

BUCKLEBURY PARISH COUNCIL
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 May 2015

To all Bucklebury Parish Councillors,

You are summonsed to attend a meeting of Annual General Meeting of Bucklebury Parish Council to be held in the Memorial Hall, Upper Bucklebury on Monday 11th May 2015 at 7.45pm.

Helen Pratt
 Parish Clerk.

AGENDA

Councillors: Please advise the Clerk before the meeting of any item you may wish to raise.		
	<u>Start</u>	<u>Mins.</u>
1. Apologies for absence. 1.1 To receive apologies for absence from the meeting.	7.45	1
2. Election of Chairman and Vice Chairman. 2.1 To elect the Chairman for the coming year. 2.2 To elect the Vice Chairman of the coming year. 2.3 Chairman to declare and sign acceptance of office.	7.46	4
3. Declarations of interest & Declarations of Office. 3.1 To receive new declarations of interest. 3.2 All councillors to declare and sign acceptance of office.	7.50	5
4. Minutes of the last Parish Council Meetings. 4.1 To approve and sign the minutes of the BPC meeting held on Monday 13 th April 2015. 4.2 To approve and sign the minutes of the Bucklebury Planning Committee meeting held on Monday 27 th April 2015.	7.55	2
5. Public session. 5.1 To receive any comments from the public or police (if present).	7.57	3
6. Co-option of a Parish Councillor. 6.1 To discuss and co-opt a parish councilor onto the council.	8.00	5
7. Representation on Outside Bodies. 7.1 To review representation on the Memorial Hall Committee (2). 7.2 To review representation on the Victory Room Committee. 7.3 To review representation on the Commons Advisory Committee (2). 7.4 To review representation on the Recreation Ground Committee. 7.5 To review representation on the Chapel Row Patient Participation Group.	8.05	5
8. Appointment of Committees and Posts of Responsibility. 8.1 To appoint members of the Burial Board. 8.2 To appoint members of the Planning Committee. Committee.	8.10	

8.3 To appoint members of the Hockett Field & Bucklebury Meadow Committee.		5
9. To appoint to the following posts of responsibility: 9.1 The Oaks. 9.2 Emergency Plan. 9.3 Parish Plan. 9.4 Flood Liaison. 9.5 Localism. 9.6 Police and the Community. 9.7 Footpaths. 9.8 Website. 9.9 Heritage.	8.15	5
10. Chairs report. 10.1 To receive a report from the Chair.	8.20	5
11. Clerks report. 11.1 To receive the Clerks report. 11.2 To receive a report on the Cemetery Business.	8.25	10
12. Councilors report. 12.1 To receive reports from Councilors.	8.35	5
13. Annual Assembly. 13.1 To confirm arrangements.	8.40	5
14. Bucklebury Meadows. 14.1 To receive an update on progress with the west boundary. 14.2 To determine whether BPC is ready to complete the transfer.	8.45	5
15. Planning 15.1 To receive and comment on applications received: 15.1.1 15/00982/HOUSE – Rumbles Cottage, Byles Green. <i>New garage.</i> 15.1.2 15/00534/HOUSE & 15/00535/LBC2 – 1 Nuttage Gate Cottages. <i>To construct single storey rear extension to provide additional habitable space, to be part cut into and follow the lie of the land and to carry out minor works to the cottage including replacing windows with new double glazed casements and internal alterations.</i> 15.1.3 15/00859/HOUSE – Amber, Bucklebury. <i>Alterations to existing house to include rear and side extensions. Conversion of garage roof space, changes to windows, part re-cladding of external walls.</i> 15.2 To review planning decisions received from WBC.	8.50	10
16. District Council Business. 16.1 To receive the District Councillors Report.	9.00	10

17. Reports. 17.1 To receive an update from the Memorial Hall AGM. 17.2 To receive a report from the Victory Room Committee meeting. 17.3 To receive an update from the Heritage Forum AGM (WF). 17.4 To receive an update on any other meetings.	9.10	10
18. Finance. 18.1 To authorise cheques for payment. 18.2 To review current balances and financial position. 18.3 To review a summary of figures for the end of FY 14/15.	9.20	5
19. Correspondence. 19.1 SSE Enterprise – Street Lighting Maintenance 2015-2016. 19.2 Weekend closures of M4/A34 junction. 19.3 Common Advisory Meeting – Tuesday 12 th May 6.30pm.	9.25	5
20. Round Table Comments.	9.30	5
FINISH Date of next Planning Committee: 8pm Monday 27th April 2015 Date of next BPC meeting: 7.45pm Monday 11th May 2015 Date of Annual Parish Assembly: 8pm Friday 15th May 2015	9.35	110