

MINUTES OF THE MEETING OF BUCKLEBURY PARISH COUNCIL
Held at Bucklebury Memorial Hall on Monday 11th April 2011 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. B. Dickens (Vice Chairman); Mrs. L. Clarke; Mr. P. Brook; Mr. A. Gilbert; Mr. J. de Lara; Mr. S. Beeson; Mr. D. Heslop; Mr. J. Brims; Mrs. H. Pratt (Clerk).

OTHERS

Mr. A. Stott; Mr. P. Crutchley (resident of 20 Morton's Lane); Mr Mark Taylor (Newbury Weekly News).

APOLOGIES

Mr. T. Slatford; Mr. H. Hind; Mr. G. Pask (District Councillor); Mr. Q. Webb (District Councillor).

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

- M1. Bucklebury Parish Council Minutes for Meeting held on Monday 14th March 2011.
The minutes of the BPC meeting held on Monday 14th March 2011 were agreed and signed by Mrs. Frankum.
- M2. Planning Committee Minutes for Meeting held on Monday 28th March 2011.
The minutes of the Planning Committee meeting held on Monday 28th March 2011 were agreed as a true record and signed by Mr. Dickens.

PUBLIC SESSION

PS1. Royal Wedding Events.

Unfortunately Hayley Coverdale was unable to attend the meeting due to work commitments, but a draft budget for the "Tea in the Park" event was sent to members prior to the meeting. Other members of the committee were asked to attend, but none were available.

Mrs. Frankum reported that some of the figures were estimates. The expected bar costs are on a "sale or return" bases so the risk is not as significant as it appears. Threats of bad weather had been considered, however insurance for this occurrence was considered too costly. The cost of staging at £5,600 will be sponsored by Bucklebury Farm Park if no other sponsors are found.

During the afternoon, there will be a series of live bands, a choir from Brockhurst School, an opera singer and the Nichols's choir. A master of ceremonies, trouble shooter and 4 security guards are to be employed.

Everyone entering the event on the day must have a ticket. The footpath through the farm park is being diverted. SPAR is generously sponsoring a huge wedding cake, toasts and a marquee. In addition to the above there will be ferret racing, a photographic display of Bucklebury Brides and Berkshire Breweries.

Free tractor rides to and from the Farm Park will be available from Peaches stores, the Memorial Hall and Chapel Row. Members of the public will be encouraged to only drive one way down Pease Hill to ease congestion. No parking restrictions will be in place on Pease Hill. There will also be restrictions in the roads adjacent to both The Bladebone and The Cottage Inn.

CLERKS REPORT

CR1. Chapel Row Phone Box.

The Clerk reported that she had attempted to contact the Clerk of Frilsham Parish

Signature

Date

- Council a number of times without success.
Mr. Beeson also suggested that BPC contact Ian Livingston (Managing Director of BT) and ask whether the phone box could be repainted given its current high profile in the press. HP
- CR2. Walking leaflets.
Newbury Tourist Information Centre has requested walking leaflets in and around the parish of Bucklebury. They have been supplied with 20 copies of the Parish Footpath and the Veteran Trees for the Future Leaflets. The Clerk indicated concern over the number of Parish Footpath leaflets remaining because BPC doesn't have a copy of the original file. It was suggested to that Christine Storey, who was involved in its production, be contacted, as she may know the whereabouts of the original. HP
- CR3. Annual Assembly.
Thames Water has agreed to send a representative to the Parish Assembly on Friday 13th May. Posters advertising the event were circulated to councillors. Mr. Dickens proposed that BPC has a banner made to advertise the event at the Memorial Hall; this was seconded by Mr. de Lara and unanimously agreed. The Clerk will enquire whether it is possible to print on the back of the Common Clearing Banner. HP
- CR4. Community Distribution Lists.
Any form of community distribution list we hold and how we use it must be compliant with the Data Protection Act. There was some discussion about the information that would be sent via the distribution list and who would have access to send information out. Mr. de Lara agreed to draw up a draft policy. JdL
- CR5. Dropped Curb for Rivar Development.
A parishioner had raised concerns about the dropped curb on the pavement for the Rivar Development on Broad Lane. The Clerk has spoken to WBC Highways department who is aware of the error, as is the developer. The situation should be rectified.
- CR6. Insurance.
The existing insurance policy expires on 7th May. The Bucklebury History Group are holding a History Day at the end of May and asked if the BPC insurance can cover the Public Liability for the event. The Clerk reported that the insurance company will cover the event if BPC are responsible for it. The Clerk recommended that if BPC will cover the event, the history group should become a working group of the BPC. Mr. Beeson proposed that BPC cover the cost of insurance up to a maximum of £100 and investigate whether the insurance can cover 2 or 3 such events each year for a similar premium. This was seconded by Mr. Dickens and unanimously agreed.

