

MINUTES OF MEETING OF THE BUCKLEBURY PARISH COUNCIL  
Held at Bucklebury Memorial Hall on Monday 10<sup>th</sup> January 2011 at 7.45pm.

PRESENT

Mrs. P. W. Frankum (Chairman); Mr. B. Dickens (Vice Chairman); Mr. P. Brook; Mrs. L. Clarke; Mr. T. Slatford; Mr. J. de Lara; Mr. J. Brims; Mr. Q. Webb (District Councillor); Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. H. Hind; Mr. A. Gilbert; Mr. S. Beeson; Mr. G. Pask (District Councillor).

OTHERS

Mr. Jeremy Brooke.

DECLARATIONS OF INTEREST

D1. There were no declarations of interest.

MINUTES

M1. Bucklebury Parish Council Minutes for Meeting held on Monday 13<sup>th</sup> December 2010.  
The minutes of the BPC meeting held on Monday 13<sup>th</sup> December 2010 were agreed as a true record and signed by Mrs. Frankum.

PUBLIC SESSION

PS1. Plans for youth at the Memorial Hall.

Mr. Brooke explained that it is planned that the remaining money raised for the Memorial Hall Improvements be used to provide additional facilities for youth. There is approximately £20,000 held by the Memorial Hall and BPC together. There are three suggestions being considered, with approximate costs which include fencing:

1. BMX type track - £15,000
2. Skate board ramps - £30,000
3. MUGGA (Multi Activity Games Area)/3<sup>rd</sup> tennis court - £40,000 - £60,000

Whilst investigating these ideas, it has been realised that the land extends further than previously realised in the south east corner of the site, this may allow for two of the three options to be installed if funding is sufficient. Whilst this is technically a Memorial Hall issue, Mr. Brooke sought the commitment of BPC to support the project. Mr. Brooke is willing to manage obtaining funding and the installation of some sort of track/ramp. He has arranged a consultation with the youth of the parish on Saturday 22<sup>nd</sup> January. There is support within the Parish Plan for facilities for youth. Bucklebury Tennis Club are willing to help fund a MUGGA/3<sup>rd</sup> tennis court if there is joint usage, however this raised concerns about how this would work in practice.

BPC unanimously agreed in principle to support the facility for youth and the insurance of such equipment. The Memorial Hall committee may receive money from BPC for items for which they have requested financial support. Insurance of such a facility would have to be included as one of these items and reviewed on an annual basis.

CLERKS REPORT

CR1. Cemetery Superintendent.

Mr. Ron Kent officially retired as Cemetery Superintendent at the end of 2010. The Clerk met him in December for a hand over meeting; however the books are still in his possession as there is work to be done on them. The main local undertakers have been informed of the change of management.

HP

CR2. Cemetery Carols.

A successful hour of Carols was held in the Cemetery Chapel on Monday December

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21<sup>st</sup>. Approximately 150 people attended. Approximately £170 was raised, with £115 being donated to the Bucklebury Village Event committee after expenses had been paid.

CR3. Salt Bins.

The Clerk reported that the license from WBC for a salt bin on Pease Hill has not yet been received. A request for a license for a bin in Paradise Lane still needs to be submitted; this has been partially due to a slight change in the location. A request for a bin in Byles Green has also been requested. After some discussion, Mr. Dickens proposed that during this financial year BPC obtain two bins (Pease Hill and Paradise Way) and that a list be maintained and reviewed in the Summer of other bins requested. This was seconded by Mr. Brook and unanimously agreed. HP

CR4. Thames Water.

The Clerk reported that she had had a telephone conversation with Richard Cullen from the Thames Water Customer Relations Directors' Team. Thames Water believes the burst pipes on Harts Hill are the result of extreme fluctuations in pressure caused by the current pumping regime. It is hoped the regime will be amended by March this year.

CR5. Post Office.

The partition was installed in the church room at All Saints Church on Wednesday 5<sup>th</sup> January. A grant has provisionally been agreed with WBC to cover the cost of materials. John Tennant is hoping that the cost of labour will be covered by the Post Office, rather than BPC. HP

TOPICS

T1. Thames Water.

Since the new pumping regime should be in place by March, it was agreed that BPC should monitor the situation and see if it solves the problem of leaking and burst pipes on Harts Hill. HP

T2. Royal Wedding.

Plans are proceeding for the celebration event at Bucklebury Farm Park. The wedding will take place at 11am. Graham Plank is being asked to provide a hog roast.

Discussions are ongoing about fireworks, the beer tent, bands and the start time. It is currently planned to invite only one television company to the event. Mr. de Lara agreed to obtain a copy of the electoral roll from 192 to ensure that applicants for tickets are residents of the parish. WF

There are two planned fund raising events: the first being a Burns Night on 22<sup>nd</sup> January.

