

BUCKLEBURY PARISH COUNCIL
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 May 2019

To all Bucklebury Parish Councillors,

You are summonsed to attend the annual meeting of Bucklebury Parish Council to be held in the Committee Room, Bucklebury Memorial Hall, Upper Bucklebury on Monday 13th May 2019 at 7.45pm.

Helen Pratt
 Parish Clerk.

AGENDA

Councillors: Please advise the Clerk before the meeting of any item you may wish to raise.		
	<u>Start</u>	<u>Mins.</u>
1. Apologies for absence. 1.1 To receive apologies for absence from the meeting.	7.45	1
2. Election of Chairman and Vice Chairman. 2.1 To elect the Chairman for the coming year. 2.2 To elect the Vice Chairman of the coming year. 2.3 Chairman to declare and sign acceptance of office.	7.46	5
3. Declarations of interest. 3.1 To receive new declarations of interest. 3.2 All councillors to declare and sign acceptance of office.	7.51	5
4. Public session. 4.1 To receive any comments from the public or police (if present).	7.56	4
5. Co-option of two Parish Councillors. 5.1 To discuss (and co-opt) parish councillors onto the council.	8.00	5
6. Minutes of the last Parish Council Meetings. 6.1 To approve and sign the minutes of the BPC meeting held on Monday 8 th April 2019. 6.2 To approve and sign the minutes of the Planning Committee meeting held on Monday 29 th April 2019.	8.05	5
7. Representation on Outside Bodies. 7.1 To review representation on the Memorial Hall Committee (2). 7.2 To review representation on the Victory Room Committee. 7.3 To review representation on the Commons Advisory Committee (2). 7.4 To review representation on the Recreation Ground Committee. 7.5 To review representation on the Chapel Row Patient Participation Group. 7.6 To review representation on the West Berkshire Heritage Forum.	8.10	5
8. Appointment of Committees and Posts of Responsibility. 8.1 To appoint members of the Burial Board.	8.15	

<p>8.2 To appoint members of the Planning Committee and a chairman.</p> <p>8.3 To appoint members of the Hockett Field & Bucklebury Meadow Committee.</p> <p>8.4 To appoint members of the Playpark and BMX track Committee.</p> <p>8.5 To assign posts of responsibility for:</p> <p>8.5.1 The Oaks.</p> <p>8.5.2 Emergency Plan.</p> <p>8.5.3 Parish Plan.</p> <p>8.5.4 Flood Liaison.</p> <p>8.5.5 Police and the Community.</p> <p>8.5.6 Footpaths.</p> <p>8.5.7 Website.</p> <p>8.5.8 Grit bins.</p>		5
<p>9. To review Corporate Documents:</p> <p>9.1 See www.buckleburyparish.org/council/policies for policies.</p>	8.20	5
<p>10. Chairs report.</p> <p>10.1 To receive the Chair's report.</p>	8.25	5
<p>11. Clerks report.</p> <p>11.1 To receive the Clerk's report.</p> <p>11.2 To approve the Statement of Governance for FY18/19.</p> <p>11.3 To approve the Statement of Accounts for FY18/19.</p>	8.30	5
<p>12. Planning</p> <p>12.1 To consider the following planning applications:</p> <p>12.1.1 19/01054/HOUSE – 69 Roundfield. <i>Proposed part single storey, part two storey rear extension.</i></p> <p>12.2 To review planning decisions received from WBC.</p>	8.35	5
<p>13. District Council Business.</p> <p>13.1 To receive the District Councillor's Report.</p>	8.40	5
<p>14. Speeding in the Parish.</p> <p>14.1 To receive an update and consider options.</p>	8.45	5
<p>15. Bucklebury Meadows.</p> <p>15.1 To receive an update on works.</p>	8.50	5
<p>16. Hockett Field.</p> <p>16.1 To receive an update.</p>	8.55	5
<p>17. Cemetery and Chapel.</p> <p>17.1 To receive a report on business over the last year.</p>	9.00	5
<p>18. Fred Dawson Playpark and the BMX Track.</p> <p>18.1 To receive an update on Playpark inspections.</p> <p>18.2 To receive a report on the RoSPA inspection.</p>	9.05	10
<p>19. Countryside.</p> <p>19.1 To review Rights of Way.</p> <p>19.2 To review off-roading on the Common.</p>	9.15	5

20. Finances. 20.1 To review payments made since the last meeting. 20.2 To authorise cheques for payment. 20.3 To review current balances and financial position.	9.20	10
21. Reports. 21.1 To receive an update from any other meetings.	9.30	5
22. Round Table Comments.	9.35	5
FINISH	9.40	
No Planning meeting in May. Date of next BPC meeting: 7.45pm Monday 10th June 2019.		