has been **approved** by WBC.

REPORTS

R1. District Councillors.

The Highway programme of repairs is well underway. The new Adult Social Reform is being reviewed very carefully.

There are due to be significant road works on the A4 between Thatcham Garden Centre and Lower Way over the next two weeks.

R2. The Common.

Mr. Beeson reported that all JCB drivers are currently very busy; however he is meeting with a contractor on Wednesday morning to discuss work at the fishponds and the top of Holly Lane to make the areas inaccessible to 4x4s.

R3. Memorial Hall.

Mr. Hind reported that spot lights are being installed in the main hall, which are being part funded by KATS. Plans for the storeroom extension are being discussed along with improvements for the committee room. Mrs. Frankum has been invited to attend a meeting with the hall committee so that she can see what the committee plans to achieve. The next meeting of the Memorial Hall Committee is on 18th July.

A bin for the youth shelter adjacent to the BMX track area has been ordered; this should ease the litter which is being left.

R4. The Victory Room.

Work on the improvements to the toilet areas of the hall were completed on Friday 8th July. However after the builders left vandals entered the hall and damaged some of the pipe work. This has been reported to the police.

R5. Localism Training.

Mr. Gilbert reported on the briefing given on Localism by CCB. There was some discussion around the proposals for planning and the work that needs to be carried out by Parish Councils in order to produce the relevant documents which will draw on parish plans and design statements. There are also proposals to simplify and tighten up the enforcement process.

Mr. Gilbert will circulate a summary of the training.

AG

TOPICS FOR FUTURE MEETINGS

TM1. Items to be discussed at the future meetings.

The future use of the Chapel Row Phone Box – September.

Finances from Tea in the Park Royal Wedding Event – August.

Presentation by Arlene Kersley (CCB Rural Housing Enabler) on a “housing needs survey” as 52% of Parish Plan questionnaires returned were in favour of a survey being carried out. Arlene will be attending the August meeting.

Planning and localism regional development plan – October.

GENERAL ADMINISTRATION

GA1. Hockett Field.

It was agreed that the Clerk should ask Bob West to cut the Hockett Field.

HP

FINANCE

F1. Cheques to be signed by Councillors:

The Victory Room

£2,000.00 Grant as per May 2011 minutes.

C.R. Landscapes

£608.84 Cemetery maintenance.

Signature

Date

Southern Electric Contracting Ltd	£27.36	Street lights.
CCB	£20.00	Briefing on Localism.
West Berkshire District Council	£200.00	Legal costs for election.
D. T. Leisure (UK) Ltd	£21,684.00	BMX track at Memorial Hall.
Helen Pratt	£324.00	June 2011 Salary
Helen Pratt	£108.89	Expenses for April, May & June 2011.

F5. Balances:

Lloyds Current Account	£20,236.59	At 17/6/2011.
Scottish Widows Reserve Account	£26,739.74	At 4/4/2011.
Scottish Widows Gilroy Account	£4,473.03	At 4/4/2011.
Scottish Widows Memorial Hall Account	£14,303.66	At 4/4/2011.

CORRESPONDENCE

C1. Thanks from Duke and Duchess of Cambridge.

A letter has been received from the Duchess of Cambridge thanking the people of Bucklebury for the two mugs to commemorate their wedding.

C2. West Berkshire Against Grudon Incinerator (WBAGI).

WBAGI have enquired about whether BPC would consider paying for their use of the Memorial Hall to hold a public meeting, making a donation to the campaign and whether they can advertise a local meeting using the parish email distribution list. It was agreed that BPC would pay the rental on either the Memorial Hall or the Victory Room for a public meeting. Whilst in principle BPC is behind the campaign, it was felt that any donation should be determined by the number of parishioners who attend a public meeting on the subject. It was agreed that any such meeting could be advertised via the parish email distribution list.

AS

ROUND TABLE COMMENTS

RT1. Parish Plan.

WBC will be signing off the Parish Plan Refresh on 27th July 2011 with Mr. Brook, Mrs. Frankum and Sarah Ward. An application has been made to North Wessex AONB to provide funding for the printing of the shortened version. Quotes for the printing have been obtained from several local printers.

The meeting closed at 9.45pm.

NEXT BPC MEETING:

Monday 8th August 2011 7.45pm Memorial Hall

NEXT PLANNING MEETING:

Monday 25th July 2011 8.00pm Victory Room

Signature

Date