A parishioner has contacted Mrs. Frankum and offered to make a quache (Scottish cup) as a wedding present; alternatively he suggested two Bucklebury Oak trees to be planted on the Herefordshire estate belonging to the Royal Couple. After some discussion Mr. Dickens proposed that BPC do not offer a gift in the name of the Parish Council. This was seconded by Mrs. Clarke and carried with 4 members in favour and 2 against.

Celebration mugs continue to be explored.

It was also noted that the wedding is very close to the possible election of a new BPC on 5<sup>th</sup> May and members must be aware of the "purdah" period, when the Council will have been dissolved and most ex-councillors will be standing for re-election. The Clerk will investigate this more fully. HP

T3. Financial Regulations.

Mr. Brims reported that he had no additions to his previous comments. It was agreed that the budget should be prepared and agreed by 15<sup>th</sup> January in any year and that the annual accounts should be displayed on the web site. With these changes in place the Financial Regulations will be ratified at the February meeting. HP

T4. Annual Parish Assembly.

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A number of possible options were discussed, however it was agreed that the results from the Parish Plan should be presented and that a speaker from Thames Water be invited to speak for approximately 20 minutes.

HP

## PLANNING

Plans submitted for approval:

- P1. 10/02049/FUL Bucklebury Farm Park.  
Retrospective – Extension to barn and three small outbuildings.  
BPC has **no objection** to this application.
- P2. 10/02953/HOUSE Hawkrige Wood House.  
Detached garage and car port.  
BPC **objects** to this application as the proposal is too near the road, obtrusive and not to the side or rear of the dwelling as specified in planning guidance.
- P3. 10/03026/CERTE Manor View, Hopgoods Green.  
Use of land and outbuildings as garden land and for purposed incidental to the use of Manor View as a dwelling house.  
There is extensive history on this site. A site visit revealed that there was no permanent boundary between the formal garden of Manor View and the area around the barn and shed which is currently used as a yard and therefore very distinct. The use of the land and outbuilding as garden land was considered to be lawful on the balance of probability of the facts of the evidence provided and the evidence of the site visit. However, BPC raised a number of concerns for WBC to consider.

To receive WBC planning decisions:

- P7. 10/02607/FUL Byrons Chase, Carbinswood.  
Section 73 – Removal or variation of condition 3 of planning permission reference 10/02111/HOUSE – Vary materials used to allow natural oak cladding instead of render.  
BPC had **no objection** to this application and it has been **approved**.
- P8. 10/02379/HOUSE Rushdens Farm, Bucklebury Road (Adjacent Parish).  
Re roofing of existing swimming pool, demolition of existing garage and construction of a new one and half storey extension to an existing dwelling.  
BPC made **no comment** on this application which has been **refused**.

## REPORTS

- R1. District Council.  
Mr. Webb said that much work was still going on in order to reduce budgets.

## PARISH PLAN

- Ppl1. Mr. Brook reported that the draft plan is now written up in the format specified by WBC. The Steering Group will be reviewing this draft at a meeting on Friday 15<sup>th</sup> January. It is planned to discuss the report and discuss it at the March meeting of BPC and then to formally ratify the report at the April meeting. The final endorsement of the Plan by WBC can then be made in June or July.

Mr. Brook was thanked by all present for his work on the plan.

PB

## TOPICS FOR NEXT MEETING

- TM1. Items to be discussed at the next meeting will be:
- Clerks Job Description and contract (February).

HP

## FINANCE

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- F2. Cheques to be signed by Councillors:
- |                                   |           |   |
|-----------------------------------|-----------|---|
| Southern Electric Contracting Ltd | £27.92    | Q4 street lights.                           |
| J. Little                         | £12.50    | Cemetery Chapel cleaning                    |
| Victoria Pratt                    | £3.00     | Oaks delivery – Byles Green.                |
| Mrs. P. W. Frankum                | £29.00    | Voucher and cards.                          |
| H. M. Pratt                       | £66.07    | Clerks December salary and expenses for Q4. |
| R. Kent                           | £50.00    | Q4 Cemetery Superintendent.                 |
| Bucklebury Village Events         | £2,000.00 | Donation to wedding celebrations.           |
- F4. Balances:
- |                                       |            |                                    |
|---------------------------------------|------------|------------------------------------|
| Lloyds Current Account                | £28,618.07 | At 20 <sup>th</sup> December 2010. |
| Scottish Widows Reserve Account       | £16,739.74 | At 4 <sup>th</sup> October 2010.   |
| Scottish Widows Gilroy Account        | £4,467.47  | At 4 <sup>th</sup> October 2010.   |
| Scottish Widows Memorial Hall Account | £14,303.66 | At 19 <sup>th</sup> November 2010  |
- F3. To ratify the budget for 2011/12.  
The budget for 2011/12 discussed at the December meeting was unanimously agreed (budget attached to end of minutes).
- F4. To ratify the precept request for 2011/12.  
Maintaining a precept of £24,000 for 2011/12 in support of the above budget was proposed by Mr. de Lara, seconded by Mr. Dickens and unanimously agreed.