TOPICS

- T1. Parish Plan Refresh.
Mr. Brook explained that in order to proceed with the Parish Plan a Parish Partnership needs to be formed to take over from the Steering Group. This partnership will maintain the links between the Parish Plan and BPC.
Ratification of the full Parish Plan and the Action Plan was proposed by Mr. Brims, seconded by Mr. Dickens and unanimously agreed.
Distribution of the Parish Plan Refresh was then discussed. It was agreed that there would be a centre page summary in the September edition of The Oaks which would direct people to the short report on the web where the full report would also be available. People would also be informed that they can contact the Clerk if they prefer a hard copy. It was also agreed that hard copy would be distributed in the Welcome Pack.
- T2. Clerk's Terms of Employment.
There was no update on the Clerk's contract.
The Clerk reported that she had worked an additional 25.5 hours during January,

Signature

Date

- February and March 2011. Mr. Dickens proposed that this be paid; this was seconded by Mr. Heslop and unanimously agreed. HP
- T3. Naming of the Rivar Development off Broad Lane.
WBC has contacted BPC to consult on the name “Catherine Place” for the Rivar development. Mr. de Lara proposed acceptance of the name; this was seconded by Mr. Brook. Five members were in favour, one against and two abstentions; the motion was carried. HP
- T3. Memorial Hall BMX track and Shelter.
Three quotes have been obtained for the work and the contract will be awarded to D. T. Leisure who has quoted for the sum of £16,700 (plus £1,000) contingency for the BMX track and shelter. It was agreed that BPC will sign the contract and use the money in the BPC-Memorial Hall account to pay for the work. Funds remaining in the BPC-Memorial Hall account will be transferred to the Memorial Hall Management Committee and ring fenced for improving the hall.
BPC are awaiting information regarding the cost of the Public Liability insurance for the BMX track from the Memorial Hall Committee.

PLANNING

- P1. Enforcement at Broad View Farm, The Ridge.
The Clerk reported that a Change of Use Enforcement Notice has been served on Mr. S. Bovingdon at Broad View Farm. This is in respect of the importation, storage and disposal of waste materials bought onto the land.

Plans submitted for approval:

- P2. 11/000238/FUL Haycroft, The Slade.
Redevelopment of existing ménage to provide new tennis court.
It was unanimously agreed to **object** to this application on the grounds that turning the land, previously a ménage into a tennis court would see it being incorporated into the residential curtilage and tennis use differs from equestrian use.
- P3. 11/00369/HOUSE The Cottage, Bucklebury Alley (Adjacent Parish).
Extend existing kitchen to provide family room. Reconstruct super structure of existing conservatory.
It was unanimously agreed to **object** to this application on the grounds of over development of the site due to previous extensions and a modern two storey garage on the site.
- P4. 11/00131/HOUSE 19, Morton’s Lane.
Conservatory to rear elevation of house.
The meeting was **closed** for Mr. Crutchley (resident of 20 Morton’s Lane) to speak. Mr. Crutchley indicated that he has concerns over the drainage from shared gutters and the loss of light given that conservatory extends approximately 3 feet beyond the existing building line. The existing fence between the properties is approximately 6 feet 6 inches high. The side wall of the conservatory is approximately 6 feet 8 inches high, with a roof sloping up to the existing house. The meeting was **reopened**.
Mr. Dickens commented that each of the 3 terrace houses has an impact on one another and that this needs to be considered.
Mr. Dickens proposed that BPC **object** to this application on the grounds of the impact being too great on the other two properties of the terrace and that any development should not look out of place. This was seconded by Mr. Beeson and unanimously agreed.

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P5. 11/00354/FULD Land at 44-46 Broad Lane.
Removal of Condition 06 of 08/01594/FULD to allow development without compliance with Code for Sustainable Homes and for addition of dormer window in Plot 1; high level window at first floor level in Plot 2; one window and one dummy window in Plot 3 and construction of double garage and integral log store adjacent to Broad Lane in Plot 1.
BPC unanimously agreed to **object** to this application on the grounds of over development and it being contrary to Bucklebury Vision.

To receive WBC planning decisions:

- P6. 11/00059/HOUSE Osgood Holding, Sadgrove Lane.
Proposed remodel and refurbishment of existing outbuildings.
BPC had **no objection** to this application and it has been **approved**.
- P7. 11/00108/HOUSE Brookwood House, Hatch Lane.
Two storey front extension; porch; two storey/single side extension.
BPC had **no objection** to this application and it has been **approved**.
- P8. 10/03124/XHOUSE White Lodge, Hatch Lane.
Renewal of planning permission 07/02365/HOUSE – Two storey extension to front rear and side elevations.
BPC had **no objection** to this application and it has been **approved**.
- P9. 10/02499/LBC2 Paradise Cottage, Paradise Way.
Install secondary double glazing, replace existing timber external door with double glazed with same design.
BPC had **no objection** to this application and it has been **approved**.
- P10. 10/02697/FULD The Manor, Bucklebury.
Section 73 – Removal of variation of condition 4 of planning permission reference 07/02050/FULD – Removal of requirement for Sustainable Design Statement.
BPC had **no objection** to this application which has been **withdrawn**.