#### CORRESPONDENCE

- C1. WBC Parish Elections, guidance on numbers of councillors.  
The Clerk reported that WBC has given Councils the opportunity to comment on the number of councillors, given the size of the electorate. Bucklebury has an electorate of 1,693; the criteria specifies 11 councillors for between 1,500 and 2,000 electorate. Councillors saw no reason for change.
- C2. District Parish Conference on 3<sup>rd</sup> February 2010.  
The Clerk confirmed that Mrs. Frankum and Mrs. Clarke will be attending this event.
- C3. Royal British Legion Poppy Parties.  
The Clerk reported that she had received information from the Royal British Legion about their 90<sup>th</sup> anniversary celebrations involving Poppy Parties.

#### ROUND TABLE COMMENTS

- RT1. Mortons Lane OBE.  
It was reported that Nigel Coleman from Mortons Lane has been awarded an OBE.

The meeting closed at 9.58pm.

**NEXT BPC MEETING: Monday 14<sup>th</sup> February 2011 7.45pm Memorial Hall**  
**NEXT PLANNING MEETING: Monday 24<sup>th</sup> January 2011 8.00pm Victory Room**

Signature .....

Date .....

<i>BUCKLEBURY PARISH COUNCIL</i>					
BUDGET 2011/12 (Inflation 1.5%)					
	Item	Budget	Budget		
Ser.		2010/11	2011/12		
	<b>General Expenditure</b>	£	£		
1	Clerk's salary	4,250.00	<b>4,644.00</b>	30 hrs/mnt +5 (Oaks) +6 (Common Clearing)	
2	Clerks expenses	369.46	<b>375.00</b>	(+inflation)	
3	The Oaks	1,419.78	<b>1,420.00</b>		
4	Advertisements		-		
5	Annual Audit	600.00	<b>600.00</b>		
6	Insurance	883.05	<b>896.30</b>	(+inflation)	
7	Street Lighting	324.80	<b>329.67</b>	(+inflation)	
8	Hockett Field	203.00	<b>200.00</b>		
9	Meadows maintenance	203.00	<b>200.00</b>		
10	Sundry	507.50	<b>500.00</b>		
11	Training	152.25	<b>200.00</b>		
12	General Maintenance	507.50	<b>550.00</b>		
13	Bus Shelter cleaning	152.25	<b>154.53</b>		
14	Web site design/maintenance	50.00	<b>50.00</b>		
15	Rent of halls for meetings etc.	-	<b>250.00</b>		
16	<b>Cemetery</b>				
17	Clerk & Superintendent	200.00	-		
18	Maintenance	2,000.00	<b>2,000.00</b>		
19	Bench & Well fencing	-	-		
20	<b>Capital projects in parish</b>				
21	Memorial Hall Grant	2,500.00	<b>2,500.00</b>	Ring-fenced	
22	Memorial Hall Extension fund	5,000.00	-		
23	Victory Rooms	2,000.00	<b>2,000.00</b>	Ring-fenced	
24	<b>Donations / Subs.</b>				
25	BALC(Berkshire Association of Local Councils)	350.00	<b>350.00</b>		
26	CPRE (Campaigne Protection Rural England)	100.00	<b>100.00</b>		
27	GLEAM	15.00	<b>15.00</b>		
28	CAWB	50.00	<b>50.00</b>		
29	PVCT (Pang Valley Conservation Trust)	600.00	<b>600.00</b>		
30	PVCV (Pang Valley Conservation Volunteers)	250.00	<b>250.00</b>		
31	BHCG (Bucklebury Heathland Group)	75.00	<b>75.00</b>		
32	<b>Donations</b>				
33	YOUTH	1,000.00	<b>3,000.00</b>		
34	Royal Berks Charity Fundraising	100.00	<b>100.00</b>		
35	Brain Tumour Research	100.00	<b>100.00</b>		
36	St Martins Club	20.00	<b>300.00</b>		
37	Upper Bucklebury Temporary Post Office	-	<b>400.00</b>		
38	Bucklebury flood alleviation	4,000.00	-		
39	<b>Other Expenditure</b>				
40	Parish Plan	100.00	<b>1,000.00</b>		
41	Parish Council election expenses	-	<b>1,200.00</b>		
	<b>TOTALS</b>	<b>28,082.59</b>	<b>24,409.50</b>		
	Proposed Precept:	24,000.00	24,000.00		
	Amount to be withdrawn from reserves:	4,082.59	409.50		
	<b>Income</b>				
	Capital Interest		<b>50.00</b>		
	Cemetery		<b>300.00</b>		

Signature .....

Date .....