To receive decisions on planning appeals:

- P11. 10/01897/HOUSE Paxton House, Sadgrove Lane.
Front and side extensions to existing house with new roof construction. Change of external materials. Demolition of existing utility area and roof modification to existing annexe building.
BPC **objected** to this application which was **refused** by WBC, however it has been **allowed** on appeal.

REPORTS

- R1. The Common.
At the Common crossroads, the pumping station has been removed; the recently built bunds by the fish ponds have been flattened by the 4x4s. Mr. Beeson is working with WBC to obtain a JCB for a day to dig ditches in addition to bunds. Two Section 59's have been issued in the last month.
The byway which was in very bad repair from Chapel Row to Scotland has been improved by WBC.
- R2. Update from Planning and Localism training.
Mr. Dickens reported that this training had been well worth the investment and that those who had attended received a lot of stimulating background information.

TOPICS FOR NEXT MEETING

- TM1. Items to be discussed at the next meeting.
Allocation of roles of responsibility.
Chapel Row phone box.
Web site.

Signature

Date

FINANCE

F1. Cheques signed since the last meeting:

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|---------------------------|-----------|------------------------------------|
| Royal Wedding Fund | £100.00 | Mary Bayliss donation and gift. |
| Bucklebury Memorial Hall | £2,500.00 | Donation for 2010/11. |
| Bucklebury Village Events | £2,000.00 | Loan for purchase of wedding mugs. |

F1. Cheques to be signed by Councillors:

| | | |
|---|-----------|--|
| Southern Electric Contracting Ltd. | £28.51 | Streetlight maintenance March quarter. |
| Neale Francis | £66.00 | BPC high visibility vests. |
| The Alpha Xperience | £322.50 | April edition of The Oaks. |
| Berkshire Association of Local Councils | £342.22 | BALC membership. |
| Mrs. P. W. Frankum | £1.60 | Expenses for Common Clearing. |
| Sylvia Cornell | £35.00 | Bus shelter cleaning 2011 Q1. |
| Helen Pratt | £535.01 | March salary and Q1 expenses. |
| Bucklebury Parish Council – MHE | £1,380.00 | Donation and remainder of Post Office grant. |

F2. Balances:

| | | |
|---------------------------------------|------------|---------------|
| Lloyds Current Account | £14,934.41 | At 10/3/2011. |
| Scottish Widows Reserve Account | £26,739.74 | At 21/2/2011. |
| Scottish Widows Gilroy Account | £4,470.28 | At 5/1/2011. |
| Scottish Widows Memorial Hall Account | £14,303.66 | At 5/1/2011. |

CORRESPONDENCE

C1. Sovereign South and West Partnership.

Sovereign South and West would like to meet the Clerk and Chairman of BPC to discuss housing in the parish. It was agreed that a meeting between the Clerk, Mrs. Frankum, Mrs. Clarke and Sovereign would be arranged for the end of May or beginning of June.

C2. WBC – Election update.

The Clerk reported that there will be no election in either ward of the parish. Members will remain as they are with the exception that Mr. Heslop has not stood for re-election and Mr. Andrew Stott has stood in his place for the West Ward.

ROUND TABLE COMMENTS

RT1. Carbinswood Lane at Fireside Cottages.

Local householders have recently instigated the installation of a raised triangular bed with a tree planted in the middle, at the point where the byway joins the road. Mr. Dickens will ensure that WBC Highway Department is aware of this.

RT2. Padworth Integrated Waste Management.

Mr. Brook reported that at a recent Parish Plan Surgery the Padworth Integrated Waste Management plant had been discussed. From early in 2012 there will be increased curbside recycling facilities to include Tetra packs.

RT3. Autumn Common Clearing.

Mr. Brook asked if the autumn Common Clearing event could be moved to Saturday October 8th in order to accommodate Parish Plan events. This was agreed.

RT4. Chievley Incinerator.

Mr. Heslop asked whether BPC should be considering possible consequences of the proposed Chievley Incinerator on the parish. It was agreed that Mr. Stott would investigate this.

RT5. Flood Alleviation Project.

Mrs. Clarke reported that the building of the bund and swale to alleviate flooding of

Signature

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Bucklebury Village has very nearly been completed.

RT6. Thanks.

Mrs. Frankum thanked Mr. Heslop for his efforts, time and knowledge of the area which he has contributed to the parish over a number of years.

The meeting closed at 9.50pm.

NEXT BPC MEETING:

Monday 9th May 2011 7.45pm Memorial Hall

NEXT PLANNING MEETING:

Tuesday 26th April 2011 8.00pm Victory Room

ANNUAL PARISH ASSEMBLY:

Friday 13th May 2011 8.00pm Memorial Hall.

Signature

Date